

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **April 11, 2024**, at 9:01 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Apr. 11, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
*****		

Observers in Attendance Upon Call to Order:

Plan. & Dev. Manager	Jordan Ruegg	Virtually Present
Enviro. & Parks Manager	Dave Franchuk	Virtually Present
Ag. Fieldman	Carleigh Danyluk	Virtually Present
Comm. Officer	Evonne Zukiwski	Virtually Present
Fire Services Clerk	Meaghan Andreychuk	Virtually Present
Public	2 Members	Virtually Present
Media	No Members	N/A
Delegation, MCSNet	Rhonda Lafrance, CMO	Present in Chambers

**Moment of Silence**

Council and those present observed a minute of silence to honour Terry Cardinal "Papa Chief" of Saddle Lake, who passed away on March 29, 2024, at the age of 68 years.



**2. Agenda:**

482-24: Cere

That the Smoky Lake County Council Meeting Agenda for Thursday, March 7, 2024, be adopted, as amended:

**Addition to the Agenda:**

1. Legal Issue: Proposed Supportive Living Facility Development, under the authority of the FOIP Act Section 16: Third Party Business Interests
2. Personnel Issue, in respect to Chief Administrative Officer (CAO) Recruitment, under the authority of FOIP Act: Section 27: Privileged Information
3. Personnel Issue, in respect to Public Work Manager, under the authority of FOIP Act: Section 27: Privileged Information

Carried Unanimously.

3. Minutes:

Nil.

4. Delegations:

**MCSNet - Rhonda Lafrance, Chief Marketing Officer**

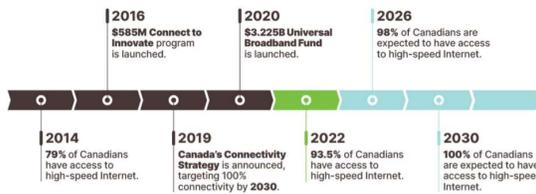
Present before Council from 9:03 a.m. to 9:23a.m. was Rhonda Lafrance, Chief Marketing Officer, MCSNet, to provide an update on where Smoky Lake County fits into MCSNet's future grant applications as follows:



## Presentation to Council April 11, 2024

### Broadband Grants Overview

Since 2015, the Government of Canada has been prioritizing investments to increase access to high-speed internet across the country. Canada's Connectivity Strategy, released in 2019, committed to ensuring all Canadians have access to high-speed internet at speeds of at least **50 Megabits per second (Mbps) download / 10 Mbps upload**.



Year	Event / Milestone
2014	79% of Canadians have access to high-speed Internet.
2016	\$585M Connect to Innovate program is launched.
2019	Canada's Connectivity Strategy is announced, targeting 100% connectivity by 2030.
2020	\$3.225B Universal Broadband Fund is launched.
2022	93.5% of Canadians have access to high-speed Internet.
2026	98% of Canadians are expected to have access to high-speed Internet.
2030	100% of Canadians are expected to have access to high-speed Internet.

### Applying for Grants

MCSnet has been successful in receiving various federal and provincial grants in order to improve broadband for rural communities.

- **Alberta Final Mile Grant** (2013) - Received \$2,001,105 in partnership with 8 municipalities to install 57 towers with broadband equipment and 3 co-locations with broadband equipment.
- **Connecting Canadians Grant** (2015) - Total Funds Received is \$4,434,370.84 (matching MCSnet's contribution). This grant was used to install 17 new and upgrade 147 existing towers and broadband equipment.
- **Connect to Innovate Grant** (2017) - Total Funds Received is \$7,334,425.24 (matching MCSnet's contribution). This grant was used to build 645 km of transit fiber to 25 eligible communities to provide open access PoPs and improving bandwidth capacity to 291 existing fixed wireless towers (23 directly connected, the remainder of towers have improved wireless backhaul capacity).

### Application to \$3.225 Billion UBF



- 1 Innovation, Science and Economic Development Canada (ISED) Universal Broadband Fund announced Nov. 9, 2020 - Deadline March 15, 2021
- 2 MCSnet determined which communities would be eligible under the criteria and asked for letters of support from municipalities.
- 3 Matching grant: MCSnet proposed 50/50 funding model for transit fiber and 75/25 model for FTTP (government 75%).
- 4 Official announcement on March 5, 2024 of MCSnet's successful application. MCSnet knew it was successful in early 2022 and was allowed to complete some of the construction.

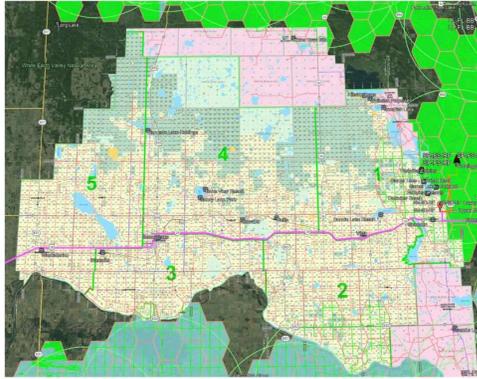


### OVERVIEW:

- 864 km Transit Fiber
- 20,000 premises with improved broadband
- 69 Towers connected to fiber
- 60+ GigAir communities
- 15 Counties and MDs served
- \$4,068,100 Federal funding
- \$4,068,100 Provincial funding
- \$8,136,200 MCSnet funding

**MCSnet receives grant funding to build \$16 M in rural broadband infrastructure**

## Grant Projects in Smoky Lake County



**ISED Connect to Innovate**  
-built transit fiber along Highway 28 which allowed us to launch GigAir in Waskatenau, Warspite, Smoky Lake, Vilna, Spedden

**Universal Broadband Fund**  
-Spedden rural area and Southeast corner of County to receive enhanced broadband

6

## Future Grant Applications

National Broadband Internet Service Availability Map



According to the ISED National Broadband Internet Service Availability Map, most of the County is eligible for future broadband grants.

[National Broadband Internet Service Availability Map](#)

7

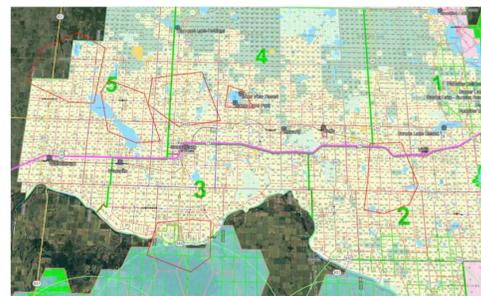
## Alberta Broadband Fund

- Announced Fall of 2022
- \$36 million - part of \$390-million commitment that it matched to ISED's UBF.
- Stream 1 applications were due on March 20, 2023. To be eligible for funding, applicants were required to prove that mapped speeds are inaccurate. No announcements to date.
- Stream 2 intake has not been announced yet. The second intake, Community / ISP Applications, will invite applications from communities and internet service providers for underserved households not included in applications for broadband funding programs like UBF, CRTC broadband fund and UBF Rapid Response Stream.

## Alberta Broadband Fund Application

Once the Alberta Broadband Fund opens its Stream 2, we plan on applying for transit fiber to 4 existing towers and to two new towers to address the broadband coverage that Smoky Lake has brought forward in previous discussions including the NRED Grant application.

- Bellis
- Mons Lake area
- Metis Crossing area
- Smoky Lake North
- Waskatenau North
- Edwand area
- Vilna area



9

# Thank You!

Anita Doktor (Sgt), Detachment Commander, Smoky Lake RCMP Detachment, entered Council Chambers, time 9:16 a.m.

One Member of the Public, virtually joined the meeting, time 9:18 a.m.

### **MCSNet Presentation**

483-24: Halisky

That Smoky Lake County Council acknowledge the update received from the April 11, 2024, delegation: Rhonda Lafrance, Chief Marketing Officer, MCSNet, providing an overview of their broadband projects including the projects within the Smoky Lake Region:

- Innovation, Science and Economic Development Canada (ISED) Connect to Innovate: built transit fiber along Highway 28 which allowed us to launch GigAir in Waskatenau, Warspite, Smoky Lake, Vilna, Spedden; and
- Universal Broadband Fund (UBF): Spedden rural area and Southeast corner of County to receive enhanced broadband.

Carried.

Rhonda Lafrance, Chief Marketing Officer, MCSNet, left the meeting, time 9:23 a.m.

### **Smoky Lake RCMP Detachment**

Present before Council from 9:23 a.m. to 9:38 a.m. was Anita Doktor (Sgt), Detachment Commander, Smoky Lake RCMP Detachment, to speak about the RCMP Performance Plan, and their community activities.

Chris Minailo, Public Works Manager, entered Council Chambers, time 9:28 a.m.

Chris Minailo, Public Works Manager, left Council Chambers, time 9:33 a.m.

### **Smoky Lake RCMP Detachment – Annual Performance Plan 2024-2025**

484-24: Fenerty

That Smoky Lake County Council acknowledge Anita Doktor (Sgt), Detachment Commander, Smoky Lake RCMP Detachment, has consulted and discussed the detachment's progress against last years priority issues and furthermore, agree to collectively focus on the following Community Priority Issues:

1. Police / Community Relations - Police Visibility & Youth Eng, &
2. Crime Reduction - Property Crime,

as presented in the Royal Canadian Mounted Police Annual Performance Plan: "Acknowledgement of Consultation" Collator Code: K1652 for the fiscal year 2024-2025.

Carried.

### **5. Public Hearing:**

Nil.

### **6. Municipal Planning Commission:**

Nil.

**7. Request for Decision:**

**7.5. 2023-24 ACP Grant Application – Municipal Land Use Suitability Tool (MLUST) RFP**  
485-24: Halisky That Smoky Lake County, as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, for the Alberta Community Partnership (ACP) 2023-24 Grant, execute the Conditional Grant Agreement for Project No. 2324-IC-11, in the amount of \$99,900.00, and prepare a Request for Proposals for the preparation of a Regional Municipal Land Use Suitability Tool (MLUST), as per the conditions contained within the Conditional Grant Agreement.

Carried.

**7.6. 2023 Safety Code Annual Review – Joint Accreditation No. J000148**  
486-24: Fenerty That Smoky Lake County Council approve action taken by Administration in completing and submitting the Year-2023 Safety Codes Annual Internal Review for Joint Accreditation No. J000148, covering the period of January 1, 2023, to December 31, 2023.

Carried.

One Member of the Public, virtually left the meeting, time 9:58 a.m.

Carleigh Danyluk, Agricultural Fieldman, left the meeting virtually and entered Council Chambers, time 9:59 a.m.

**7.7. Policy Statement No. 61-03-07: Application for Development Permit**  
487-24: Cere That Smoky Lake County Council amend Policy Statement No. 61-03-07: Application for Development Permit, to reflect the adoption of the Planning and Development Fees Bylaw and the Intermunicipal Subdivision and Development Appeal Board Bylaw.

<b>Title: Application for Development Permit</b>		<b>Policy No: 03-07</b>
<b>Section: 61</b>	<b>Section: P-A</b>	<b>Page No.: 1 of 13 E</b>
<b>Legislative Reference:</b>	Alberta Provincial Statutes Land Use Bylaw	
<b>Purpose:</b>	To outline the procedures and requirements for applying for a Development Permit in Smoky Lake County.	
<b>Policy Statement and Guidelines:</b>		
<b>1. STATEMENT</b>		
1.1 Development Permits are issued by Smoky Lake County, pursuant to the <i>Land Use Bylaw</i> and the <i>Municipal Government Act</i> R.S.A. 2000, Chapter M-26, as amended.		
1.2 Development Permits are issued by Smoky Lake County, and are required <b>PRIOR</b> to commencing any Development, including new construction, and alterations or additions to an existing structure.		
<b>2. DEFINITIONS</b>		
2.1 “ <b>Act</b> ” means the <i>Municipal Government Act</i> R.S.A. 2000, Chapter M-26, as amended.		
2.2 “ <b>Developer</b> ” means the owner of lands on which a Development is proposed, or any other person applying for a Development Permit.		
2.3 “ <b>Development</b> ” means development as defined in the <i>Act</i> , and includes the following:		
2.3.1 The carrying out of any construction or excavation, or other operations, in, on, over or under land;		
2.3.2 The making of a any change in the use or the intensity of use of any land, buildings or premises, and, without restricting the generality of the foregoing, includes the removal and/or placement of topsoil;		
2.3.3 In a building or on a parcel used for dwelling purposes, an increase in the number of families occupying and living in the building or on the parcel, and any alteration or additions which provide for an increase in the number of dwelling units within the building or on the parcel;		
2.3.4 The placing of refuse or waste material on any land;		
2.3.5 An excavation or stockpile and the creation of either of them;		
2.3.6 A building or an addition to or replacement or repair of a building and the construction or placing of any of them in, on, over or under land;		
2.3.7 The resumption of the use for which land or buildings had previously been utilized;		
2.3.8 The use of land for the storage or repair of motor vehicles or other machinery or equipment;		

Title: Application for Development Permit		Policy No: 03-07
Section: 61	Section: P-A	Page No.: 2 of 13 E
<b>Policy Statement and Guidelines:</b>		
2.3.9	The more frequent or intensive use of land for the parking of trailers, bunkhouses, portable dwellings, skid shacks or any other type of portable building whatsoever whether or not the same has been placed or affixed to the land in any way;	
2.3.10	The placement of an already constructed or a partially constructed building on a parcel of land; and	
2.3.11	The erection of signs, unless otherwise exempted by the <i>Land Use Bylaw</i> .	
2.4	“ <b>Development Authority</b> ” means the Development Authority established by the municipality’s Development Authority Bylaw and appointed by Council pursuant to that Bylaw.	
2.5	“ <b>Development Authority Officer</b> ” means that person or persons defined by the municipality’s Development Authority Bylaw and appointed by Council to act as the Development Authority Officer, pursuant to that Bylaw.	
2.6	“ <b>Development Permit</b> ” means a permit issued by Smoky Lake County that authorizes a specified development and includes, where applicable, plans, drawings, specifications or other documents. This permit is separate and distinct from a building permit.	
2.7	“ <b>Discretionary Use</b> ” means a use of land or buildings within a specific land use district, for which a Development Permit <i>may</i> be issued.	
2.8	“ <b>Municipal Planning Commission</b> ” means the Municipal Planning Commission of Smoky Lake County, established in accordance with the County’s Municipal Planning Commission Bylaw and appointed by Council pursuant to that Bylaw.	
2.9	“ <b>Permitted Use</b> ” means the use of land or a building within a specific land use district, for which a Development Permit <i>shall</i> be issued, with or without conditions, provided the Development conforms to the <i>Land Use Bylaw</i> .	
2.10	“ <b>Subdivision and Development Appeal Board</b> ” means the Subdivision and Development Appeal Board established by the municipality’s Subdivision and Development Appeal Board Bylaw and appointed by Council pursuant to that Bylaw.	
<b>3. PROCEDURES</b>		
3.1	Whenever a Development is proposed within the boundaries of Smoky Lake County, a Development Permit must be obtained by the Developer prior to commencement of the Development.	

Title: Application for Development Permit		Policy No: 03-07
Section: 61	Section: P-A	Page No.: 3 of 13 E
<b>Policy Statement and Guidelines:</b>		
3.2	A <b>Development Permit Application Form (Schedule “A”)</b> must be completed and submitted to the Development Authority Officer, accompanied by the application fee as set out in Smoky Lake County <a href="#">Policy No. 61-11: Planning and Development Fees</a> .	
3.3	Development Permit application forms are available at the County office and from the County’s website at <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a> .	
3.4	The Development Authority Officer must, within <b>20 days</b> after the receipt of an application for a Development Permit, determine whether or not the application is complete.	
3.5	An application for a Development Permit shall be deemed complete, if in the sole opinion of the Development Authority Officer, the application contains the documents and other information necessary to review the application.	
3.6	The time period referred to in Subsection 3.4 may be extended by an agreement in writing between the Developer and the Development Authority Officer.	
3.7	If the Development Authority Officer does not make a determination on an application referred to in Subsection 3.4 within the time required under Subsection 3.4 or Subsection 3.6, the application is deemed to be complete.	
3.8	If the Development Authority Officer determines that an application is complete pursuant to Subsection 3.4 or Subsection 3.6, the Development Authority Officer shall issue to the Developer a notice, in writing, informing the Developer that said application had been deemed complete.	
3.9	If the Development Authority Officer determines that an application is incomplete pursuant to Subsection 3.4 or Subsection 3.6, the Development Authority Officer shall issue to the Developer a notice, in writing, informing the Developer that said application has been deemed incomplete.	
3.10	A notice issued by the Development Authority Officer under Subsection 3.9 shall contain a reason(s) why the application has been deemed incomplete and shall indicate that any outstanding documents and information as deemed necessary by the Development Authority Officer shall be submitted by a date set out in said notice or a later date agreed on between the Development Authority Officer and the Developer in order for said application to be deemed complete.	
3.11	If the Development Authority Officer determines that the information and documents submitted pursuant to Subsection 3.10 are complete, the Development Authority Officer shall issue to the Developer a notice, in writing, informing the Developer that said application has been deemed complete.	

<b>Title: Application for Development Permit</b>		<b>Policy No: 03-07</b>
<b>Section: 61</b>	<b>Section: P-A</b>	<b>Page No.: 4 of 13 E</b>
<b>Policy Statement and Guidelines:</b>		
3.12	If the Developer fails to submit all the outstanding information and documents pursuant to Subsection 3.10 on or before the date referred to in the notice issued under Subsection 3.9, the application shall be deemed refused by the Development Authority Officer.	
3.13	If an application is deemed to be refused under Subsection 3.12, the Development Authority Officer must issue to the Developer a notice informing the Developer that said application has been refused and the reason(s) for said refusal.	
3.14	Despite that the Development Authority Officer has deemed an application complete pursuant to Subsection 3.8 or Subsection 3.11, in the course of reviewing the application, the Development Authority Officer may request additional information or documentation from the Developer that the Development Authority Officer considers necessary to review the application.	
3.15	If the Development Authority refuses the application for a Development Permit, the Development Authority must issue to the Developer a notice informing the Developer that the application has been deemed refused and the reason(s) for the refusal.	
3.16	The Development Authority must make a decision on an application for a Development Permit within <b>40 days</b> after the receipt by the Developer of a notice issued pursuant to Subsection 3.8 or 3.11.	
3.17	For the purposes of Subsection 3.16, the Developer shall be deemed to have received the notice issued under Subsection 3.8 or 3.11 <b>7 days</b> from the date of the issuance of said notice.	
3.18	The time period referred to in Subsection 3.16 may be extended by an agreement in writing between the Developer and the Development Authority Officer.	
3.19	If the Development Authority fails to make a decision referred to in Subsection 3.16 within the time required under Subsection 3.16 or Subsection 3.18, the application is, at the option of the Developer, deemed to be refused.	
3.20	When an application is refused under Subsection 3.12, and subject to the provisions contained in the <i>Land Use Bylaw</i> , the Development Authority may refuse a subsequent application for a Development Permit for the same or a similar use, until the time stated in the <i>Land Use Bylaw</i> has expired.	
3.21	In cases where a Developer makes application for a Development Permit for a Permitted Use under the <i>Land Use Bylaw</i> , the Development Authority Officer shall issue or refuse said Development Permit.	
3.22	In cases where a Developer makes application for a Development Permit for a Discretionary Use under the <i>Land Use Bylaw</i> , the Municipal Planning Commission shall issue or refuse said Development Permit.	

<b>Title: Application for Development Permit</b>		<b>Policy No: 03-07</b>
<b>Section: 61</b>	<b>Section: P-A</b>	<b>Page No.: 5 of 13 E</b>
<b>Policy Statement and Guidelines:</b>		
<b>4. APPEALS</b>		
4.1	In the event that the Development Authority fails to issue a Development Permit to a Developer, issues a Development Permit to a Developer subject to conditions, or issues an order under Section 645 of the <i>Act</i> , the Developer applying for the Development Permit or the person affected by the order may appeal to the Subdivision and Development Appeal Board.	
4.2	In addition to a Developer or other person affected by an order under Subsection 4.1, any person affected by an order, decision or Development Permit made or issued by the Development Authority may appeal to the Subdivision and Development Appeal Board.	
4.3	Despite Subsection 4.1 and Subsection 4.2, no appeal lies in respect of the issuance of a Development Permit for a Permitted Use unless the provisions of the <i>Land Use Bylaw</i> were relaxed, varied or misinterpreted or if the application for the Development Permit was deemed to be refused under Subsection 3.12.	
4.4	Any party identified under Subsection 4.1 and Subsection 4.2 who wishes to appeal a decision of the Development Authority must file a notice of appeal, accompanied by the application fee as set out in Smoky Lake County <a href="#">Policy No. 61-11: Planning and Development Fees</a> , with the Subdivision and Development Appeal Board.	
4.5	A notice of appeal filed pursuant to Subsection 4.4 must be filed with the Subdivision and Development Appeal Board within <b>21 days</b> after the date on which the written decision is given by the Development Authority.	
4.6	If the Development Authority has not made a decision on an application for a Development Permit within the <b>40-day</b> period or within an extension of that period agreed upon pursuant to Subsection 3.18, and the Developer chooses to deem the application refused, a notice of appeal must be filed with the Subdivision and Development Appeal Board within <b>21 days</b> after the date that the period or extension expires.	
4.7	With respect to an order issued by the Development Authority under Section 645 of the <i>Act</i> , a notice of appeal must be filed with the Subdivision and Development Appeal Board within <b>21 days</b> after the date on which the order is made.	
4.8	Upon receipt of a notice of appeal, the Subdivision and Development Appeal Board must hold an appeal hearing within <b>30 days</b> after the receipt of the notice of appeal.	
4.9	The Subdivision and Development Appeal Board must give its decision in writing together with reasons for the decision within <b>15 days</b> after concluding the hearing.	
4.10	A decision made by the Subdivision and Development Appeal Board is final and binding on all parties and persons subject only to an appeal to the Court of Queen's Bench on a question of jurisdiction of law, pursuant to the <i>Act</i> .	

Title: Application for Development Permit		Policy No: 03-07
Section: 61	Section: P-A	Page No.: 6 of 13 E
Policy Statement and Guidelines:		
5. ENFORCEMENT		
5.1 Where the Development Authority finds that a Development or use of land or a building is not in accordance with a Development Permit or the provisions of the <i>Land Use Bylaw</i> , as amended, the Development Authority may exercise the right to order compliance as outlined in the <i>Land Use Bylaw</i> , as amended, pursuant to the <i>Act</i> .		

Section 61

SCHEDULE "A"

03-07

**DEVELOPMENT PERMIT APPLICATION FORM**

**DEVELOPMENT PERMIT INSTRUCTIONS**

It is important to read and understand the following instruction prior to completing this application form:

- 1) Every application for a Development Permit shall be submitted in complete form, accompanied by the applicable application fee set pursuant to Smoky Lake County [Policy No. 61-11: Planning and Development Fees](#). If site work or construction has commenced prior to obtaining a Development Permit, you are advised that **no further work on the Development is to occur until a Development Permit has been issued**. Any access to, site servicing of, or construction started on the property prior to the issuance of a Development Permit, and/or during the appeal period, is at the Developer's risk and may be subject to enforcement measures being taken pursuant to the *Land Use Bylaw* and/or the *Act*, where applicable.
- 2) An application for a Development Permit **shall** be accompanied by the following information:
  - a. a site plan, to scale, showing the legal description; north arrow; location and dimension of property lines; existing utility rights-of-way and easements; fences; driveways; paved areas; proposed front, rear and side yard setbacks, if any; any provisions for off-street loading and vehicle parking; access and egress points to the site; and any encumbrance such as rights-of-way;
  - b. existing and proposed building dimensions;
  - c. the location of abandoned wells (if applicable), location of water bodies (if applicable), and the location of developed and undeveloped roads (if applicable);
  - d. the type and location of water supply and sewage and waste water disposal facilities;
  - e. a statement of uses;
  - f. a statement of ownership of the land and the interest of the applicant therein;
  - g. the signatures of at least one of the registered landowners listed on the Certificate of Title;
  - h. the estimated commencement and completion dates;
  - i. the estimated cost of the project or contract price;
  - j. an application fee as established by Smoky Lake County Policy No. 61-11: *Planning and Development Fees*, as amended;
  - k. written authorization from the registered owner authorizing the right-of-entry by the Development Authority to such lands or buildings as may be required for investigation of the proposed development;
  - l. in the case of an application for a Development Permit on Crown Land, Provincial authorization for the Development; and
  - m. any other information as required by the Development Authority.
- 3) The Development Authority **may** also require additional information in order to assess the conformity of a proposed Development with the *Land Use Bylaw* before consideration of the Development Permit shall commence. Such information may include:
  - a. floor plans;
  - b. elevations and sections of any proposed buildings;

Schedule "A": Development Permit Application Form

Page 7 of 13.

Section 61

03-07

- c. a Real Property Report, or other documentation indicating the exact location of all structures on the property (prepared within the last five (5) years, in a form that is acceptable to the Development Authority;
  - d. drainage, grading and landscaping plans which provide pre-and-post construction site elevations;
  - e. a storm water management plan approved by Alberta Environment and Parks (or other appropriate provincial authority);
  - f. a geotechnical report prepared, stamped and signed by a qualified professional registered in the Province of Alberta, in potentially hazardous or unstable areas;
  - g. a biophysical assessment prepared, stamped and signed by a qualified professional registered in the Province of Alberta, on the impacts of the proposed Development on wildlife habitats and environments;
  - h. a reclamation plan for aggregate extraction or site grading and excavation;
  - i. an environmental assessment to determine potential contamination and mitigation;
  - j. in the case of placement of an already constructed or partially constructed building on a parcel of land, information relating to the age and condition of the building and its compatibility with the District in which it is to be located;
  - k. a hydro-geological assessment, prepared, stamped and signed by a registered professional engineer or hydro-geologist, registered in the Province of Alberta, of any potential flooding or subsidence hazard that may, in the sole opinion of the Development Authority, affect the subject site;
  - l. a site plan detailing how vegetation, topography disturbance or erosion is to be minimized;
  - m. an environmental impact assessment describing a Development's potential environmental effects;
  - n. within the Garner Lake Area Structure Plan area, a landscaping plan;
  - o. a Cumulative Effects Assessment;
  - p. the identification of all rights-of-way and easements within or abutting the subject property; and/or
  - q. any additional information the Development Authority deems necessary.
- 4) Developers are advised to accurately locate any and all oil, gas, power, telephone and other utility lines on the subject site prior to the commencement of a Development by contacting Alberta One-Call at 1-800-242-3447 or by visiting [www.albertaonecall.com](http://www.albertaonecall.com).
  - 5) Please note, that a Development Permit **does not** constitute a Building Permit, or any other Permit issued pursuant to the *Safety Codes Act*. After obtaining a Development Permit from Smoky Lake County, a Developer is required to obtain the applicable *Safety Codes Act* Permits (Building, Plumbing, Gas, Electrical and Private Sewage Disposal) from the County's Safety Codes inspectors The Inspections Group Inc. Please contact The Inspections Group Inc. at 780-454-5048 or by email at [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com).
  - 6) If you have any questions regarding this application package, please contact the Smoky Lake County Planning and Development Department at 780-656-3730 or by email at [pd@smokylakecounty.ab.ca](mailto:pd@smokylakecounty.ab.ca). Alternatively, you may arrange a pre-application meeting with Planning and Development staff to discuss a proposed Development.

Schedule "A": Development Permit Application Form

Page 8 of 13.

Section 61

SCHEDULE "A"

03-07

**DEVELOPMENT PERMIT APPLICATION FORM**

**Internal Use Only**  
Our File Number: \_\_\_\_\_ Your File Number: \_\_\_\_\_ Roll Number: \_\_\_\_\_

**Applicant Information**  
Applicant/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
City/Prov. \_\_\_\_\_ Postal Code: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email address: \_\_\_\_\_ Signature: \_\_\_\_\_

**Applicant/Agent Authorization:** I am the applicant/agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

**Registered Landowner Information**  Owner same as applicant  
Registered Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City/Prov. \_\_\_\_\_ Postal Code: \_\_\_\_\_ Signature: \_\_\_\_\_

**Section A - Property Information** Division \_\_\_\_\_  
Legal: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ and Part of \_\_\_\_\_ ¼ Sec \_\_\_\_\_ Twp \_\_\_\_\_ Rge \_\_\_\_\_ W4M  
Subdivision Name (if applicable) or Area of Development \_\_\_\_\_  
Rural Address/Street Address \_\_\_\_\_ Parcel Size \_\_\_\_\_  
Number of existing dwellings on property (please describe) \_\_\_\_\_  
Has any previous application been filed in connection with this property?  Yes  No  
If yes, please describe the details of the application and file number: \_\_\_\_\_

Is the subject property near a steep slope (exceeding 15%)?  Yes  No  
Is the subject property near or bounded by a body of water?  Yes  No  
Is the subject property within 800m of a provincial highway?  Yes  No  
Is the subject property near a Confined Feeding Operation?  Yes  No Distance: \_\_\_\_\_  
Is the subject property within 1.5km of a sour gas facility?  Yes  No Distance: \_\_\_\_\_  
Is the subject property within 1.5km of a sewage treatment plant/lagoon?  Yes  No Distance: \_\_\_\_\_  
Is the subject property immediately adjacent to the County boundary?  Yes  No  
If yes, the adjoining municipality is: \_\_\_\_\_

Schedule "A": Development Permit Application Form

Page 9 of 13.

Is the property the subject of a licence, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission?  Yes  No  
If yes, please describe: \_\_\_\_\_

Is the property the subject of a licence, permit, approval, or other authorization granted by the Minister of Environment or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act\*?  Yes  No  
If yes, please describe: \_\_\_\_\_

Is the subject property immediately adjacent to the County boundary?  Yes  No  
If yes, the adjoining municipality is: \_\_\_\_\_

*\*The Minister is responsible for the following Acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act. Please see attached list of resources for identifying this information.*

**Section B – Proposed Development Information**  
Estimated Cost of Project \$ \_\_\_\_\_  
Estimated Commencement Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_  
Dwelling: Floor Area \_\_\_\_\_ sq. ft. % of Lot Occupied \_\_\_\_\_ Height of Dwelling \_\_\_\_\_ ft / m  
Accessory Building Floor Area \_\_\_\_\_ sq. ft. % of Lot Occupied \_\_\_\_\_ Height of Acc. Bldg \_\_\_\_\_ ft / m  
Parking: No. of Off-Street Parking Stalls (if applicable) \_\_\_\_\_  
Land Use District (Zoning) of Property: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

**Section C – Preferred Method of Communication**  
When a decision has been made on your file, do you wish for us to:  
 call you for pick up  mail the decision  email the decision  
Section 608(1) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended states:  
**608(1)** Where this Act or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if  
a) the recipient has consented to receive documents from the sender by those electronic means and has provided an e-mail address, website or other electronic address to the sender for that purpose.

Schedule "A": Development Permit Application Form

Page 10 of 13.

I/we grant consent for the Development Authority to communicate information and/or the decision electronically regarding my/our application.  YES  NO

<p><b>OFFICE USE ONLY</b></p> <p>Type of Payment: <input type="checkbox"/> DEBIT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE Fee \$ _____ Receipt # _____ Receipt Date _____ Date Received _____ *and deemed complete by Development Authority. <input type="checkbox"/> Entered into MuniSight PD # _____</p>	<p><b>Authorization:</b> <input type="checkbox"/> Permitted Use <input type="checkbox"/></p> <p>Discretionary Use Issuing Officer's Name _____ Issuing Officer's Signature _____ Date of Approval _____ Date Issued _____ Comments and/or Variances _____</p>
--	---

**DEVELOPMENT PERMIT APPLICATION FORM**

Our File Number: _____	Roll Number: _____
------------------------	--------------------

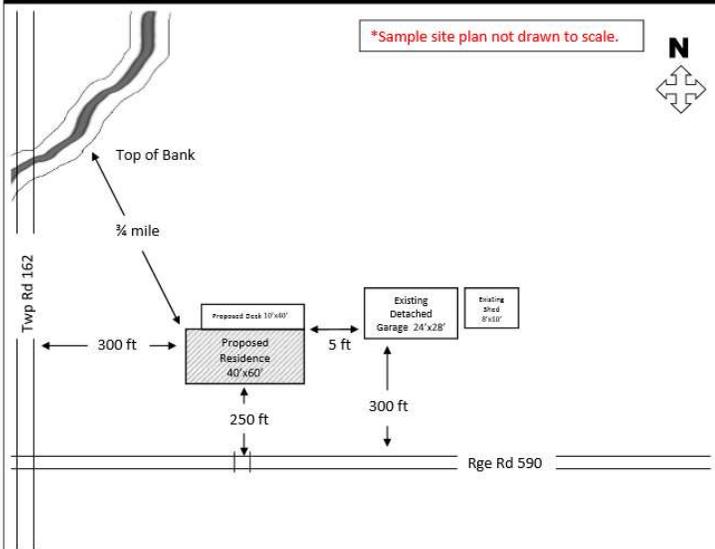
**DEVELOPMENT PERMIT SITE PLAN**



DATE: _____	SIGNATURE OF APPLICANT: _____
DATE: _____	DEVELOPMENT AUTHORITY: _____

**DEVELOPMENT PERMIT APPLICATION FORM**

**SAMPLE SITE PLAN**



**INCLUDE THE FOLLOWING INFORMATION IN YOUR SITE PLAN:**

- |  |  |   |
|--|--|---|
| <ul style="list-style-type: none"> <li>✓ Location of existing buildings.</li> <li>✓ Location of proposed buildings.</li> <li>✓ Location of existing access (es).</li> <li>✓ Location any proposed access (es).</li> <li>✓ Location of any abandoned wells.</li> <li>✓ Location of shelterbelts and dugouts</li> <li>✓ Location of water well(s)</li> </ul> | <ul style="list-style-type: none"> <li>✓ Front, Side and Rear Yard setbacks from property lines in meters/feet.</li> <li>✓ Location of any water bodies on subject property.</li> <li>✓ Location of driveway.</li> <li>✓ All developed/undeveloped road allowances.</li> </ul> | <ul style="list-style-type: none"> <li>✓ Location of Private Sewage Disposal System (existing and/or proposed)</li> <li>✓ Indicate the North direction.</li> <li>✓ Location of all right-of-way and easements within or abutting the subject property.</li> <li>✓ Location of power generation facilities (if applicable).</li> </ul> |
|--|--|---|

Carried.

**7.8. Policy Statement No. 61-02: Resource Extraction Development Permit Application**

488-24: Fenerty

That Smoky Lake County Policy Statement No. 61-02: Resource Extraction Development Permit Application, **be rescinded** as the said Policy is made redundant by Policy Statement No. 61-03: Application for Development Permit.

Carried.

Chris Minailo, Public Works Manager, entered Council Chambers, time 10:03 a.m.

Dave Franchuk, Environment & Parks Manager, left the meeting virtually and entered Council Chambers, time 10:05 a.m.

**7.1. White Earth Creek Flood Mitigation**

489-24: Cere

That Smoky Lake County Council acknowledge:

1. receipt of the research conducted by the Agricultural Department in respect to White Earth Creek flood mitigation; and acknowledge,
2. there is no single government responsible for the removal of debris in streams and the decision to remove debris from streams rests with the landowner, where they feel the debris is cause for concern; and if the landowner believes it is necessary to remove debris from streams, it is the landowners' responsibility to ensure they obtain any necessary authorization from Environment and Parks, in accordance with the correspondence received from the Assistant Deputy Minister of Alberta Environment and Parks, dated September 14, 2022; and acknowledge,
3. landowners can submit a request for services in accordance with Policy Statement No. 62-21-06: Beaver Control – Fee for Removal with Explosives, for the County to undertake beaver control services for a fee, which can mitigate flooding; and acknowledge,
4. the flooding from White Earth Creek onto the lands legally described as SE-32-59-16-W4 is currently not directly related to beavers; and acknowledge,
5. dredging and lowering the creek bed of White Earth Creek for flood mitigation on the lands legally described as SE-32-59-16-W4 is unreasonable as doing so would have significant negative environmental and wildlife impacts as well as significant financial burden onto the County,

and therefore, Smoky Lake County will not conduct any action to dredge and lower White Earth Creek's bed and will continue regular trapping of beavers and removal of dams where it is deemed to be necessary for flood mitigation and continue to seek awareness and consideration of any available grants in respect to flood mitigation.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left Council Chambers and re-joined the meeting virtually, time 10:23 a.m.

**7.2. Riverland Recreational Trail Society Annual Maintenance Fee**

490-24: Halisky

Smoky Lake County Council extend an invitation to representatives from the Riverland Recreational Society and Smoky Lake Trail Twisters, to be a joint delegation to Council for the purpose of clarifying the Riverland Recreational Trail Society's Annual Maintenance fees.

Carried.

**7.3. Truckfill Water Storage Tanks for Extra Capacity**

491-24: Fenerty

That Smoky Lake County Council approve to add the cost in the amount of \$28,000.00 into the final Year-2024 budget for the purpose of funding the purchase of one 63 cubic meter stand up tank including mobilization, demobilization and required adaptive fittings and hoses, to be utilized for extra water storage capacity at the Smoky Lake County truck fill, as a proactive measure to assist the farming community during the predicted Year-2024 drought.

Carried.

Dave Franchuk, Environment & Parks Manager, left Council Chambers, time 10:44 a.m.

**7.4. Lemonade Day: Teaching Kids the Power of Entrepreneurship**

492-24: Halisky

That Smoky Lake County support the Community Futures: St. Paul – Smoky Lake Region’s project “Lemonade Day” on June 15, 2024, by promoting the event on social media; and participate in the Lemonade Day 2024 by: Issuing Lemonade Stand Business Licenses at a cost of \$1.00, and Entering into a simple lease – should the youth want to locate their stand on municipal land, in response to the correspondence from Penny Fox, General Manager, Community Futures, dated March 20, 2024; and Proclaim June 15, 2024 as LEMONADE DAY in Smoky Lake County.

Carried.

**7.9. Policy Statement No. 03-18-19: Five-Year Road Plan**

493-24: Halisky

That Smoky Lake County Policy Statement No. 03-18-19: Five-Year Road Plan, be amended:

<b>Title:</b> Five-Year Road Plan	<b>Policy No.:</b> 18-19
<b>Section:</b> 03	<b>Code:</b> P-I
	<b>Page No.:</b> 1 of 9 E

<b>Legislation Reference:</b>	Municipal Government Act.
-------------------------------	---------------------------

<b>Purpose:</b>	The intent of the Five-Year Road plans is to identify and prioritize required roadway improvements on a long-term basis.
-----------------	--

Policy Statement and Guidelines:	
<b>1. GUIDELINES</b>	
1.1	The Five-Year Road plan conforms with the objectives and criteria outlined, as per <i>Policy 03-15: Road Policy</i> and <i>Policy 03M-04: Road Project Profile</i> .
1.2	The plan is limited to the identification of specific annual projects for a future period of Five-Years based on anticipated revenue and/or other budget and capacity limitation.
1.3	The Five-Year plan is subject to an annual review and update.
<b>2. ROAD PLANS: REVIEW AND UPDATE PROCESS</b>	
2.1	The Five-Year Road Plan will be reviewed, updated, and accepted by Council as per <i>Policy 08-11: Budget Development</i> process during October and November of each year.
2.2	The review process will include past year’s projects.
2.3	The development and approval of a “new” Five-Year Plan will primarily include: <ul style="list-style-type: none"> <li>■ uncompleted projects from the previous year, plus projects previously identified in plan.</li> <li>■ projects for coming year (previously identified in the plan).</li> <li>■ plus new proposed projects for third, fourth and fifth year.</li> </ul>
2.4	The planned order of year-one construction projects will be determined every year with the setting of the Transportation Budget: Five-Year Road Plan, as per <i>Policy 03-15: Road Policy</i> .
2.5	Once the annual plan and construction schedule have been approved, additions or deletions of specific projects require approval by resolution of Council. Normally, changes to the above should be considered on the basis of persistent weather problems, major equipment problems or financial considerations only. Progress on the planned order of construction will be reported to Council by Public Works monthly.

Section 3



**2024 Road Projects Information**

Policy 18-19

**Calculation of 2024 year: Project(s) Workdays:**

Project days: May to Mid-October 2024

5.5 months x 20 days = 110 days

Less 20 days: weather

and 20 days: moves/breakdowns, dust controls/road repairs

Equals 70 days

**Maintenance Gravel:**

41,141.5 tonnes to be distributed among all divisions

5,000.0 tonnes of contingency gravel

**The 2024 Road Plan will be Funded by:**

☒	2023 Municipal Sustainability Grant	=	\$ 68,585.00
☒	Local Government Fiscal Framework Grant	=	\$ 816,415.00
☒	Aggregate Reserve	=	\$ 191,000.00

**2024 Graveling Projects Information**

Road Categories	Description	Code	Rate of material/mile Tonne - Yard	# of Year's annual
Exceptional	Extreme traffic and Heavy loads	Exc	187 - 150	annual
Category # 1	Paved, oiled and base stabilized roads	C1	---	--
Category # 2	High usage arterial and feeder gravel roads	C2	187 - 150	2
Category # 3	Moderate usage collector gravel roads with through traffic and serving several residents	C3	156 - 125	3

Miles per Category	Code	Recommended Miles	Recommended Gravel	Estimate Costs	Actual Cost
19.0	Exc	11.5	2,150.5	\$ 59,092.00	
107.0	C1				
153.5	C2	77.5	14,492.0	\$ 383,630.50	
500.5	C3	131.0	20,436.0	\$ 533,286.00	
128.0	C4	32.5	4,062.0	\$ 106,937.50	
<b>Total miles = 908</b>	<b>Total</b>	<b>252.5</b>	<b>41,141.50</b>	<b>\$ 1,082,946.00</b>	

Five-Year Road Plan: Year 2024-2028

Section 3



Updated November 1, 2023

Policy 18-18

**2023 Road Projects**

**OIL TREATMENT/PAVING**

Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$ 65,000.00	\$ 88,066.88	MS/NO
Twp 612 between Hwy 855- RR 174	P2314	2	1	770+23	\$ 352,500.00		Aggregate Res
		<b>4</b>			<b>\$ 417,500.00</b>	<b>\$ 88,066.88</b>	

**REHABILITATION**

Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$ 10,000.00	\$ 7,514.01	MS/NO
		<b>2</b>			<b>\$ 10,000.00</b>	<b>\$ 7,514.01</b>	

**MSO BASE STABILIZATION**

Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 144	MG2322	7	5		\$ 100,000.00	\$ 58,864.35	MS/NO
RR 173 between Twp 584- Twp 583A	MG2323	1	0.5		\$ 10,000.00	\$ 3,000.00	MS/NO
RR 170 between Twp 590- Twp 592A	MG2333	4	2.5		\$ 55,000.00	\$ 35,094.94	MS/NO
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$ 13,000.00	\$ 9,349.07	MS/NO
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$ 15,000.00	\$ 13,244.50	MS/NO
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$ 35,000.00	\$ 17,309.33	MS/NO
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$ 35,000.00	\$ 16,452.66	MS/NO
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$ 30,000.00	\$ 46,281.16	MS/NO
Twp 590 between RR 174(n)- 180(a)	MG2353	2	1.25		\$ 20,000.00	\$ 10,845.24	MS/NO
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$ 100,000.00	\$ 107,443.21	MS/NO
Twp 600 between RR 181- RR 182	MG2345	2	1		\$ 25,000.00	\$ 26,532.47	MS/NO
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$ 37,000.00	\$ 26,788.17	MS/NO
Twp 604 between RR 181- RR 183	MG2375	3	2		\$ 50,000.00	\$ 57,974.56	MS/NO
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$ 40,000.00	\$ 61,893.41	MS/NO
		<b>41</b>			<b>\$ 605,000.00</b>	<b>\$ 493,995.70</b>	

**CONSTRUCTION**

Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 175- RR 180	C2314			added sept 18/23		\$ 57,384.02	
		<b>3</b>				<b>\$ 57,384.02</b>	

**MG HAUL ROADS-PWST**

Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$ 121,000.00	\$ 72,460.46	Aggregate Reserve
		<b>4</b>			<b>\$ 121,000.00</b>	<b>\$ 72,460.46</b>	

**GRAVELLING**

Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$ 196,243.00	2,893.34	\$ 88,850.74	RTG
218.5	PW46	81.5	13,148.00	\$ 354,996.00	13,382.00	\$ 277,023.19	RTG
155.5	PW47	38	5,990.00	\$ 149,750.00	5,105.93	\$ 127,076.07	RTG
167	PW48	45.5	7,144.50	\$ 171,468.00	6,118.26	\$ 140,654.80	RTG
210	PW49	66	10,420.00	\$ 270,920.00	8,943.23	\$ 200,157.24	RTG
<b>908</b>		<b>271.0</b>	<b>43,469.5</b>	<b>\$ 1,143,377.00</b>	<b>36,442.76</b>	<b>\$ 833,762.04</b>	
Contingency:			5,000.00	\$ 125,000.00	7521.28	\$ 156,214.88	
<b>Total</b>			<b>48,469.50</b>	<b>\$ 1,268,377.00</b>	<b>43,564.04</b>	<b>\$ 989,976.92</b>	
Road Repair PW90:						\$ 43,074.47	Aggregate Fund of Contingency

Five-Year Road Plan: Year 2023-2027

Section 3  Proposed Policy 18-19  
**2024 Road Projects**

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSI/MO
		2			<b>Total</b>	\$ 150,000.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
		0			<b>Total</b>	\$ -	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2411	5	2.5		\$ 62,500.00		MSI/MO
Twp 590 between RR 143(N)- RR 144(S)	MG1822	1	0.5		\$ 10,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSI/MO
RR 164 between Hwy 28- Twp 592A	MG2423	4	1.5		\$ 70,000.00		MSI/MO
Twp 604 between RR 181- RR 184	MG2415	4	3		\$ 80,000.00		MSI/MO
		22			<b>Total</b>	\$ 302,500.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
		13			<b>Total</b>	\$ -	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Resour
		4			<b>Total</b>	\$ 121,000.00	\$0.00

Make per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
<b>988</b>		<b>252.5</b>	<b>41,141.5</b>	<b>\$ 1,082,946.00</b>			
Contingency:			5,000.00	\$ 125,000.00			
<b>Total</b>			<b>46,141.50</b>	<b>\$ 1,207,946.00</b>			

Five-Year Road Plan: Year 2024-2028

Section 3  Policy 18-19  
**2025 Road Projects**

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSI/MO
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSI/MO
RR 124 between Twp 601- Twp 603A	P2511	6	2.5		\$ 460,000.00		MSI/MO
		12			<b>Total</b>	\$ 810,000.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSI/MO
		3			<b>Total</b>	\$ 210,240.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.00		MSI/MO
RR 190 between Hwy 28- Twp 600	R2515	6	5.5		\$ 85,000.00		MSI/MO
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.00		MSI/MO
		11			<b>Total</b>	\$ 144,000.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$ 75,000.00		MSI/MO
RR 143 between Twp 584- Hwy 652	MG1942	6	4		\$ 100,000.00		MSI/MO
Twp 590 between RR 181(s)- RR 184(s)	MG2523	5	3		\$ 70,000.00		MSI/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSI/MO
RR 167 between Twp 595- Twp 600	MG2514	2	1		\$ 25,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$ 12,000.00		MSI/MO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$ 30,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2525	2	1.3		\$ 30,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$ 30,000.00		MSI/MO
		27			<b>Total</b>	\$ 392,000.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSI/MO
RR 171 between Twp 590- Twp 591	C2415	13	1		\$ 140,000.00		MSI/MO
		26			<b>Total</b>	\$ 280,000.00	\$0.00

Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Resour
		4			<b>Total</b>	\$ 121,000.00	\$0.00

Make per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	12,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
<b>988</b>		<b>282.5</b>	<b>45,015.5</b>	<b>\$ 1,183,794.00</b>			
Contingency:			5,000.00	\$ 125,000.00			
<b>Total</b>			<b>50,015.50</b>	<b>\$ 1,308,794.00</b>			

Five-Year Road Plan: Year 2024-2028



2026 Road Projects

Policy 18-19

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -		MSU/MO
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -		MSU/MO
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MSU/MO
Twp 584 between Hwy 855- RR 144	MG2622	6	4		\$ 60,000.00		MSU/MO
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		\$ 12,000.00		MSU/MO
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MSU/MO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$ 30,000.00		MSU/MO
		17.5		Total	\$ 202,000.00		MSU/MO
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 150A- RR 150A	C2612	7	0.5		\$ 60,000.00		MSU/MO
Twp 592 between RR 154A- RR 154A	C2622	4	0.25		\$ 15,000.00		MSU/MO
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MSU/MO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MSU/MO
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MSU/MO
		41		Total	\$ 385,000.00		MSU/MO
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		MSU/MO Appropriate Reserve
		4		Total	\$ 121,000.00		MSU/MO
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,136.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$ 1,222,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			\$ 1,617.50	\$ 1,347,669.00			
Road Repair PW90:							

Five-Year Road Plan: Year 2024-2028



2027 Road Projects

Policy 18-19

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -		MSU/MO
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -		MSU/MO
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 144 between Twp 590- Hwy 652	MG2712	8	6		\$ 100,000.00		MSU/MO
Twp 592 between RR 171- RR 172	MG2723	2	1		\$ 20,000.00		MSU/MO
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		MSU/MO
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		MSU/MO
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		MSU/MO
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		MSU/MO
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		MSU/MO
		28		Total	\$ 399,000.00		MSU/MO
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2714	3	0.25		\$ 50,000.00		MSU/MO
		3		Total	\$ 50,000.00		MSU/MO
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		MSU/MO Appropriate Reserve
		4		Total	\$ 121,000.00		MSU/MO
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	39	6,611.00	\$ 191,719.00			RTG
218.5	PW46	75	12,134.00	\$ 327,618.00			RTG
159.5	PW47	32.5	5,132.00	\$ 128,300.00			RTG
167	PW48	37	5,818.50	\$ 139,644.00			RTG
219	PW49	51	8,548.00	\$ 222,248.00			RTG
908		237.5	38,243.5	\$ 1,009,529.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			43,243.50	\$ 1,134,529.00			
Road Repair PW90:							

Five-Year Road Plan: Year 2024-2028

Section 3 Policy 18-19

**2028 Road Projects**

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Rea #s	Estimate Costs	Actual Cost	Funding
		0		Total	\$ -		MS/AMO
REHABILITATION							
		0		Total	\$ -	\$ -	MS/AMO
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Rea #s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2811	5	3		\$ 80,000.00		MS/AMO
RR 144 between Twp 590- Hwy 652	MG2812	8	6		\$ 100,000.00		MS/AMO
Twp 604 between RR 191- RR 192A	MG2815	3	1.5		\$ 40,000.00		MS/AMO
Twp 604 between RR 181- RR 184	MG2825	5	3		\$ 85,000.00		MS/AMO
		21		Total	\$ 305,000.00		MS/AMO
CONSTRUCTION							
		0		Total	\$ -	\$ -	MS/AMO
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Rea #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2813	4	5.5		\$ 130,000.00		Aggregate Reserve
		4		Total	\$ 130,000.00	\$ -	
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	43.5	7,297.50	\$ 211,627.50			RTG
218.5	PW46	80.5	13,085.00	\$ 353,295.00			RTG
199.5	PW47	46.5	7,455.50	\$ 186,387.50			RTG
167	PW48	55	8,843.50	\$ 212,244.00			RTG
219	PW49	64	10,232.00	\$ 266,832.00			RTG
		289.5	46,913.5	\$ 1,229,586.00			
Contingency:				\$ 5,000.00		\$ 125,000.00	
<b>Total</b>			<b>51,913.50</b>	<b>\$ 1,354,586.00</b>			
Road Repair PW'90: <small>Estimated Cost of projects</small>							

Five-Year Road Plan: Year 2024-2028

Carried.

**7.10. Backsloping Application**

494-24: Halisky

That Smoky Lake County Council approve the backsloping program project along the lands legally described as SE-35-59-16-W4, adjacent to Range Road 161, as per the application received from Dan and Ashley Gargus, dated April 3, 2024, and subject to the pass of an inspection conducted by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No. 03-21-06.

Carried.

One Member of the Public, virtually joined the meeting, time 10:56 a.m.

**7.11. Highway 28 Speed Reduction Along Town of Smoky Lake**

495-24: Cere

That Smoky Lake County request an update in respect to the status of the ministerial order to lower the speed limit of Highway 28 along the Town of Smoky Lake, as per the March 27, 2023 letter addressed to the Reeve of Smoky Lake County and Mayor of the Town of Smoky Lake, from the Honourable Deven Dreeshen, Minister of Transportation and Economic Corridors, stating: "I agree that a posted speed limit of 80 kilometres per hour could be accommodated for this section of roadway. I have asked department staff to prepare the ministerial order so that the lower speed limit can be implemented. The speed limit would then come into effect once the ministerial order is complete and the signs are installed."

Carried.

**7.12. Bylaw No.1460-24: Annual Borrowing Bylaw**

496-24: Cere

That Smoky Lake County Bylaw No. 1460-24: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given **FIRST READING**.

Carried.

Moved by Councillor Fenerty that Smoky Lake County Bylaw No. 1460-24: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given **SECOND READING**.

Carried.

Moved By Councillor Gawalko that Smoky Lake County Council give **unanimous consent for permission for Third Reading** to Bylaw No. 1460-24: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account.

**Carried Unanimously.**

Moved by Councillor Halisky that Smoky Lake County Bylaw No. 1460-24: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**7.13. Vilna/Bellis Citizens on Patrol's Request for Donation**

497-24: Serben

That Smoky Lake County Council acknowledge the release of County funds to the Vilna/Bellis Citizens on Patrol, in the amount of \$3,000.00 as per Council's September 26, 2018, annual funding Motion #940-18, and in respect to the letter deferred on March 16, 2023, from Vilna/Bellis Citizens on Patrol's letter received, dated February 24, 2023, requesting funding.

Carried.

**8. Interim Chief Administrative Officer's Report:**

Nil.

**9. Council Committee Reports:**

Nil.

**10. Correspondence:**

**10.1. Minister Approval of North Saskatchewan River as a Canadian Heritage River**

498-24: Fenerty

That Smoky Lake County Council acknowledge receipt of the letter from Minister of Environment & Climate Change, dated February 2, 2024, approving the designation of Alberta section of the North Saskatchewan River as a Canadian Heritage River.

Carried.

**10.2. Alberta Designates North Saskatchewan River as a Canadian Heritage River**

499-24: Cere

That Smoky Lake County Council acknowledge receipt of the News Release from Government of Canada, dated March 22, 2024, titled: "Governments of Canada and Alberta officially designate Alberta section of the North Saskatchewan River as a Canadian Heritage River".

Carried.

**10.3. Award Nomination of the North Saskatchewan River Heritage River Designation**

500-24: Halisky That Smoky Lake County Council approve action taken as per the email received from Chris Hardwicke, Principal, Urban Design, O2 Planning + Design Inc., dated March 13, 2024, providing notice of their submission to the Alberta Professional Planners Institute (APPI) 2024 Planning Awards, for the ‘North Saskatchewan River (kisiskâciwani-sîpiy) in Alberta Heritage River Designation Document: a ‘living strategy’ Concept Plan’ under the ‘Special Study’ Category Three.

Carried.

**10.4. Métis Nation of Alberta: “Notice of Engagement - Healing Waters Tea and Talk”**

501-24: Cere That Smoky Lake County Council who can attend – attend, the event as per the from Métis Nation of Alberta (MAN) poster titled: “Notice of Engagement - Healing Waters Tea and Talk” scheduled for Thursday, April 18, 2024, 6:00 p.m. to 9:00 p.m. at the Ukrainian National Hall, Smoky Lake, and approve action taken by Administration in promoting the MNA’s event on social media to increase County resident’s awareness of the event.

Carried.

**10.5. Two-Year Extension to Provincial Education Requisition Credit (PERC) Program**

502-24: Gawalko That Smoky Lake County Council acknowledge receipt of the letter from Minister of Municipal Affairs, received March 22, 2024, announcing a two-year extension to the Provincial Education Requisition Credit (PERC) Program and promising to continue working in collaboration with partners in industry, Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes.

Carried.

**10.6. Explore Edmonton Forgoes the Farm Family Awards Program in Year-2024**

503-24: Halisky That Smoky Lake County Council write a letter of disappointment in response to the email from Kimberly Zagar, Agricultural Specialist, Community Initiatives and Agriculture, Explore Edmonton, dated March 15, 2024, announcing their decision to forgo the Farm Family Awards program in Year-2024; and forward the information to the Agricultural Service Board.

Carried.

504-24: Gawalko That Smoky Lake County Council acknowledge the email from Kimberly Zagar, Agricultural Specialist, Community Initiatives and Agriculture, Explore Edmonton, dated March 15, 2024, announcing their decision to forgo the Farm Family Awards program in Year-2024.

Carried.

**10.7. News Release - Alberta Government - Investment for More Rural Physicians**

505-24: Serben That Smoky Lake County Council acknowledge receipt of the New Release from Alberta Government, dated April 3, 2024, announcing a \$224.8 million investment through Budget 2024 to help train more physicians in rural areas by “working with post-secondary institutions to train more physician in rural area because students who learn in rural communities are more likely to stay and work in them after completing training”; and distribute to the information local schools for awareness.

Carried.

**10.8. News Release - Smoky Lake Public Library - Employment and Citizenship Support**

506-24: Halisky

That Smoky Lake County Council acknowledge receipt of the New Release from Smoky Lake Public Library, received April 4, 2024, announcing “Employment and Citizenship Support”, including resume writing, job searches, PR card renewal, and finding/sending government forms; and share the news release on the County’s Social Media.

Carried.

**10.9. Minister's Award for Municipal Excellence for the joint Métis Solar Project**

507-24: Cere

That Smoky Lake County, as a grant funding application partner of the completed joint Métis Solar Project, support and acknowledge the Town of Smoky Lake has completed a submission to the Minister's Award for Municipal Excellence for the said Métis Solar Project, as per the email received from Dawn Phillips, Chief Administrative Officer, Town of Smoky Lake, dated March 29, 2024.

Carried.

**10.10. Email from Deputy Reeve Fenerty - Bridge BF08200 “Contingency plan / grant”**

508-24: Fenerty

That Smoky Lake County Council acknowledge receipt of the email from Deputy Reeve Fenerty, dated April 3, 2024, requesting “Bridge 8200 – Contingency plan / grant” be placed on the April 11, 2024, Council Meeting Agenda; and request an update in respect to same through the Public Works Manager, from Jen Plamondon, P.Eng., Project Manager, of Associated Engineering Alberta Ltd..

Carried.

**11. Information Releases:**

Nil.

**12. Financial Reports:**

**Bills and Accounts – Cheque Register**

509-24: Halisky

That Smoky Lake County’s Cheque Register as of March 7, 2024, as follows, be filed for information:

*County Council Meeting: Apr. 11th 2024*

Batch #	Cheque Numbers	Total of Batch
PMCHQ217	54146 TO 54167	\$77,435.55
PMCHQ219	54169 TO 54189	\$55,262.39
PMCHQ221	54190 TO 54200	\$36,290.39
PMCHQ222	54201 TO 54216	\$122,961.61
PMCHQ225	54217 TO 54219	\$198,411.25
PMCHQ226	54220 TO 54236	\$74,317.96
PMCHQ228	54237	\$11,844.62
<b>Total Cheques from 54146 TO 54237</b>		<b>\$576,523.77</b>

Batch #	EFT Numbers	Total of Batch
240330	1284 TO 1293	\$79,967.86
240313	1294 TO 1302	\$225,932.38
240320	1303 TO 1306	\$77,801.55
240325	1307 TO 1314	\$23,156.23
240328	1315 TO 1316	\$15,944.64
240430	1317 TO 1326	\$74,699.15
<b>Total EFTs from 1284 TO 1326</b>		<b>\$497,501.81</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
PMPAY073	My HAS	\$1,770.43
PMPAY074	My HAS	\$434.87
PMTRX680	ENTERPRISE FLEET MNGT	\$259,656.25
PMTRX681	ENTERPRISE FLEET MNGT	\$1,063.13
<b>Total Direct Debits</b>		<b>\$262,924.68</b>

<b>Grand Total Bills and Accounts</b>	<b>\$1,336,950.26</b>
---------------------------------------	-----------------------

*(Note: From General Account)*

Carried.

**13. Next Meeting(s):**

**Next & Scheduled County Council Meetings**

510-24: Fenerty That the next Smoky Lake County Council Meetings be re-confirmed and **scheduled** as follows:

Wednesday, April 24, 2024, 9:00 a.m. (Budget),

Thursday, April 25, 2024, at 9:00 a.m., (Regular),

Thursday, May 9, 2024, at 9:00 a.m., (Regular),

Thursday, May 23, 2024, at 9:00 a.m. (Regular),

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**11:33 a.m. to 11:34 a.m.**

**Public Question and Answer Period:**

None.

**Addition to the Agenda - Executive Session:**

**Personnel Issues - Public Works Manager and Chief Administrative Officer Recruitment**

511-24: Serben

That Smoky Lake County Council go into Executive Session to discuss the following issues, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Planning & Development Manager, Executive Services Clerk, and Public Works Manager under FOIP Section 27: Privileged Information,

- from 11:34 a.m. to 12:01 p.m., a Personnel Issue, in respect to Public Works Manager, and  
(the Finance Manager, Planning & Development Manager, Executive Services Clerk, and Public Works Manager, left Executive Session, time 12:01 p.m.)
- from 12:02 p.m. to 12:18 p.m., a Personnel Issue, in respect to Chief Administrative Officer (CAO) Recruitment.

Carried.

512-24: Serben

That Smoky Lake County Council go out of Executive Session, time 12:18 p.m.

Carried.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:19 p.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by the Reeve at 12:54 p.m. in the physical (or virtual) presence of all Council Members, Interim Chief Administrative Officer, Finance Manager, Planning and Development Manager, Executive Services Clerk, Communications Officer, Public Works Manager, and one Members of the Public.

**Addition to the Agenda - Executive Session:**

**Legal Issue - Proposed Supportive Living Facility Development**

513-24: Cere

That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: Proposed Supportive Living Facility Development, under the authority of the FOIP Act Section 16: Third Party Business Interests, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Planning & Development Manager, Executive Services Clerk, Public Works Manager, and via telephone: Metis Nation of Alberta's representative: Aaron Barner, Senior Executive Officer, time 12:55 p.m.

Carried.

The phone call with Metis Nation of Alberta's representative: Aaron Barner, Senior Executive Officer, ended in Executive Session, time 1:13 p.m.

514-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 1:19 p.m.

Carried.

**15. ADJOURNMENT:**

515-24: Gawalko

That the Smoky Lake County Council Meeting of April 11, 2024, be adjourned, time 1:20 p.m..

Carried.

---

REEVE

**S E A L**

---

CHIEF ADMINISTRATIVE OFFICER