



SMOKY LAKE COUNTY COUNCIL MEETING

AGENDA

Thursday, March 28, 2024, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/563951353> (Meeting ID # 563951353) and

Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
 - 3.1. Minutes of the Regular Council Meeting February 22, 2024
 - 3.2. Minutes of the Council Committee of the Whole Meeting March 1, 2024
 - 3.3. Minutes of the Council Committee of the Whole Meeting March 5, 2024
 - 3.4. Minutes of the Regular Council Meeting March 7, 2024
4. Delegations
 - 4.1. Constantine Kastrinos, Superintendent, Aspen View Regional Schools – Update @ 9:15 a.m.
 - 4.2. Bob Daudelin, Assessment Specialist, Accurate Assessment Group Ltd. – Smoky Lake County’s Assessment @ 10:30 a.m.
 - 4.3. Barbara McCarthy, CPA, CA, JMD Group LLP, Chartered Professional Accountants – Smoky Lake County’s Year-2023 Audited Financial Statements @1:00 p.m.
5. Public Hearing (*Council Meeting is Recessed and Public Hearing is undertaken on a Separate Agenda*)
Nil

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

6. Municipal Planning Commission (*Council Meeting Recessed and undertaken on a Separate Agenda*)
Nil
7. Business – Requests for Decisions
 - 7.1. Farmers Ranchers Appreciation Day Event Location
 - 7.2. Bylaw No. 1458-24 Water & Sewer
 - 7.3. Policy 04-01-03: Operation Maintenance Transfer Station
 - 7.4. Truckfill Water Storage Tanks for Extra Capacity
 - 7.5. Bellis Ukrainian Orthodox Church Special Tax Cancellation & Policy Statement No 08-10-04: Special Tax Cancellation
 - 7.6. Property Tax Write Off Request Roll #14593040
 - 7.7. Property Tax Sale Results
 - 7.8. FCSS Grant Funding Applications
 - 7.9. Request to Amend Development Concept Plan for Road Access at Estates of Bonnie Lake
 - 7.10. County-Owned Land Sales Revenue
 - 7.11. Bylaw No. 1459-24: Next Generation 9-1-1 (NG9-1-1) Service
 - 7.12. Northeast Alberta Alliance for Growth and Opportunities (NAAGO) Membership
 - 7.13. Transportation Routing and Vehicle Information System – Multi-Jurisdiction (TRAVIS-MJ)
 - 7.14. Gravel Crushing Tender Award

8. Chief Administrative Officer (CAO) Report (*provided at the second Council meeting of the month*)
 - 8.1. Interim CAO Report
9. Council Committee Reports (*provided at the second Council meeting of the month*)
 - 9.1. Councillor Division One Report (*handout*)
 - 9.2. Councillor Division Two & Deputy Reeve Report (*handout*)
 - 9.3. Councillor Division Three Report (*handout*)
 - 9.4. Councillor Division Four Report
 - 9.5. Councillor Division Five & Reeve's Report (*handout*)
10. Correspondence
 - 10.1. Email News Release from Transportation & Economic Corridors, dated March 15, 2023 – "Keeping critical water infrastructure afloat"
 - 10.2. Letter from Minister of Municipal Affairs, received March 6, 2024 – Minister's Awards for Municipal and Public Library Excellence
 - 10.3. Letter from Minister of Municipal Affairs, received March 1, 2024 – Survey to Review the MGA requirements related to Intermunicipal Collaboration Frameworks (ICF)
 - 10.4. News Release from Minister of Technology and Innovation, dated March 5, 2024 – Funding High-speed connections for tens of thousands more homes (including Buffalo Lake Metis Settlement)
 - 10.5. Letter from Minister of Municipal Affairs, dated March 18, 2024 – Announcing upcoming engagement to update the regulated property assessment system (Assessment Model Review)
 - 10.6. Letter from Concerned Citizen, dated March 9, 2024 – break and enters and thefts at Paradise Cove Resort
11. Information Release
 - 11.1. Information Released in February 2024 – March 2024
12. Financial Reports
 - 12.1. Budget to Actual 2023 Report & Financial Statement
13. Next Meetings
 - 13.1. Schedule a Committee of the Whole Meeting for the Purpose of Administration.
 - 13.2. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
 - Friday, April 5, 2024, at 9:00 a.m. (Budget)
 - Thursday, April 11, 2024, at 9:00 a.m., (Regular)
 - Wednesday, April 24, 9:00 a.m. (Budget)
 - Thursday, April 25, 2024, at 9:00 a.m., (Regular)
 - Thursday, May 9, 2024, at 9:00 a.m., (Regular)
 - Thursday, May 23, 2024, at 9:00 a.m. (Regular)
14. In Camera (Executive Session)
 - 14.1. Legal Issue, in respect to the Community Peace Officer's Activities, under the authority of FOIP Act: Section 27: Privileged Information
 - 14.2. Legal Issue: Proposed Supportive Living Facility Development, under the authority of the FOIP Act Section 16: Third Party Business Interests

- 14.3. Personnel Issue, in respect to Chief Administrative Officer (CAO) Recruitment, under the authority of FOIP Act: Section 27: Privileged Information
- 14.4. Personnel Issue, in respect to International Union of Operating Engineers Local 955 Pension Plan Bill 30, Letter of Understanding, under the authority of the FOIP Act Section 17: Third Party Personal Privacy
- 14.5. Personnel Issue, in respect to Agricultural Department Staffing, under the authority of the FOIP Act Section 24: Advice from Officials
- 14.6. Legal Issue, in respect land purchase negotiations for widening of Bridge BF76552, under the authority of the FOIP Act Section 24: Advice from Officials

15. Adjournment.

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **February 22, 2024**, at 9:01 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Feb. 22, 2024</u>
1	Dan Gawalko	Present Virtually
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Fire Srv. Clerk	Meaghan Andreychuk	Present Virtually
	Evonne Zukiwski	Present Virtually
	Carole Dowhaniuk	Present Virtually
	Chris Minailo	Present in Chambers
Public	1 Member	Present Virtually
Media	No Members	N/A

2. Agenda:

349-24: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, January 25, 2024, be adopted, as amended:

Additions to the Agenda:

1. National Police Federation – Budget 2024 Update.

Carried Unanimously.

3. Minutes:

3.1. Minutes of the Regular Council Meeting – January 25, 2024

350-24: Cere That the minutes of the **Smoky Lake County Regular Council Meeting**, held on Thursday, January 25, 2024, be adopted as presented.

Carried.

3.2. Minutes of the Committee of the Whole Meeting – January 19, 2024

351-24: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole Meeting**, held on Friday, January 19, 2024, be adopted as presented.

Carried.

3.3. Minutes of the Committee of the Whole Meeting – January 31, 2024

352-24: Cere That the minutes of the **Smoky Lake County Council Committee of the Whole Meeting**, held on Wednesday, January 31, 2024, be adopted as presented.

Carried.

3.4. Minutes of the Regular Council Meeting – February 8, 2024

353-24: Gawalko That the minutes of the **Smoky Lake County Regular Council Meeting**, held on Thursday, February 8, 2024, be adopted as presented.

Carried.

One Member of the Public, virtually joined the meeting, time 9:07 a.m.

4. Delegations:

4.1. Lise van der Vaart, Manager, Smoky Lake Public Library

Present before Council from 9:05 a.m. to 9:18 a.m. was Smoky Lake Public Library representatives: Lise van der Vaart, Manager, and Susannah Eldridge, Programmer, to provide an overview of their 2023 program statistics, and to request Family and Community Support Services (FCSS) Grant Funding towards the Smoky Lake Public Library's 2024 Programs.

5. Public Hearing:

Nil.

6. Municipal Planning Commission:

Nil.

One Member of the Public, virtually joined the meeting, time 9:20 a.m.

Carleigh Danyluk, Agricultural Fieldman, virtually joined the meeting, time 9:20 a.m.

Jordan Ruegg, Planning & Development Manager, entered Council Chambers, time 9:24 a.m.

One Member of the Public, virtually joined the meeting, time 9:25 a.m.

7. Request for Decision:

7.1. Lakeland Agricultural Research Association Funding

354-24: Serben That Smoky Lake County acknowledge the Lakeland Agricultural Research Association (LARA) Board removed the option to purchase individual memberships to LARA at their meeting held on February 5th, 2024, and therefore the recommendation made by the Agricultural Service Board (ASB) on December 12, 2023, to fund individual memberships in the amount of \$200.00 per producer Premise ID Number and/or Farm Fuel Benefit Number, in Year-2024, up to a total County wide maximum funding in the amount of \$30,000.00 to Lakeland Agricultural Research Association (LARA) and have the Smoky Lake County ASB provide in-house extension event(s), is no longer an option.

Carried.

355-24: Gawalko That Smoky Lake County provide a municipal contribution in the amount of \$55,000.00 towards the Lakeland Agricultural Research Association (LARA) Year-2024 Operating Budget and enter into an agreement to allow Smoky Lake County producers access to LARA's Year-2024 environmental and extension programming.

Carried.

356-24: Cere

That Smoky Lake County request detailed historical information from Lakeland Agricultural Research Association (LARA) in respect to the number of LARA events held in Smoky Lake County and the number of Smoky Lake County producers who attended any LARA event, as well as all relevant information which validates Smoky Lake County providing municipal funds to LARA.

Carried.

357-24: Fenerty

That Smoky Lake County's Agricultural Fieldman bring forward options for providing environmental and extension programming specific to Smoky Lake County Producers in Year-2025, for consideration in October 2024.

Carried.

Delegation, Casey Tchir, Landowner, entered Council Chambers, time 9:33 a.m.

7.2. Agricultural Services Board Business Plan

358-24: Halisky

That Smoky Lake County Council amend Policy Statement No. 62-10-09: Agricultural Service Board Business Plan 2024, to include changes made to Policy Statement No. 62-28-06 Mowing Program, and the fulltime Animal Control Technician position, as recommended by Smoky Lake County's Agricultural Service Board, on December 12, 2023, Motion #ASB08-23, to be as follows:

Title: Agricultural Service Board Business Plan		Policy No.: 10-09
Section: 62	Code: P-A	Page No.: 1 of 12 E
Legislation Reference: <i>Alberta Provincial Statutes</i>		
Purpose:	To establish a Business Plan for the Smoky Lake County Agricultural Service Board	
Policy Statement and Guidelines:		
1. STATEMENT:		
1.1 The Smoky Lake County Agricultural Service Board (ASB) is in the business of providing its residents with agricultural programming to enhance the environment, farm income and quality of life. This is achieved through Vegetation Management Programming, Agricultural Extension Programming, Problem Wildlife Programming, Pest Control and Monitoring as well as, Government Lobbying.		
The Agricultural Service Board is also responsible for enforcement of Provincial Legislation such as the Weed Control Act, Agricultural Pest Act, Agricultural Service Board Act, Soil Conservation Act and the Animal Health Act.		
2. VISION STATEMENT:		
2.1 To encourage sustainable agriculture, environmental integrity and improved quality of life in Smoky Lake County.		
3. MISSION STATEMENT:		
3.1 To provide services, policies and education for Agricultural families, businesses and the public to enhance the environment, farm income and quality of life.		
4. STRATEGIC PRIORITIES:		
4.1 The Smoky Lake County Agricultural Service Board identifies the following priorities:		
One:	Vegetation Management Program	
Two:	Weed Control Act Duties	
Three:	Environmental Stewardship and Extension	
Four:	Problem Wildlife Program	
Five:	Agricultural Pest Act Duties	
Six:	Soil Conservation Act Duties	
Seven:	Intergovernmental Collaboration	

Title: Agricultural Service Board Business Plan		Policy No.: 10-09
Section: 62	Code: P-A	Page No.: 2 of 12 E

- 5. IMPLEMENTATION:**
- 5.1 Smoky Lake County Agricultural Service Board shall review annually as required by Alberta Agriculture and Irrigation.
 - 5.2 Smoky Lake County Agricultural Service Board staff will consider and follow the priorities of the Business Plan when creating budgets and work plans.

Section 62

Policy: 10-09



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Agricultural Service Board: Business Plan 2024

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Section 62

Policy: 10-09

Business Plan	Executive Summary
<p>The Smoky Lake County Agricultural Service Board is in the business of providing its agricultural producers with agricultural programming to enhance the environment, farm income and quality of life. This is achieved through Vegetation Management, Agricultural Extension, Problem Wildlife, Pest Control, programming and monitoring as well as, government lobbying. The Agricultural Service Board is also responsible for enforcement of Provincial Legislation such as the <i>Weed Control Act</i>, <i>Agricultural Pest Act</i>, <i>Agricultural Service Board Act</i>, <i>Soil Conservation Act</i>, and the <i>Animal Health Act</i>.</p> <p>VISION STATEMENT: To encourage sustainable agriculture, environmental integrity and improved quality of life in Smoky Lake County.</p> <p>MISSION STATEMENT: To provide services, policies and education for Agricultural families, businesses and the public to enhance the environment, farm income and quality of life.</p> <p>VALUES:</p> <p>Integrity: The Smoky Lake County Agricultural Service Board will conduct business in an ethical manner respecting the environment, public and applicable legislation.</p> <p>Commitment to Service: The Smoky Lake County Agricultural Service Board will strive to provide the best service possible to its ratepayers conducting operations in an efficient and cost effective manner.</p> <p>Progressive: The Smoky Lake County Agricultural Service Board will take a proactive and innovative approach in its programming examining new technologies and protocol while accepting and implementing relevant public input.</p>	
	

Agricultural Service Board: Business Plan 2024

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1. Vegetation Management Program		
Goal: To implement an integrated vegetation management program on municipal right-of-ways for the purpose of reducing noxious weeds and ensuring sightlines are clear for the motoring public.		
Strategies	Action	Measures
Identify problem noxious weeds within the municipal right of way	-Key emphasis will be on Prohibited Noxious and Noxious weed species analyzing both environmental and economic threats.	-All roads inspected for noxious weeds at least once during the growing season.
Herbicide Application 	-1/2 of all county roads will receive a herbicide application using the One-Pass mower herbicide applicators following the rotation guidelines set out in <i>Policy Statement 62-15 "Vegetation Management Plan"</i> and <i>Policy Statement 62-23 "Tansy Reduction Program"</i> . Brush Spraying will be completed during the regular roadside spraying rotation in coordination with Public Works brushing program. -Spot spraying will be completed in the other two zone in which regular roadside spraying is being completed. Noxious weeds and brush will be targeted. Custom spraying of private lands will occur if time and budget allow and priority is put on landowners struggling to control prohibited noxious weeds.	-Number of miles that receive a herbicide application. -Amount of herbicide applied for brush control. -Number of locations spot sprayed. -Amount of herbicide applied during spot spraying. -Number of landowners who receive help eliminating their Prohibited noxious weeds by the ASB Department.
Roadside Mowing 	-Roadside mowing will be conducted as stated in <i>Policy Statement 62M-02 "Mowing Program"</i> . Roadsides will first receive a single shoulder pass. A second seasonal pass will be completed to the property line, where possible, ensuing passes are only done if deemed efficient to eliminate extra freewheeling and passes are 5 feet or more. -Lake roads leading to resorts, Victoria Trail and Township Road 610 will be mowed before the July and August long weekends.	-1 'shoulder' pass and a second seasonal pass of roadside mowing to the property line for weed and brush control is to be completed by November 1st of each year. -Miles of road mowed. -Iron Horse Trail mowed once a year. -Amount of additional mowing completed for community events. -Amount of additional mowing completed on other municipal properties.

2. Weed Control Act Duties		
Goal: To control the spread and prevent the establishment of invasive species on privately owned land through responsible communication with landowners, occupants, industry stakeholders and members of the general public as set out in the Weed Control Act of Alberta.		
Strategies	Action	Measures
Weed Inspection Program 	-Weed Inspection are conducted on private land during the growing season annually. -Letters are sent to landowners who are in non-compliance with the Weed Control Act of Alberta, as specified in <i>Policy Statement 62-14 "Weed Inspection and Weed Notice"</i> . -Weed Notices are issued to landowners who do not comply with recommendation letters. -Enforcement actions are completed by the Agricultural Services Department for landowners who are non-compliant with a weed notice that has been issued.	-Number of inspections completed. -Number of letters sent to landowners/renters. -Number of weed notices issued. -Number of Weed enforcements completed.
Noxious Weed Education and Awareness 	-Provide weed identification for landowners on farm or samples brought in for identification. -Promote weed awareness at our annual Smoky Lake County Farmer Appreciation Event. -Produce and circulate information on invasive species through our website, local newspapers and social media. -Weed Wanted posters hung annually at the Town, Villages & Hamlets including all the water stations and lake lot bulletin boards.	- Number of landowners assisted annually. -Number of events hosted. -Number of articles circulated. -Number of brochures and weed wanted posters given out/posted.

3. Environmental Stewardship and Extension		
Goal: To provide Environmental Farm Plans to producers and work in partnership with Lakeland Agricultural Research Association to deliver collaborative environmental stewardship initiatives and unbiased research that results in sustainable growth of Smoky Lake County's Agricultural Community.		
Strategies	Action	Measures
Environmental Farm Plans 	-Assist local producers with completion of Environmental Farm Plans. -Provide air photographs for fields and farmyards and soils information. Provide water well information from the Alberta Water Wells Database.	-Number of Environmental Farm plans assisted with. -Increased adoption of beneficial management practices by producers.
Sustainable Canadian Agricultural Partnership 	-Assist local producers with information about new agricultural programs and grants. -Stay current with program updates and changes.	-Number of producers assisted.
Lakeland Agricultural Research Association 	-Ensure Smoky Lake County received programs as promised by LARA. -Ensure crop plot trials are complete in Smoky Lake County. -LARA to give updates throughout the year by attending ASB meetings.	-Number of events hosted by LARA in our County. -Field Day hosted for local producers at the Smoky Lake County Plots. -Number of unbiased research plots within Smoky Lake County. -How many updates were received. -Attendance of Smoky Lake County Farmers & Ranchers Appreciation Event.
Classroom Agriculture Program 	-Deliver the Classroom Agriculture Program to Grade 4 students at schools that register for the program within Smoky Lake County.	-Number of Classroom Agriculture Program presentations delivered.

4. Problem Wildlife Program		
Goal: To co-operate and execute an Integrated Problem Wildlife Management Program.		
Strategies	Action	Measures
Beavers 	-Beaver Tail Bounty for \$15.00 per tail from pre-approved locations as specified in <i>Policy Statement 62-07 "Beaver Management"</i> . -Beaver Dam Removal may occur to mitigate flooding which causes damage to municipal infrastructure. Dam removal will be conducted as per <i>Policy Statement 62-21 "Beaver Control- Fee for Removal with Explosives"</i> . -Full time Animal Control Technician will obtain required easements from landowners and all provincial and federal permissions needed. -Maintain Certified Blasters License with the Province of Alberta. -Trapping and removing problem beavers and muskrats. Install/ maintain pond levelers and other Flow Devices.	-Number of Beaver tails brought in. -Number of dams removed affecting municipal infrastructure. -Amount of revenue generated completing private land blasting. -Damage Control Licenses issued by Alberta Environment. -Trapping of County owned property at Lakes. -Renew every 5 years as required. -Number of beavers and muskrats removed. -Number of pond levelers installed/maintained. -Number of flooded roads.
Coyotes 	-Maintain Form 7 License to ensure Smoky Lake County can provide 1080 toxicant to agricultural producers as per <i>Policy Statement 62-03 "Coyote Control"</i> . - Coyote control booklets available for agricultural producers to help better manage coyote predation.	-Number of tablets given out annually.
Richardson Ground Squirrel (Gopher) 	-2% Liquid Strychnine registration has been cancelled. -Recommend alternatives to producers. -Recommend local trappers.	-Number of producers assisted.

4. Problem Wildlife Continued		
Strategies	Action	Measures
Wild Boar 	-Participate annually in the Wild Boar Ear Bounty with Alberta Agriculture (if eligible). -Promote the Alberta Invasive Species Council "Squeal on Pigs" Campaign for awareness and reporting wild boar sightings.	-Number of wild boar ears brought in. -Posts on County Website and Social Media shares.
Waterfowl Damage Control 	-Scare Cannons are available for rent as per <i>Policy Statement 62-26 "Scare Cannon Rental"</i> . -Suggest alternative control measures to mitigate crop damage cause by waterfowl during fall migration.	-Number of rentals that occur. -number of producers that engage in alternative control measure.
Alternative Control Methods 	-Agricultural Fieldmen will continue to look into alternative control methods for all pest species. -Promote and notify producers of alternative control measures when they come in.	-Attend In Service Training to hear from other Ag Fieldman from across the province. -Attend demonstrations with government research groups.
Northern Pocket Gopher (Mole) 	-Mole tail bounty for \$1.00 per tail can be brought in as per <i>Policy Statement 62-02 "Bounty for Pocket Gopher Tails"</i> .	-Number of mole tails brought in for bounty.
Stray Dog Pickup 	-Respond to ratepayer reports of loose dogs within Smoky Lake County.	-Number of stray dogs picked up and transported to an approved animal shelter; or if possible, reunite them with owners.

5. Agricultural Pest Act Duties		
Goal: To provide Smoky Lake County agricultural producers with responsible pest management strategies, pest monitoring and enforcement of declared agricultural pests as deemed by the Agricultural Pest Act of Alberta.		
Crop Surveying		
Strategies	Action	Measures
Swede Midge of Canola 	-Swede Midge is monitored on behalf of Agri-food Canada. It is an 8-week program where sticky pads are changed weekly.	-Continue to monitor for new and invading pest that threaten our agriculture industry.
Grasshoppers 	-Townships are surveyed annually and data is sent to Alberta Agriculture for forecasting. The county ditch and field are sampled at each location.	-Number of fields surveyed. -Number of outbreaks that occur.
Bertha Army Worms 	- 3 Fields across the county are monitored starting in June until August. The traps are set out in the fields to collect the moths that lay the eggs.	-Number of moths counted annually. -Number of outbreaks that are forecasted.
Wheat Midge 	- Wheat Midge in high numbers can cause yield loss, wheat crops are monitored around the end of June as wheat heads are emerging up until anthesis (Flowering).	-Samples collected annually and sent to Alberta Agriculture when required.
Blackleg of Canola 	- Canola fields are sampled annually for Blackleg severity. Samples are provided to the Crop Diversification Centre for research purposes. Blackleg can cause significant yield loss and harm international exporting.	-Number of fields sampled annually.
Clubroot 	- Random canola fields are surveyed after the crop has been swathed. We look for visual symptoms and if we find galls the plant sample is sent to the lab for DNA confirmation.	-Number of Canola fields sampled annually. -Number of Clubroot Management Agreements sent to producers annually as per <i>Policy Statement 62-12 "Clubroot"</i> . -Number of Pest Notices given annually.

6. Soil Conservation Act Duties		
Goal: Protect the quality and integrity of agricultural soils in Smoky Lake County.		
Strategies	Action	Measures
Soil Conservation	<ul style="list-style-type: none"> -Agricultural Fieldman are deemed as inspectors and can issue notices under this Act. -Document and photograph any non-compliance with the Soil Conservation Act. -Promote soil health workshops and site demonstrations. -Monitor soil conditions and respond to an area of concern that needs to be assessed following an event that could impact soil/water sources. 	<ul style="list-style-type: none"> -Number of Soil Conservation Notice issued. -Number of Soil Conservation Letters issued. -Number of workshops. -Number of areas assessed for soil condition concerns.
 <p>Soil Conservation Issue 2016</p>		

7. Intergovernmental Collaboration		
Goal: Conduct intergovernmental collaboration will all levels of governments.		
Strategies	Action	Measures
Collaborate with multiple levels and forms of government	-Agricultural Service Board to participate in drafting and passing resolutions at Regional and Provincial Agricultural Service Board Conferences annually.	-Attend annual conferences and participate by discussion and voting on various agricultural issues.
Protect the interests of Smoky Lake County Agricultural Community	-Every effort will be made to convey agricultural concerns from the agricultural community to relevant government agencies via face-to-face interactions, letter writing or any other available means.	-Number of letters sent to MLA's, PM's or other government members.
Animal Health Act	<p>Liaison with the Chief Provincial Veterinarian, Canadian Food Inspection Agency (CFIA) and local Veterinarians, when necessary, on any livestock emergencies.</p> <p>Livestock emergencies include cattle liner accidents on the highway.</p> <p>If a positive case or outbreak as stated in the <i>Animal Health Act</i> is confirmed within Smoky Lake County boundaries, ASB staff will act in accordance with the directives of the Chief Provincial Veterinarian (CPV).</p> <p>Work with our Fire Protective Service Department in case of livestock emergency on the highways. These duties would include helping them source rendering truck, trailers or calling a local vet.</p>	<ul style="list-style-type: none"> -Number of investigations asked to assist on. -Number of highway livestock emergencies assisted with.
		

Carried.

7.3. Northlands Farm Family Award – Division 4

359-24: Halisky That Smoky Lake County Council identify a Farm Family in Division 4, in accordance with Policy Statement No. 62-22- 06: Northlands Farm Family Award, and prior to the nomination deadline of June 30, 2024, to be nominated for the Year-2024 Farm Family Award.

Carried.

7.4. Capital Purchase – Mower and Side Arm to Replace Unit #473 & Unit #474

Tabled to end of this meeting.

7.5. Requests for Donations

360-24: Halisky That Smoky Lake County provide funding in the amount of \$500.00 towards the 7th Annual Randy Russ Memorial Barrel Race, scheduled for August 4-5, 2024, in Bellis, Alberta; as a Silver Sponsorship, in response to the letter request received from Anne-Marie Russ, dated February 2024; and recommend the County Agricultural Department provide assistance by providing names for potential speakers at the said event; and provide County promotional items in accordance with Policy Statement No. 01-37-02: Promotional Items.

Carried.

7.6. FCSS Grant Funding Applications - Warspite Community Hall Association

361-24: Cere That Smoky Lake County **approve** to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Warspite Community Hall Association	Volunteer Appreciation	\$2,000.00

Carried.

7.6. FCSS Grant Funding Applications - Town of Smoky Lake Library Board

362-24: Cere That Smoky Lake County **approve** to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Town of Smoky Lake Library Board	2024 Family Programing	\$6,500.00

and recommend the Town of Smoky Lake to match or exceed the funding.

Carried.

4. Delegations:

4.2. Casey Tchir, Developer – Revisions to Estates of Bonnie Lake Out Line Plan

Present before Council from 9:52 a.m. to 10:19 a.m. was Casey Tchir, Developer, to recommend revisions to the Estates of Bonnie Lake Out Line Plan, to allow access to Township Road 600 from and through the land legally described as NE-34-59-13-W4, for the purpose of providing another exit/access route to the unapproved, conceptual subdivision plan on and for the said land.

Chris Minailo, Public Works Manager, left Council Chambers, time 10:40 a.m.

7. Request for Decision (Continued):

7.7. Assessment Review Board Appointments

363-24: Halisky That Smoky Lake County, in accordance with Bylaw No. 1417-22: Assessment Review Board, appoint members to the Assessment Review Board (ARB) for Year-2024, as follows:

Raymond Ralph, as the ARB Chairperson,
Gerryl Amarin, as the Certified ARB Clerk, and
Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig,
Richard Knowles, Denis Meier, and Raymond Ralph, as the ARB
Certified Panelists.

Carried.

Daniel Moric, Natural Gas Manager, and One Member of the Public, virtually joined the meeting, time 10:45 a.m.

Executive Session:

Legal Issue:

364-24: Halisky That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: Private Industry Aggregate Hauling Activities, under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information, in the presence of all Council, Interim Chief Administrative Officer, Planning & Development Manager, Finance Manager, and Executive Services Clerk, time 10:46 a.m.

Carried.

365-24: Fenerty That Smoky Lake County Council go out of Executive Session, time 10:56 a.m.

Carried.

7. Request for Decision (Continued):

7.8. Bylaw No. 1456-24: Aggregate Extraction Business License

366-24: Gawalko That Smoky Lake County **Bylaw No. 1456-24: Aggregate Extraction Business License**, for the purpose of establishing a fee schedule based on the type of business and the amount of productivity for the following businesses: Gravel Crushing, Aggregate Hauling, Concrete Batching Plant, or Asphalt Batching Plant, be given **FIRST READING**, and forego Public Participation as there is no significant change except for under Schedule "B" to raise the Class "P" Batching Plants Fee to the amount of \$500.00 from the amount of \$200.00, and clarify the Class "1" Tonne threshold amount to "1 – 2,500" from "0 – 2,500"

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1456-24: Aggregate Extraction Business License**, for the purpose of establishing a fee schedule based on the type of business and the amount of productivity for the following businesses: Gravel Crushing, Aggregate Hauling, Concrete Batching Plant, or Asphalt Batching Plant, be given **SECOND READING**.

Carried.

Moved by Councillor Serben that Smoky Lake County **Bylaw No. 1456-24: Aggregate Extraction Business License**, for the purpose of establishing a fee schedule based on the type of business and the amount of productivity for the following businesses: Gravel Crushing, Aggregate Hauling, Concrete Batching Plant, or Asphalt Batching Plant, be given unanimous consent for **PERMISSION FOR THIRD READING**.

Carried Unanimously.

Moved by Councillor Cere that Smoky Lake County **Bylaw No. 1456-24: Aggregate Extraction Business License**, for the purpose of establishing a fee schedule based on the type of business and the amount of productivity for the following businesses: Gravel Crushing, Aggregate Hauling, Concrete Batching Plant, or Asphalt Batching Plant, be given **THIRD & FINAL READING**, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.

Carried.

7.9. PatientFirst Letter Writing Campaign

367-24: Fenerty

That Smoky Lake County promote the “PatientsFirst” Letter Writing Campaign on social media and Grapevine to encourage residents and stakeholders to participate in the campaign, with the intent of removing red tape hindering the attraction and retention of physicians affecting the George McDougall Health Care Centre's Emergency Room Services and Medical Clinics in the Smoky Lake Region, as recommended at the Physicians and Healthcare Professional Committee Meeting held on February 7, 2024.

Carried.

7.9. College of Physicians and Surgeons

368-24: Halisky

That Smoky Lake County submit a letter to the College of Physicians and Surgeons, Government of Alberta Minister of Health to advocate removing the red tape hindering attraction and retention of physician and healthcare professionals, affecting the George Mc Dougall Health Care Centre’s Emergency Room Services and Meical Clinics in the Smoky Lake Regions.

Carried.

7.10. Physicians & Health Care Professionals Year-2024 Budget

369-24: Serben

That Smoky Lake County approve the Year-2024 Budget for the Smoky Lake Region’s Physicians & Health Care Professionals Committee, as recommended at the Physicians & Health Care Professionals Committee meeting held on February 7, 2024, by Motion #15-2024, with the following cost-sharing percentage funding formula:

Municipality	Percentage	Amount
Smoky Lake County	61%	\$ 14,640.00
Town of Smoky Lake	26%	\$ 6,240.00
Village of Vilna	7%	\$ 1,680.00
Village of Waskatenau	6%	<u>\$ 1,440.00</u>
Year-2024 Doctor RETENTION Total Budget:		\$ 24,000.00

Carried.

7.11. RhPAP’s 2024 Rhapsody Rural Physician Award

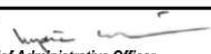
370-24: Halisky

That Smoky Lake County provide a letter of support to the Town of Smoky Lake, Managing Partner of the Physicians and Health Care Professionals Committee, for their application to the 2024 Rural Health Professions Action Plan’s (RhPAP) Rhapsody Award for the Rural Health-Care Heroes to nominate Dr. Anton Raubenheimer, Dr. Stephan Raubenheimer and Dr. Hendrick Lourens, as well as their dedicated staff, at the Raubenheimer Medical Clinic in Smoky Lake and at the Vilna Medical Centre in Vilna.

Carried.

8. Interim Chief Administrative Officer's Report:

8.1 Chief Administrative Officer (CAO) Report – January 26 to February 15, 2024

Chief Administrative Officer - Report Period: January 26, 2024 – February 15, 2024		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
<p>Brief overview of what the Legislative Department has and is working on in conjunction to the work for meetings, minutes, and action list:</p> <ul style="list-style-type: none"> > Working with the Fire Protective Services on the Smoky Lake Region Fire Rescue: developing draft Advisory Committee – Terms of Reference, creating a Three-Year Budget and budget detail breakdown; its Organizational Structure. > Council: Working on information packages for upcoming committee meeting <ul style="list-style-type: none"> ▪ Tax Incentives: Options ▪ LGFF (Local Government Fiscal Framework): Funding Shortage / Impacts. ▪ Firefighter Incentives ▪ Firefighting services: Potential drought situation, Water and Firefighting Resources. ▪ Presentation Packages for RMA meetings with Ministers and RCMP. > Policies: <ul style="list-style-type: none"> ▪ Completed Health and Safety Communication Policy: to address how the information is communicated, and it was adopted at last Joint Health & Safety Committee Meeting. ▪ Compiling information in respect to Haul Road Agreement ▪ Next: Organizational Chart / Structure and review of Council Code of Conduct. > Administrative Meeting: February 7, 2024 <ul style="list-style-type: none"> ▪ Discussion held in respect to alignment of Land Use Bylaws and Strategic Plans in respect to Housing. 	2024	
<p>Smoky Lake County Strategic Plan 2023 – 2025:</p> <p>County Council approved its Strategic Plan on April 27, 2023 – Motion #565-23 identifying goals and objectives for the next three years: 2023-2025. A Priorities Progress report was presented to Council at a Committee of the Whole held on January 30, 2024 to review and hold discussion in respect to the actions completed in Year 2023.</p> <p style="text-align: right;">(Attachment: L-1)</p> <p>Recommendation: That Smoky Lake County Council accept the Strategic Plan 2023-2025 Progress Priorities update for 2023, for information.</p>	Jan. 16/24	Jan.25/24
<p>Inside Outside Studios Inc. – iHunter Alberta App</p> <p>There was an error in the Correspondence received from Inside Outside Studios Inc., that was brought to the February 8, 2024 Council meeting, this paragraph:</p> <p style="padding-left: 20px;">Due to inflation, we would still recommend increasing the end user map pricing if you feel it is appropriate. We suggest a minimum map pricing of \$19.99 instead of \$14.99, but are willing to consider higher pricing if preferred. For counties that changed this price last year, it doesn't seem to have affected sales.</p> <p>Smoky Lake County had already approved to increase the price to \$19.99 last year in 2023, as per the February 15, 2023, Council Motion #377-23. Therefore, Motion #334-24 which was passed at the February 8, 2024 Council Meeting (to NOT increase the price from \$14.99 to \$19.99) is invalid and should be rescinded.</p> <p>Recommendation: That Smoky Lake County Council rescind the February 8, 2024, Motion #334-24; and acknowledge receipt of the 2023 County Map Sales – Annual Report, received from Inside Outside Studios Inc., of Calgary Alberta, in regard to the sale of virtual Smoky Lake County maps sold through their mobile application software: "iHunter Alberta", reporting a total of 345 maps sold in Year-2023, which generated a royalty revenue to the County in the amount of \$2,957.92, as per the correspondence received from Mark Stenroos of Inside Outside Studios Inc., dated January 12, 2024.</p>	Jan. 11/24	Jan. 19/24
ADMINISTRATIVE		
Projects	In Progress	Completed
Nil		
FINANCIAL		
Projects	In Progress	Completed
<p>Wildfire Community Preparedness Day Grant</p> <ul style="list-style-type: none"> ▪ Submitted January 29, 2024 – No response yet. 	Jan. 29/24	
HUMAN RESOURCES		
Projects	In Progress	Completed
<p>Council Meeting Debriefing for Staff: scheduled for February 27, 2024 at 10:00 a.m.</p>	Feb. 12/24	
<p>Waste Management Operator</p> <ul style="list-style-type: none"> ▪ Waste Management Operator hired: Craig Hennessey, effective February 6, 2024. ▪ Job Description established for this position. Provided to Council for awareness purposes only. <p style="text-align: right;">(Attachment: H-1)</p> <p>RECOMMENDATION: That Smoky Lake County acknowledge receipt of the Management Policy 1-M-45-01: Waste Management Operator for information purposes.</p>	Jan. 18/24	Feb 6/24
<p>Manager's Reports were submitted to the Interim CAO for the Month of February and distributed by email to Council through a Release of Information February 21, 2024.</p>	Feb. 20/24	
<p>Chief Administrative Officer (CAO) Recruitment: Position HumanEdge Executive Search is conducting the "Screening Process" and an update will be provided to Council under Executive Session.</p>	Jan. 2024	
COMMUNITY		
Projects	In Progress	Completed
<p>Metis Nation of Alberta (MNA)</p> <p>On January 5, 2024, Ron Henderson, Energy and Sustainability Manager reached out to our Planning and Development Department for a Letter of Support of the Metis Nation of Alberta's 2024 Emerald Nomination for Environmental Excellence in respect to their Solar Farm Project.</p> <p style="text-align: right;">(Attachment: C-1)</p> <ul style="list-style-type: none"> ▪ As per email, the Métis Nation of Alberta is self-nominating the Métis Crossing Solar Project for an Alberta Emerald Award for 2024 - One of the requirements for an Emerald award nomination is a letter of support from a third party. ▪ Smoky Lake County has always collaborated and supported clubs and organizations in opportunities for growth and recognition. This strengthens our relationship and enhances community success. <p>Recommendation: That Smoky Lake County approve action taken in providing the Metis Nation of Alberta (MNA) with a Letter of Support for the Metis Nation of Alberta 2024 Emerald Nomination for Environmental Excellence in respect to their Solar Farm Project.</p>	Feb. 5/24	Feb. 8/28
TRAINING / MEETINGS		
Nil		
ACTION LIST		
December 14, 2023 Council Meeting Action List		
(Attachment: AL-1)		
<p>Signature: </p> <p><i>Interim Chief Administrative Officer</i></p>	County Council Meeting: February 22, 2024	

Smoky Lake County Strategic Plan 2023 – 2025 Progress Update

371-24: Halisky

That Smoky Lake County Council accept the Strategic Plan 2023-2025 Progress Priorities update for 2023, for information.

Carried.

Inside Outside Studios Inc. – iHunter Alberta App – Map Sales in 2023

372-24: Cere

That Smoky Lake County Council **rescind** the February 8, 2024, **Motion #334-24; and acknowledge receipt** of the 2023 County Map Sales – Annual Report, received from Inside Outside Studios Inc., of Calgary Alberta, in regard to the sale of virtual Smoky Lake County maps sold through their mobile application software: “iHunter Alberta”, reporting a total of 345 maps sold in Year-2023, which generated a royalty revenue to the County in the amount of \$2,957.92, with a map sale price in the amount of \$19.99, as per the correspondence received from Mark Stenroos of Inside Outside Studios Inc., dated January 12, 2024.

Carried.

Management Policy 1-M-45-01: Waste Management Operator

373-24: Fenerty

That Smoky Lake County acknowledge receipt of the Management Policy 1-M-45-01: Waste Management Operator for information purposes:

Title: Waste Management Operator	Policy No.: 45-01
Section: 1 - M <i>Job Description</i>	Code: P-A Page No: 1 of 3

Classification: Hourly Salary

Purpose:	Under the supervision of the Environment and Parks Manager, the Waste Management Operator is responsible for operating the solid waste vehicle to collect and transport solid waste and operates the mechanism for loading, compressing, and dumping refuse; they drive to designated areas to collect and/or deliver refuse materials; safely operate the solid waste collection truck; safely operate the packing and dumping apparatus; assure that the solid waste collection truck is properly fueled, equipped, lubricated, and serviced; wash interior and exterior of the solid waste collection truck; report needed repairs immediately; and participate in related cross-training opportunities as assigned, such as skid steer operation for moving solid waste. <i>The duties, responsibilities, and scope of this position may, from time to time, be amended, altered, or changed by the Smoky Lake County (the County) acting reasonably to meet the business, community, and/or regulatory needs of the organization.</i>
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Policy Statement and Guidelines:

<p>RESPONSIBILITIES</p> <p>1. General</p> <ol style="list-style-type: none"> 1.1. Inspect the vehicle and equipment before they start driving (to ensure things are safe and in good working order) 1.2. Conduct daily pre-inspection and post-inspection checks on trucks 1.3. Perform daily cleaning, safety, and preventative maintenance checks on assigned equipment 1.4. Follow a regular pickup route or route card instructions 1.5. Load blue bins or bags into collection units or sort materials into truck compartments 1.6. Answer questions about recycling and deal respectfully with the public 1.7. Speak with dispatchers concerning delays, unsafe sites, accidents, equipment breakdowns, and other maintenance problems 1.8. Report operational and safety-related incidents to supervisor / foreperson 1.9. Return to recycling depots or warehouses to dump truck contents 1.10. Refuel trucks at depots 1.11. Keep work areas and trucks clean, and remove snow as required 1.12. Review policies and procedures often 1.13. Ensure that all health and safety procedures are followed, and all required safety PPE is used 1.14. Complete required paperwork.
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Title: Waste Management Operator	Policy No.: 45-01
Section: 1 - M <i>Job Description</i>	Code: P-A Page No: 2 of 3

2. Safety:

- 2.1. Ensure that Smoky Lake County's Health and Safety Program along with the requirements and procedures as outlined in the Safety Policy Manual are adhered to, and the Alberta Occupational Health and Safety (OH&S) standards are met.
- 2.2. Perform Safety Hazard Assessments.
- 2.3. Attend training sessions and workshops, as required.

3. Working Environment, Physical Conditions and Capabilities:

- 3.1 This position works closely with the County waste management facility, exposed to and coming into contact with waste or recycling materials. Safety precautions and gear are provided and must be used at all times.
- 3.2 Some exposure to the environmental elements and weather may be expected.
- 3.3. Physical requirements include: standing, walking, bending, and lifting. Work is physical and requires a moderate degree of fitness.
- 3.4 Work may be conducted working alone, requiring the need to report in and/or use the work alone system (Kytech) according to County procedures.
- 3.5 Good depth perception and hand-eye coordination are requirements of this job.
- 3.6 This is a safety sensitive position.

QUALIFICATIONS

- Ability to perform all job functions required in a safe manner to avoid personal injury, injury of others, and equipment or property damage.
- Being accountable for own actions and to be organized on the job, ensuring that work is conducted at a steady and efficient pace.
- Good communication skills that allow for clear communication and information exchange.
- Ability to establish and maintain respectful and effective working relationships with others, and to manage conflicts that may arise in a respectful, inclusive, and calm manner, ensuring a positive attitude is employed in day-to-day work.
- Considerable knowledge of safety standard practices governing the operation of vehicles
- Considerable knowledge of relevant traffic laws
- Considerable knowledge of the principles, operation and servicing of trucks and related automotive equipment
- Ability to properly use, operate, and care for tools, equipment, and materials
- Ability to perform routine maintenance and minor repairs to equipment
- Ability to read and understand vehicle operator's manual.

Job Description: Waste Management Operator

Environment & Parks Department

Title: Waste Management Operator	Policy No.: 45-01
Section: 1 - M <i>Job Description</i>	Code: P-A Page No: 3 of 3

EMPLOYEE EVALUATION

- Evaluated by the Environment and Parks Manager on a yearly basis.
- Hourly Salary Range: as per Local 955 Collective Agreement with Smoky Lake County.

Carried.

Métis Nation of Alberta (MNA) – Letter of Support

374-24: Cere

That Smoky Lake County approve action taken in providing the Métis Nation of Alberta (MNA) with a Letter of Support for the Métis Nation of Alberta 2024 Emerald Nomination for Environmental Excellence in respect to their Solar Farm Project.

Carried.

Interim Chief Administrative Officer Report

375-24: Halisky

That Smoky Lake County Council accept the Interim Chief Administrative Officer Report, for the period of January 26, 2024, to February 15, 2024, including the December 2023 Council Meeting Action Lists, for information.

Carried.

9. Council Committee Reports:

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Previous Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

January 22-24, 2024

- attended the 2024 ASB Conference in Lethbridge AB. With our Ag fieldman Carliegh, Amanda and producer rep Tamara Flondra the first day I attended the ASB town hall meeting, some points discussed were the Feds gave 36 million for OFCAF so far , new program coming out in February, increased funding for weed control on Alberta highways, Alberta bee keepers produced more honey than any other jurisdiction, some of the other topics of the conference included history and impact of ASB's in Alberta and ASB updates, history of the soil conservation act and reality of soil erosion, pest act, weed control act, clubroot protocols, a Cleanfarms update, the Alberta rat control program, hydrogen and energy transition for rural Alberta, drones in agriculture, farm transitions, the Taber sugar beet factory, and a presentation on the story of the Irvine school agriculture discovery centre, a resolutions session, and an address from the Hon. RJ Sigurdson minister of Agriculture and Irrigation.

February 5, 2024

- attended the LARA meeting along with our 2 producer reps Barb Shapka & Amanda Fischer, municipal funding was discussed and Lakeland HR will be working on some of the policies and staff grid, met the new research scientists Angelica and Lance Ouellette they are excited to be at LARA and have some new ideas for research including hemp as a cash crop, rye grass inter crop, distance between rows using 15" rows for canola and using a seedmaster drill, also a camelina trial, the chair went to a recent RDAR meeting, Alyssa gave the executive directors report along with the financials she attended several ASB meetings LICA and a watershed meeting EFP's are being done, purchased a new Ford truck for towing the trailer, the RALP program opened up again and she is working on the financials for the RDAR audit. Upcoming events
 - o Feb 7 regenerative living labs workshop Vilna
 - o Feb 9 farmer appreciation Glendon
 - o Feb 13 sheep and goat forum Elk Point
 - o Feb 15 securing success programs and funding opportunities Lac La Biche
 - o Feb 21 gardening for pollinators Flat Lake Hall
 - o March 2 innovation on the ranch Lac La Biche
 - o March 6 LARA AGM Goodridge Hall
 - o March 12 Lakeland agronomy update Ashmont Agri plex
 - o March 13 securing success programs and funding opportunities Smoky Lake National Hall
 - o March 25 policy and regular meeting Ashmont

February 9, 2024

- I attended the Farmer appreciation evening in Glendon with our 2 producer reps Barb Shapka and Amanda Fischer along with some of their family members
- February 12 chaired the Smoky Lake ASB meeting, had a presentation from Alyssa executive director of LARA and the board made a recommending motion to fund LARA for the 2024 year and for our ag fieldmen to bring back how and what they could do for extension work in the county by Oct 2024 also received an event poster from connect for food happening on April 15next ASB meeting March 5.

February 15, 2024

- attended the Evergreen regional waste, Ashley gave the financials Paul had a meeting with our engineers about the new inert waste cell construction he also updated us on some spring seminars and conferences happening with SWANA and Alberta CARE, he gave his site report, Beaver river waste commission has hauled 10 walking floor loads into our site and everything is going well with that trial, fire department will be coming in to inspect where we will be stockpiling tire aggregate, the metal recycler Richmond Steel has finished baling metal on site, he is looking for a seasonal worker, and we also discussed some new landfill technologies, next meeting is March 21 in St. Paul.

February 16, 2024

- attended the Alberta health engagement session in Westlock some good discussions on what isn't working what is and what could we do better in health delivery by AHS.

Cleanfarms Inc.
376-24: Halisky

That Smoky Lake County continue to work with agricultural product suppliers to minimize the amount of unwanted pesticide & livestock/animal medication waste entering the landfills and encourage the continuation of storing the items in preparation for the Year-2025 collection program proposed through Cleanfarms Inc. (a non-profit industry stewardship organization helping farmers recycle or properly dispose of waste agricultural plastic and other waste materials generated on farms).

Carried.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Current Deputy Reeve & Division Two Councillor's written report from various Committees, Boards and Commissions:

January 29, 2024 – Regional Emergency Mgmt. Advisory Comm. – County Chambers – 1:00 p.m.

- Action lists were reviewed & updated
- Draft changes to Emergency Management Bylaw were reviewed by attendees. The revised bylaw will be sent to Ian Fox for approval.

- Next meeting: April 4, 2024 – 9:00 a.m.
- February 12, 2024 – Muni-Corr – via Zoom – 10:00 a.m.
- Meeting cancelled
- Other Meetings
- January 26, 2024 – RMA District 5 Mtg. – Fort Kent
- January 29, 2024 – Smoky Lake Region – ICC – Fire Services – County Chambers – 9:00 a.m.
- January 31, 2024 – COW Meeting – County Chambers – 9:00 a.m.
- February 5, 2024 – MCC (Lydia's office) – 1:00 p.m.
- February 6, 2024 – Information Session: Provincial Police Advisory Board – County Chambers – 10:00 a.m.
- February 7, 2024 – Physicians & Health Care Professionals Comm – 5:00 p.m. – via Zoom
- February 8, 2024 – County Council Meeting – Council Chambers – 9:00 a.m.
- February 15, 2024 – Emerging Trends in Municipal Law – County Chambers – 7:45 a.m. (late due to Dr. appt)

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Céré – Division Three Councillor written report from various Committees, Boards and Commissions:

January 29: Smoky Lake Region ICC Meeting – Fire Services

- Transitional Solutions options reviewed
- Fire Chief will have list of assets for next meeting
- Some sections will be reviewed at next meeting (job description, hours of operation, pay as well as how to hire, for example).

January 29: Regional Emergency Management Advisory Committee (Alternate)

January 29: Joint Municipalities Meeting

- RCMP report indicates property crimes are up at the moment
- New corporal to arrive February 12
- MLA Glenn van Dijken reported on behalf of the Gov't. of Alberta; included updates on Highway 28 improvements as well as speed zone request, Doctor internship placement (Manning), new school (Waskatenau) update, new funding programs

January 31: Council Meeting of the Whole – Strategic Planning

- Police Transition Grant program reviewed/discussed
- Discussed various approaches to tax incentives
- Reviewed Off Highway Vehicle Restriction proposal in preparation of upcoming fire season

February 4: Provincial Police Advisory Board

- Online presentation describing structure of Provincial Police Advisory Board

February 8: Regular Council Meeting

February 12: Agricultural Service Board (Alternate; Zoom)

February 14: Joint Health & Safety Committee (Alternate; Zoom)

February 15: Brownlee LLP Emerging Trends in Municipal Law (Zoom presentation in chambers; hopefully we can get a copy of the presentations for those who were unable to attend)

- Listened to Brownlee Law LLP's presentations on the following:
- Teamwork: How Governance CAN Work
- Flushing Out the Details: Clearing Up Concerns Related to Municipal Utility By-Laws
- Tax Incentives: Harnessing Opportunities for Growth & Tax Base Expansion
- Is the "Just Cause" Test Finally Catching Up to Our New Higher Standards of Workplace Conduct and Harassment-Free Workplaces?
- Municipal Risk Management: Public Spaces, Employment & Construction
- Case Law & Legislative Update

February 16: Smoky Lake Foundation Board:

- Regular Board meeting as well as a tour of the facility

Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

January 17, 2024 – Northeast Alberta HUB Meeting (in-person)

- Opening remarks from MLA Scott Cyr with MLA's Shane Getson and Tany Yao in attendance.
- Discussion on Canadian Exporters & Manufacturers meeting with GOA discussing lack of banking support in rural Alberta and that there will be 10 business support sessions held by the GOA with one in Bonnyville and Two Hills.
- Executive Director Report – Bob Bezpalko discussed Economic Corridors including highways/rail in the Northeast Region, County of Vermillion River is the lead on an ACP Grant for a GIS project for the HUB Region, drone use trials for all industries in the HUB Region and housing initiative through CIB - Canadian Infrastructure Bank Funding with a survey being sent out to all HUB Members.
- MLA Shane Getson – Parliamentary Secretary for Economic Corridors discussed agriculture/energy/manufacturing etc. has to increase due to world demands and that there needs to be development of Economic Corridors throughout Alberta to enable product etc. movement.
- Financial report was giving with all in good standing.
- Next Meeting is scheduled for March 26, 2024.

January 18, 2024 – Alberta's Lakeland DMO Meeting (virtually)

- Website – Q4/23 slowed down which wasn't unexpected due to shoulder season to which the region is looking into more winter activities, Q1/24 has over 400% increase in traffic compared to December 2023 and the event calendar use is the primary focus presently.
- 2024 Marketing Plan and Budget is to attend (have a booth) at the Edmonton Boat & Sportsman Show/ other shows, continue web design work, region contests, radio advertising and Veteran Memorial Highway Magazine ad etc.
- Chris Downs from Travel Alberta gave a presentation on Destination Management Organization is growing the marketing including air service and places.

- Treasurers report was giving with all in good standing.
 - Next Meeting date is TBD.
- January 22, 2024 – Ukrainian Twinning Meeting (virtually)
- Appointment of Chair (Lorne Halisky) and Vice Chair (Marianne Prockiwi-Zarusky).
 - Village of Vilna withdrawal from committee was discussed and a decision was made so the Managing Partner and Committee Chair reach out to the Village.
 - A Thank You letter was sent to Community Futures for their donation of \$722.50-CAD and will be wired to Kosiv by January 31, 2024.
 - Education project is still in the works with creating virtual Pen Pals through Kosiv student videos sharing culture, heritage etc.
 - Financial report was giving with all in good standing.
 - Thank you to Michelle Wright for her service on this committee as her contract has expired and the Managing Partner will be taking over.
 - Next Meeting date will be called by the Chair.
- January 30, 2024 – Alberta Drought Preparedness Telephone Town Hall
- Discussion on food security/affordability and we must be water wise by minimizing use of water for nonessential uses such as lawns, swimming pools etc.
 - Southern Alberta is in a severe drought condition with reservoirs and rivers in extremely low volumes/flows.
 - Fire Prevention/Protection is also in force fire smarting regions etc.
 - Public awareness campaigns will be out shortly to minimize water use etc.
- February 5, 2024 – MCC Meeting (virtually)
- Discussion was held on moving the MCC monies into a MUSH Account with a floating interest rate, is redeemable etc. and discussed setting up a meeting with all partners on CEO matters etc.
 - Minutes of October 2023 and 2023 Financials were approved.
- February 6, 2024 – Provincial Police Advisory Board – East Information Session Webinar
- RCMP follow Alberta legislation etc.
 - Municipalities fund local policing committees.
 - An online questionnaire can be accessed using PSES.Engagement@gov.ab.ca closing date March 15, 2024.

Reeve & Division 5 Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

January 16, 2024 - Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives, held in Council Chambers (Jered, Lorne & Dominique)

- Discussed the offerings and restrictions of each municipality's development and housing and also referenced the Needs & Demand Assessment – Smoky Lake Region, prepared by: The Sustainable Housing Initiative at the Rural Development Network, Dated February 2023, to aim to be development & developer to attract housing investment to the region.

January 16, 2024 – Smoky Lake RCMP – Crime Prevention Town Hall Meeting, held in Smoky Lake (All Council, except Dan)

- Smoky Lake RCMP, along with Smoky Lake County Rural Crime Watch and Citizens on Patrol (C.O.P), provided presentations including: CPTED – Crime Prevention Through Environmental Design, C.O.P Program, and further information on how to protect yourself and your property in both rural or urban areas.

January 19, 2024 – Smoky Lake Foundation Board of Directors Meeting, held Bar-V-Nook, (Jered & Dominique)

- Received updates from the CAO, Financial Reports.
- Was briefed on the Alberta Seniors, Community and Social Services' Compliance Audit that was completed in October 2023 and the items that need to be addressed.
- Approved to enter a 3-Year Operating Agreement with Homeland Housing effective February 12, 2024.

January 19, 2024 – Council Committee of the Whole meeting, held virtually (All Council)

- Held discussion in Executive Session under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information, to discuss a Legal Issue in respect Métis Nation of Alberta's proposed Supportive Living Facility Development: Healing Waters Treatment Center, with Delegations: Alberta (MNA) Representatives: Aaron Barner, Senior Executive Officer, Reagan Bartel, Director of Health, Ron Harrison, Executive Director of MNA Holdings Inc., and Juanita Marios, Executive Director of Métis Crossing.

January 25, 2024 – Regular Council Meeting, held in Chambers (All Council)

- Approved the Annual Membership to Go East of Edmonton for \$400.
- Approved a Roadway License for Smoky Lake Trail Twisters Snowmobile Club to use the undeveloped road allowance along Rge Rd 171, between Twp R 595A & 621, as part of their trail.
- Agreed to sell County-Owned land: PT. SE-09-58-15-4W, containing +/- 20.04 acres, for \$50,000.00 + GST.
- Amended Policy Statement No. 62-12-04: Clubroot.
- Approved a sponsorship of \$1,000 to Alberta Invasive Species Council.
- Approved a sponsorship of \$500 to the "Original Grazing School for Woman" event.
- Approved to provide \$250 towards the Smoky Lake Stars U7 Minor Hockey tournament.
- Approved \$1,706 of FCSS funds to Village of Waskatenau Library Board.
- Approved \$1,875 of FCSS funds to Vilna & District Agricultural Society.
- Approved for Council to NOT receive any Cost-of-Living increment in 2024.
- Approved to renew the \$808.73 Federation of Canadian Municipalities (FCM) membership.
- Recommended implementing a letter writing campaign involving members of the public, community stakeholders, businesses, Smoky Lake Region Municipalities, Settlements, Reserves, and anyone, to urge the Provincial Government and Regional Health Authority in taking action to remove the red tape hindering the attraction and retention of physicians affecting

- the George McDougall Health Care Centre's Emergency Room Services and Medical Clinics in the Smoky Lake Region.
- Acknowledged Alberta Community Partnership (ACP) 2023-24 grant funding approvals for:
 - \$99,900.00, in support of the Smoky Lake Region Municipal Land Use Suitability Tool (MLUST) project;
 - \$200,000.00, in support of the Smoky Lake Regional Water and Wastewater Infrastructure project; and
 - \$200,000.00, in support of the Smoky Lake Regional Recreation Services Strategy project.
 - Agree to renew the Standing Offer Agreement (SOA) with Associated Engineering Alberta Ltd., for 3 more years.
 - Denied support for Metis Crossing Limited's application under Alberta's Community Organization Property Tax Exemption Regulation (COPTER) for property tax roll 17581251.
 - Approved to engage HumanEdge Executive Search for \$15,000 to help recruit a County CAO.
- January 26, 2024 – RMA District 5 Meeting, held in Fort Kent (All Council)
- Brought forward a draft Resolution for RMA to consider advocating to the Government of Alberta to collaborate with the Federal Government and Fire Underwriters Survey for the purpose of assisting municipalities to retain fire services by recruiting firefighters and addressing the declining Fire Department Services across Rural Alberta.
- January 29, 2024 – Smoky Lake Region Intermunicipal Collaboration Committee, held in Chambers (All Council)
- Approved the Smoky Lake Region Fire & Rescue Levels of Service.
 - Approved the funding requisition model for the Regional Fire Services' three-year budget.
- January 29, 2024 – Joint Municipalities Meeting, held in Waskatenau (All Council)
- Received updates and presentations from Smoky Lake RCMP, MLA Glenn van Dijken, Portage College, and Aspen View Public School Division.
- January 31, 2024 - Council Committee of the Whole (All Council, except Dan)
- Held discussion in Executive Session, under the authority of the FOIP Act Section 21: Intergovernmental Relations and Section 24: Advice from Officials, to discuss a Land Issue in respect to White Earth Creek Water Flow.
 - Recommended clarification be sought for what actions Smoky Lake County can or cannot undertake in respect to White Earth Creek's water flow flooding surrounding lands.
 - Recommended further research to consider options for implementing Property Tax Incentives / Exemptions.
 - recommend Administration bring forward a draft bylaw to revise and repeal the Bylaw No. 1149-07: Off Highway Vehicles (OHV), to allow for the incorporation of OHV restriction regulations for the purpose of enforcing fire prevention.
 - Reviewed the County's Strategic Plan 2023-2025 Priorities Progress.
- February 7, 2024 - Northeast Alberta Alliance for Growth & Opportunity (NAAGO) Meeting, held in Myrnam (Jered)
- Approved the 2024 Budget and the recommend municipal funding contribution amounts.
 - Received advocacy updates about Alberta Health Services and Highway 28.
 - Acknowledged the 26 letters to be sent to various Ministers expressing interest in consultation, engagement, and partnership opportunities between municipalities in our region and the Government of Alberta.
- February 7, 2024 - Physicians and Health Care Professionals Committee Meeting, held in Town Chambers and Virtually (Jered & Linda)
- Discussed potential additional uses and specialty opportunities for both Vilna and Smoky Lake Health Centre.
 - Agreed to promote the PatientsFirst Letter Writing Campaign to residents and stakeholders with the intent of removing red tape hindering the attraction and retention of physicians affecting the George McDougall Health Care Centre's Emergency Room Services and Medical Clinics in the Smoky Lake Region.
 - Agreed to apply for the 2024 Rural Health Professions Action Plan's (RhPAP) Rhapsody Award for the Rural Health-Care Heroes and nominate Dr. Anton Raubenheimer, Dr. Stephan Raubenheimer and Dr. Hendrick Lourens as well as their dedicated staff at the Raubenheimer Medical Clinic.
 - Approved to recommend the 2024 Budget of \$24,000 funded by the County, Town & Villages.
- February 8, 2024 – Regular Council Meeting, held in Chambers (all Council)
- Agreed to allow billboards on County-Owned land north of Smoky Lake along Hwy, subject to approval through the Development Permit process.
 - Gave First Reading to Bylaw No. 1454-24: Off Highway Vehicles (OHV), to regulating the operation of off-highway vehicles and provide enforceable OHV restrictions for fire prevention; and ask for Public Participation.
 - Gave three Reading to Bylaw No. 1455-24: Corridor Regulation, for use of the corridor owned by North East Muni-Corr Ltd. (Iron Horse Trail).
 - Denied a claim from a member of the public, claiming personal vehicle damages on January 23, 2024, in the amount of \$419.
- February 12, 2024 – Agricultural Service Board Meeting, held in Chambers (Jered & Dan)
- Recommended that Smoky Lake County provides \$55,000 towards the Lakeland Agricultural Research Association (LARA) Year-2024 Operating Budget, to allow County producers access to their 2024 environmental and extension programming.
 - Requested all relevant detailed historical information from LARA in respect to the number of LARA events held in Smoky Lake County and the number of Smoky Lake County producers who were in attendance.
 - Recommended the County Ag Fieldman bring forward options for providing environmental and extension programming specific to Smoky Lake County Producers in Year-2025.
- February 14, 2024 – Joint Health & Safety Committee, held virtually (Jered & Dominique)
- Reviewed the Safety Audit Report - COR Maintenance dated December 15, 2023.
 - Approved new Policy Statement No. 01-07-01: Health & Safety Communication.
 - Received Committee Member updates and reports.

- No incidents since December 8, 2023.

Reeve's Report and Councillors Reports

377-24: Cere

That Smoky Lake County's Reeve Report received for the period of January 12, 2024, to February 15, 2024, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

11:41 to 11:57 a.m.

Public Question and Answer Period:

Bill Yaceyko, landowner: questioned the certification of the septic system existing on the land at SW-36-58-13-W4, and expressed concerns about the development permit approval process and the neighboring dogs.

Jordan Ruegg, Planning & Development Manager: noted the septic system would have been a condition of the original subdivision.

Jered Serben, Reeve: responded that there are bylaws in place to address the number of dogs and noise and we can get back to you with further information.

Meeting Recessed

Meeting recessed for Lunch, time 11:58 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by the Reeve at 12:44 p.m. in the physical (or virtual) presence of all Council Members (except for Dan Gawalko), Interim Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Communications Officer, GIS Operator, Environment & Parks Manager, Natural Gas Manager, Fire Services Clerk, and five Members of the Public.

14. Executive Session:

Legal Issue: Métis Nation of Alberta's Proposed Supportive Living Facility Development

378-24: Halisky

That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: Métis Nation of Alberta's Proposed Supportive Living Facility Development: Healing Waters Treatment Center, under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information, in the presence of all Council (except Dan Gawalko), Interim Chief Administrative Officer, Planning & Development Manager, Finance Manager, and Executive Services Clerk, time 12:44 p.m..

Carried.

379-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 1:11 p.m.

Carried.

10. Correspondence:

10.1. Village of Vilna – Notice of Sewage Lagoon Release

380-24: Halisky

That Smoky Lake County acknowledge receipt of the letter from the Village of Vilna, dated February 7, 2024, providing formal notice in respect to the release of the Vilna sewage lagoon due to an unanticipated breach of the lagoon caused by a failed gate valve and allowing sewage outflow into the designated channel, to empty the lagoon and repair the valve, effective February 7, 2024, and to be completed by February 21, 2024.

Carried.

10.2. Alberta Public Safety & Emergency Services, Policing Cost Share

381-24: Halisky That Smoky Lake County remit payment in the amount of \$188,262.00 to the Government of Alberta, for the Policing Cost Share Under the Police Funding Model, calculated on a population of 2,660, as per the letter received from the Acting Assistant Deputy Minister, Alberta Public Safety and Emergency Services, dated January 31, 2024, requesting same.

Carried.

10.3. Alberta Municipalities – Membership Renewal Invoice for 2024

382-24: Fenerty That Smoky Lake County Council approved to purchase a Year-2024 membership to the Alberta Municipalities, in the amount of \$1,386.00, including GST, as per the email correspondence from Alberta Municipalities, dated January 25, 2024, and invoice #AS202401-052, dated January 18, 2024.

Carried.

10.4. NWST Charitable Foundation – Free Tree Planting Proposal

383-24: Halisky That Smoky Lake County Council acknowledge the additional information received from NWST Charitable Foundation, dated February 15, 2024, in accordance with the February 8, 2024, Council Meeting Motion #335-24, in respect to the email from Harpreet Kaur, NWST Charitable Foundation, dated January 23, 2024, proposing an initiative to enhance the preservation of nature by planting trees, free of cost; and acknowledge the County's suitable areas to engage this initiative are already being planted through North East Muni-Corr Ltd., and therefore Smoky Lake County has no capacity to participate.

Carried.

10.5. Municipal Affairs - Grant Meetings at RMA Spring 2024 Convention

384-24: Cere That Smoky Lake County arrange a meeting for Council and relevant Staff who can attend – to attend a meeting with Municipal Affairs Grant Program Staff on location at the Rural Municipalities of Alberta (RMA) Spring 2024 Convention for one-on-one, 20-minute private meeting on a date and time between Tuesday, March 19th from 9:00 a.m. to 4:00 p.m. and on Wednesday, March 20th from 9:00 a.m. to 12:00 p.m., as per the email correspondence received from Municipal Affairs, dated February 15, 2024; and respond to the said email by the deadline of March 6, 2024, to provide the: discussion topic(s), attendee name(s), and preferred time slot.

Carried.

10.6. Alberta RCMP Traffic Strategic Plan 2024-2028

385-24: Fenerty That Smoky Lake County acknowledge receipt of the Alberta RCMP traffic Strategic Plan 2024-2028 report, aimed to enhance public safety by reducing harm and hazardous behaviour on Alberta roadways through strategic partnerships, enforcement, education and crime reduction initiatives.

Carried.

10.7. Strategic Performance Planning, Smoky Lake Provincial Detachment 2023

386-24: Halisky That Smoky Lake County acknowledge receipt of the K Division Criminal Intelligence, RCMP, report titled: Strategic Analysis and Research Unit, Calls for Service, Strategic Performance Planning, Smoky Lake Provincial Detachment, January – December 2023.

Carried.

Addition to the Agenda:

10.8. National Police Federation - Budget Update

387-24: Halisky

That Smoky Lake County acknowledge receipt of the email correspondence from the National Police Federation (NFP), dated February 8, 2024, including the NFP’s document titled: 2024 Pre-Budget Submission to the Government of Alberta, dated January 2024; and provide a letter in support of equitable investment into the Alberta RCMP, to Premier Smith, as requested.

Carried.

11. Information Releases:

388-24: Fenerty

That Smoky Lake County Council’s “Information Releases” received within the period of January to February, 2024, listed as follows, be filed for information:

Tracking Number & Description of Information Released:	Date Released:	Released by:	Municipal File #:
R001.24 – Vilna Solar Project December 2023 Newsletter	Jan. 04’24	Legislative	61-39
R002.24 – Town of Smoky Lake January 2024 Newsletter	Jan. 04’24	Legislative	1-113
R003.24 – RMA President's Update January 2024	Jan. 05’24	Reeve	1-10
R004.24 – RMA Contact Newsletter January 5, 2024	Jan. 09’24	Legislative	1-10
R005.24 – RMA Contact Newsletter January 12, 2024	Jan. 12’24	Legislative	1-10
R006.24 – UCC E-Bulletin January 12, 2024	Jan. 15’24	Legislative	1-209
R007.24 – Pryveet Dance Club Minutes Nov 29 2023	Jan. 16’24	Legislative	ANI Binder
R008.24 – RMA Contact Newsletter January 19, 2024	Jan. 16’24	Legislative	1-10
R009.24 – County Manager’s January 2024 Reports	Jan. 22’24	Legislative	N/A
R010.24 - FCM Newsletter January 22, 2024	Jan. 22’24	Legislative	1-152
R011.24 - Minister of Ag & Irrigation - Thank You Letter	Jan. 25’24	Legislative	62-40
R012.24 - RMA Contact Newsletter, January 26, 2024	Jan. 29’24	Legislative	1-10
R013.24 - NSWSA January Newsletter	Feb. 01’24	Legislative	4-35
R014.24 - Aspen View Public Schools Newsletter - January 25	Feb. 01’24	Legislative	17-4
R015.24 - Oil and Gas Outstanding Taxes in Smoky Lake County	Jan. 31’24	Finance	12-44
R016.24 - RMA Contact Newsletter Feb. 2, 2023	Feb. 02’24	Legislative	1-10
R017.24 - FCM Newsletter February 5, 2024	Feb. 06’24	Legislative	1-152
R018.24 - HAK School Newsletter - February 2024	Feb. 07’24	Legislative	17-4
R019.24 - Town of Smoky Lake February 2024 Newsletter	Feb. 07’24	Legislative	1-113
R020.24 - RMA Contact Newsletter Feb. 9, 2024	Feb. 09’24	Legislative	1-10
R021.24 – Gas Alberta Inc. Interim Report Dec 31-2023	Feb. 12’24	Legislative	9-23

Carried.

12. Financial Reports:

Budget to Actual Report

389-24: Cere

That Smoky Lake County financial reports, including the Budget to Actual as of January 16, 2024, and Financial Statements for the month of December 2023, to the next scheduled Council meeting.

Carried.

13. Next Meeting(s):

Scheduled County Council Meetings

390-24: Fenerty

That the previously scheduled upcoming Smoky Lake County Council Meetings be re-confirmed as follows:

- Friday, March 1, 2024, at 9:00 a.m. (Committee of the Whole),**
- Tuesday, March 5, 2024, at 10:00 a.m., (Committee of the Whole),**
- Thursday, March 7, 2024, at 9:00 a.m., (Regular),**
- Thursday, March 28, 2024, at 9:00 a.m., (Regular),**
- Thursday, April 11, 2024, at 9:00 a.m., (Regular), and**
- Thursday, April 25, 2024, at 9:00 a.m., (Regular),**

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

14. Executive Session:

Personnel Issue: Chief Administrative Officer (CAO) Recruitment

391-24: Halisky That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Chief Administrative Officer (CAO) Recruitment, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information, in the presence of all Council (except Councillor Gawalko), Interim Chief Administrative Officer, Finance Manager, and Executive Services Clerk, time 1:58 p.m..

Carried.

392-24: Fenerty That Smoky Lake County Council go out of Executive Session, time 2:05 p.m.

Carried.

Councillor Halisky, left Council Chambers, time 2:10 p.m.

Mark Fedoretz, Public Works Shop Foreman, virtually joined the meeting, time 2:14 p.m.

Councillor Halisky, entered Council Chambers, time 2:16 p.m.

7. Request for Decision (Continued):

7.4. Capital Purchase – Mower and Side Arm to Replace Unit #473 & Unit #474

393-24: Halisky That Smoky Lake County Council **amend** the interim Year-2024 Capital Budget to accommodate an increased expense in the amount of \$12,000.00 to a total in the amount of \$92,000.00 for the purpose of purchasing a mower and side arm to replace the Agricultural Department's Unit #473 & Unit #474; **and** acknowledge receipt the bids received for the said equipment tender for a 15' REV Rotary Mower and Sidearm as follows:

Agland	\$97,636.96 + GST
Deerland	\$92,000.00 + GST
Industrial Machine Inc.	\$99,920.00 + GST

and award the said tender to Deerland, for the purchase of the said equipment in the amount of \$92,000.00 + GST.

Carried.

15. ADJOURNMENT:

394-24: Fenerty That the Smoky Lake County Council Meeting of February 22, 2024, be adjourned, time 2:23 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Administration of Friday, March 1, 2024, at 9:03 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology.

The meeting was called to Order by the Reeve Mr. Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Friday, Mar. 1, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers

No Members of the Media were present.
No Members of the Public were present.

Delegation: Todd Sharpe, Partner, HumanEdge Executive Search, was virtually present.

Agenda:

395-24: Fenerty That the Agenda for Smoky Lake County Council Committee of the Whole Meeting for the purpose of Administration, for March 1, 2024, be adopted, as presented.
Carried Unanimously.

Delegation:

Present before Council from 9:04 a.m. to 9:44 a.m. was Todd Sharpe, Partner, HumanEdge Executive Search, to discuss Chief Administrative Officer Recruitment, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information.

Executive Session:

Personnel Issue: Chief Administrative Officer (CAO) Recruitment

396-24: Cere That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Chief Administrative Officer (CAO) Recruitment, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information, in the presence of all Council, Interim Chief Administrative Officer, Executive Service Clerk, and Delegation: Todd Sharpe, Partner, HumanEdge Executive Search, time 9:04 a.m..
Carried.

Patti Priest, Executive Services Clerk, left Chamber, time 9:19 a.m.

397-24: Halisky That Smoky Lake County Council go out of Executive Session, time 9:44 a.m..
Carried.

Discussion:

County Advocacy Information Packages for Ministers

398-24: Halisky

That Smoky Lake County Council **recommend** Administration prepare information packages for each respective Minister (as listed under Council's January 11, 2024, Motion #250-24) to be utilized for advocacy efforts outlining issues which are specific to the County, providing potential solutions, and including supporting documentation, which can be presented at any one-on-one meetings with the Ministers on the sidelines of the (Rural Municipalities of Alberta) RMA Spring Convention, scheduled for March 18-20, 2024, or at any opportunity thereafter.

Carried.

ADJOURNMENT

399-24: Fenerty

That the Smoky Lake County Council Committee of the Whole for the purpose of Administration Meeting of March 1, 2024, be adjourned, time 10:23 a.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Planning of Tuesday, March 5, 2024, at 10:02 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology.

The meeting was called to Order by the Reeve Mr. Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Mar. 5, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present Virtually
Plan. & Dev. Manager	Jordan Ruegg	Present Virtually
Finance Manager	Brenda Adamson	Present Virtually
Nat. Gas Manager	Daniel Moric	Present Virtually
Ag. Fieldman	Carleigh Danyluk	Present Virtually
GIS Operator	Carole Dowhaniuk	Present Virtually

No Members of the Media were present.
Two Members of the Public were present.

Agenda:

400-24: Fenerty That the Agenda for Smoky Lake County Council Committee of the Whole Meeting for the purpose of Planning, for March 5, 2024, be adopted, as amended:

Addition to the Agenda:

1. Executive Session, Legal Issue: Métis Nation of Alberta’s proposed Supportive Living Facility Development: Healing Waters Treatment Center, under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information.

Carried Unanimously.

Discussion:

**Concepts for Attracting Development and Investment:
Fees & Charges, Tax Incentives, County-Owned Lands, and Land Use Bylaw**

The Planning and Development Manager presented information on the following topics for Council’s awareness and discussion, including but not limited to the following points:

1. Comparison of Planning and Development Fees and Charges from other Municipalities.
 - o Smoky Lake County Planning and Development Fees Bylaw No. 1431-23 was adopted on January 26, 2023.
 - o Previously, fees pertaining to planning and development had been established by policy, and said policy required administration to conduct an annual review of the fees and charges to ensure adequate cost recovery and competitiveness.
 - o Best practice is generally considered establish fees and Administration has received feedback from ratepayers and industry over the past year with respect to a number of the fees and charges in Bylaw No. 1431-23.

- This is the first review conducted of Bylaw No. 1431-23 since it's adoption. Administration is recommending that certain fees and charges be adjusted to ensure that Smoky Lake County continues to foster a competitive environment for investment while also ensuring that some costs associated with processing planning and development related applications can be recuperated.
 - Administration has also identified language in Bylaw No. 1431-23 that requires clarification.
 - charges by bylaw, so Bylaw No. 1431-23 was adopted.
2. Research in respect to Tax Incentives to Promote Development:
- Smoky Lake County administration has been researching various tax and other incentives (e.g. waiver/reduction of development permit fees; installation of gas/water/sewer servicing at the County's expense/reduced cost to the developer; reduction in natural gas rates for never development; etc.).
 - On June 4, 2019, the Government of Alberta introduced the Municipal Government (Property Tax Incentives) Amendment Act, which amended the Municipal Government Act, giving municipalities the authority to offer tax incentives to non-residential properties to help attract new investment. New municipal authorities under the Act include:
 - Multi-year tax exemptions/reductions/deferrals for non-residential properties;
 - Exemptions/reductions/deferrals can be granted to new development, existing development or both;
 - Authority to establish eligibility criteria and an application process; and
 - Tax incentives can be offered for a maximum of 15-years, and can be renewed beyond this limit if Council chooses.
 - Other non-tax incentives that are available to Smoky Lake County include:
 - Reduction/deferral/waiver of development permit fees;
 - Subsidization of costs for installation of infrastructure;
 - and Reduce/eliminate natural gas/water rates.
3. Information in respect to County-Owned Land Sales and Land Leases.
- Smoky Lake County Policy No. 61-10: Disposition of County Owned Property requires that a list of County-owned lands be forwarded to Council annually by the Planning and Development Department.
 - Since the last time that this list was forwarded to Council, the following County-owned lands have been sold:
 - PT. SE 9-58-15-W4M, containing +/- 20.04 acres - Total Proceeds = \$52,500
 - NE 32-59-14-W4M, containing +/- 160.0 acres – Total Proceeds = \$225,400
 - NE 23-60-13-W4M, containing +/- 136.0 acres – Total Proceeds = \$211,600
 - SW 34-61-13-W4M, containing +/- 128.0 acres – Total Proceeds = \$271,400

NOTE: the proceeds from the land sales through CLHBid.com (#2-4 on the above list) have not yet been received by the County.
 - The other County-owned lands that were advertised through public tender did not receive any interest.
 - Administration will be seeking direction on what to do with the remaining lands that are owned by Smoky Lake County.
4. Land Use Concepts for Attracting Development and Investment

- Priority #2 of Smoky Lake County’s Strategic Plan is to take a proactive approach to land development within the region.
- Part of this process includes a review of the County’s existing planning documents (Land Use Bylaw, Municipal Development Plan, Area Structure Plans, etc.) to ensure that they reflect current market preferences for development.
- Administration has conducted a review of the Land Use Bylaw and the Municipal Development Plan and recommends that certain use categories (e.g. Manufactured and Modular Homes; Secondary Suites; Garage Suites, Guesthouses; etc.) be moved from “Discretionary” to “Permitted” Use under the County’s Land Use Bylaw in order to provide greater certainty to prospective developers, and to allow for a more streamlined application and approval process.
- Further efforts will be required to ensure that the County is taking a proactive approach to land development, including a market evaluation and lobbying efforts. The County is currently drafting a Rural Investment Attraction and Retention Strategy which will inform this process.
- Administration is looking for further direction with respect to specific initiatives that will assist the County’s goal of being proactive in attracting investment and development to the Region.

Addition to the Agenda (Executive Session):

Legal Issue: Proposed Supportive Living Facility Development

401-24: Halisky

That Smoky Lake County Council go into Executive Session under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information, to discuss a Legal Issue in respect Métis Nation of Alberta’s proposed Supportive Living Facility Development: Healing Waters Treatment Center, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, and Planning and Development Manager, time 11:52 a.m.

Carried.

402-24: Cere

That Smoky Lake County go out of Executive Session, time 12:32 p.m.

Carried.

ADJOURNMENT

403-24: halisky

That the Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting of March 5, 2024, be adjourned, time 12:32 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **March 7, 2024**, at 9:00 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Mar. 7, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Plan. & Dev. Manager	Jordan Ruegg	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Assist. Ag. Fieldman	Amanda Kihn	Virtually Present
Public Works Manager	Chris Minailo	Present in Chambers
Comm. Officer	Evonne Zukiwski	Absent
Comm. Peace Officer	Tate Murphy	Virtually Present
Fire Services Clerk	Meaghan Andreychuk	Virtually Present
Public	6 Members	Virtually Present
Media	No Members	N/A

2. Agenda:

404-24: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, March 7, 2024, be adopted, as amended:

Addition to the Agenda:

1. Executive Session, Personnel Issue, Administration, under the authority of the FOIP Act Section 27: Privileged Information.

Carried Unanimously.

3. Minutes:

Nil.

5. Public Hearing:

Nil.

6. Municipal Planning Commission:

Nil.

Public Participation:

For Proposed Bylaw No. 1454-24: Off-Highway Vehicle Control

Heidi Kugler-Kane, County Resident, expressed the following points, including but limited to:

- There is a need for this Bylaw due to high risk during fire bans.
- Garner Lake has only one way in, and one way out of the subdivision (other than exiting on the lake).
- How do we report the OHV if it does not have a license plate?

Tate Murphy, Peace Officer, responded with the following points, including but limited to:

- Mark down the make, model, and color of the OHV and also a description of the driver including what they are wearing, which can be very helpful in identify them.

7. Request for Decision:

7.1. Proposed Bylaw No. 1454-24: Off-Highway Vehicle Control

405-24: Halisky

That Smoky Lake County **Bylaw No. 1454-24: Off Highway Vehicles (OHV)**, for the purpose of regulating the operation of off-highway vehicles in Smoky Lake County and to provide enforceable OHV restrictions for fire prevention, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1454-24: Off Highway Vehicles (OHV)**, for the purpose of regulating the operation of off-highway vehicles in Smoky Lake County and to provide enforceable OHV restrictions for fire prevention, be given **THIRD & FINAL READING**, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.

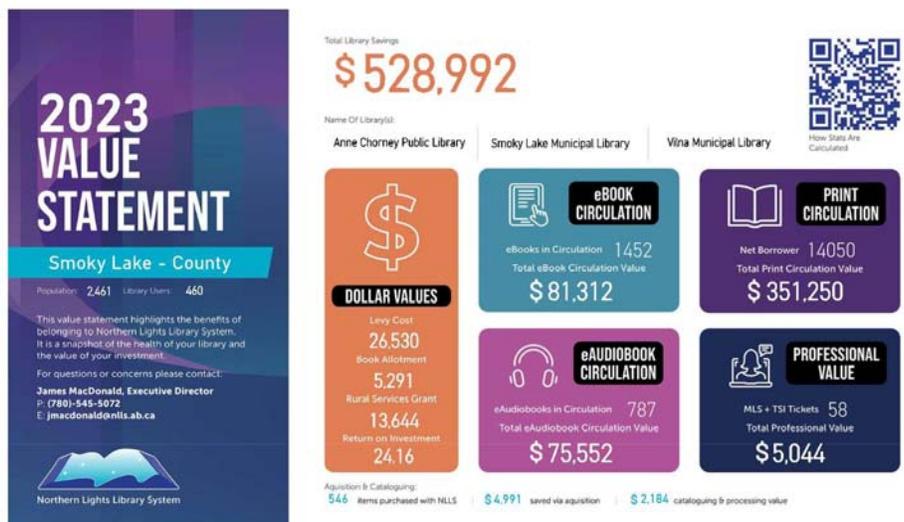
Carried.

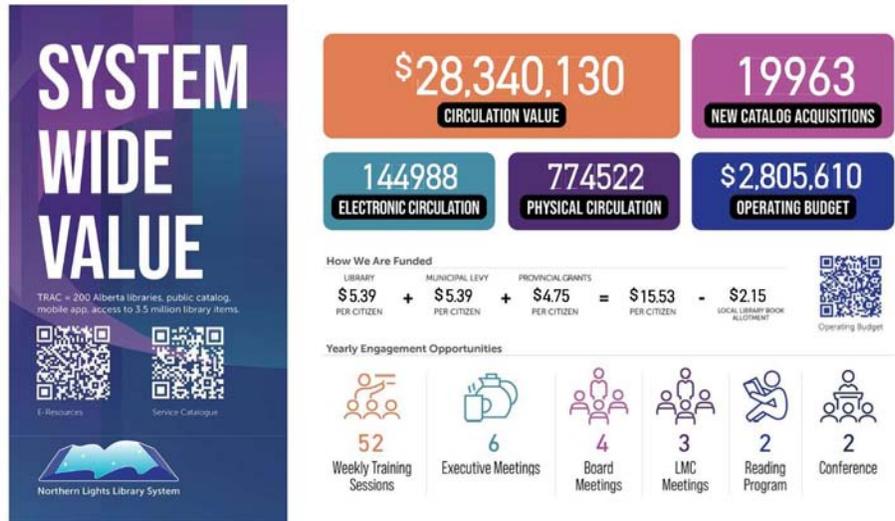
Dave Franchuk, Environment and Park Manager, virtually joined the meeting time, 9:22 a.m.

4. Delegation:

Northern Lights Library System (NLLS) - James MacDonald, Executive Director

Present before Council from 9:23 a.m. to 9:36 a.m. was James MacDonald, Executive Director of Northern Lights Library System (NLLS), to provide a review of 2023 and Overview of 2024, as follows:





Northern Lights Library System (NLLS) - Presentation

406-24: Fenerty

That the presentation provided to Smoky Lake County Council from the March 7, 2024, delegation: James MacDonald, Executive Director of Northern Lights Library System (NLLS), be accepted for information.

Carried.

7. Request for Decision:

7.2. Wildfire Rapid Response Program

407-24: Halisky

That Smoky Lake County Council agree to establish a Wildfire Rapid Response Program, fully funded by Smoky Lake County for the Smoky Lake Region, in response to the anticipated drought forecast and current drought conditions being experienced throughout Alberta in Year-2024, and stipulate the program to include the following points:

- commencing April 15, 2024, for approximately six weeks, subject to change, depending on snow melt and precipitation,
- involving up to a maximum of four members per day, and with
- firefighters being provided a standby cost in the amount of \$100.00 per day or a day-rate in the amount of \$300.00 per member; and,
- if necessary, with an out-of-region firefighter’s rate in the amount of \$300.00 per day, plus meals and mileage.

Carried.

7.7. Gravel Crushing Tender 2024-2026

408-24: Cere

That Smoky Lake County proceed to tender for the Year-2024 Gravel Crushing of 100,000 tonnes of Gravel Products to stockpile within the White Earth Creek Gravel Pit located on the lands legally described as NW ¼ of Section 2-61-18-W4, with an option of 2 renewals each consisting of a one-year term, at the sole discretion of the County, with estimated gravel volumes allotted for the optional renewal years of Year-2025 and Year-2026 being not less than 85,000 Tonnes per year, and with the Year-2024 quantities being required as follows:

- Designation 4, Class 20 (3/4”) material – 42,000 Tonne
- Designation 4, Class 25 (1”) material – 45,000 Tonne
- Designation 4, Class 40 (1 ½”) material – 13,000 Tonne
- Designation 3, Class 12.5C (½”) material – 5,000 Tonne: Not for Year 2024 – only Year 2025 and 2026
- Sand elimination based on 10,000 to 20,000 tonnes.

Carried.

7.3. Alberta Professional Planners Institute (APPI) 2024 Planning Awards Submission

409-24: Halisky That Smoky Lake County provide a letter to O2 Planning + Design, to confirm awareness and support of the O2 Planning + Design Inc., submission to the Alberta Professional Planners Institute (APPI) Planning Awards, for the ‘North Saskatchewan (kisiskâiwani-sîpiy) Heritage River Designation Document and Concept Plan’ under the ‘Special Study’, Category Three (3).

Carried.

7.4. Year-2024 Farmers & Ranchers Appreciation Day Event

410-24: Serben That Smoky Lake County Council approve to schedule and host a Farmers and Ranchers Appreciation BBQ event, for June 14, 2024, from 11:00 a.m. to 2:00 p.m., at a location to be determined, as organized through the County’s Agricultural Department.

Carried.

7.5. 2024 Northlands Farm Family Awards: Division 4

411-24: Halisky That Smoky Lake County Council nominate Jason and Tina Senetzas’ family from Division 4, to receive the Year-2024 Farm Family Award, in accordance with Policy Statement No. 62-22-06: Northlands Farm Family Award.

Carried.

7.6. Bylaw No. 1457-24: Bellis Sewer Tax Bylaw

412-24: Halisky That Smoky Lake County **Bylaw No. 1457-24: Bellis Sewer Tax Bylaw**, to authorize the levying of a special tax on properties in the hamlet of Bellis to recover Bellis’ sewer maintenance costs for Year-2024, be given **FIRST READING**.

Carried.

Moved by Councillor Cere that Smoky Lake County **Bylaw No. 1457-24: Bellis Sewer Tax Bylaw**, to authorize the levying of a special tax on properties in the hamlet of Bellis to recover Bellis’ sewer maintenance costs for Year-2024, be given **SECOND READING**.

Carried.

Moved by Councillor Serben that Smoky Lake County **Bylaw No. 1457-24: Bellis Sewer Tax Bylaw**, to authorize the levying of a special tax on properties in the hamlet of Bellis to recover Bellis’ sewer maintenance costs for Year-2024, be given unanimous consent for **PERMISSION FOR THIRD READING**.

Carried Unanimously.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw No. 1457-24: Bellis Sewer Tax Bylaw**, to authorize the levying of a special tax on properties in the hamlet of Bellis to recover Bellis’ sewer maintenance costs for Year-2024, be given **THIRD & FINAL READING**, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.

Carried.

8. Interim Chief Administrative Officer’s Report:

Nil.

9. Council Committee Reports:

Nil.

10. Correspondence:

10.1. Lakeland Agricultural Research Association (LARA) – Event

413-24: Gawalko

That Smoky Lake County Council acknowledge receipt of the poster received from Lakeland Agricultural Research Association (LARA), for their event Titled, Securing Success: Programs, Services and Funding Opportunities for Your Farm or Ranch, scheduled for March 13, 2024, to be held at the National Hall in Smoky Lake.

Carried.

10.2. News Release from CMHC Funding \$486,002 to the Town of Smoky Lake

414-24: Fenerty

That Smoky Lake County acknowledge receipt of the news release provided by CMHC titled: “Helping build more homes, faster in Alberta”, dated February 19, 2024, announcing funding through the Housing Accelerator Fund (HAF) as part of Canada’s National Housing Strategy (NHS), to the Town of Smoky Lake, quoted as follows:

“Smoky Lake will receive \$486,002 to support its Action Plan which commits to five local initiatives that enable a variety of housing forms and densities to meet the diverse needs of the community. The funding will allow the establishment of small and tiny dwelling neighborhood guidelines, the creation of an affordable housing incentive program and implementing an e-permitting system for building and development applications. Smoky Lake’s Action Plan will also encourage more affordable housing development by streamlining the process by which developers can purchase town-owned land to create affordable housing units.”

Carried.

10.3. RMA Insurance – RiskPro Symposium April 8-10, 2024

415-24: Serben

That Smoky Lake County Council and relevant administration who can attend – attend the Rural Municipalities of Alberta, RMA Insurance – RiskPro Symposium, scheduled for April 8-10, 2024, to be held at the River Cree Resort and Casino, in Enoch Alberta.

Carried.

10.4. Alberta Community Partnership (ACP) Program - Regional Water, Wastewater, and Stormwater Infrastructure Design Study Project

416-24: Cere

That Smoky Lake County acknowledge receipt of the letter received from the Minister of Municipal Affairs, dated February 12, 2024, announcing approval of funding from the Alberta Community Partnership (ACP) 2023-24 grant to **Town of Smoky Lake, as the managing partner**, in partnership with the Smoky Lake County, the Village of Waskatenau and the Village of Vilna, under the Intermunicipal Collaboration Stream, in the amount of **\$200,000.00**, in support of the **Regional Water, Wastewater, and Stormwater Infrastructure Design Study Project**.

Carried.

10.5. Alberta Environment and Parks - Gladden Pit NE-09-58-19-W4

417-24: Fenerty

That Smoky Lake County acknowledge receipt of the letter from Alberta Environment and Parks, dated February 15, 2024, in respect to the Code of Practice for Pits, relating to “Gladden Pit” located on the land legally described as NE-09-58-19-W4, under Provincial Application No. 005-16126; and comply with all requirements of the *Environmental Protection and Enhancement Act*, associated Regulations, and any other applicable laws, and requirements of the Code of Practice.

Carried.

10.6. Alberta Community Partnership (ACP) Program – Regional Fire Services Study Project No. 2021-IC-25

418-24: Gawalko That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated February 22, 2024, relating to the 2020/21 Alberta Community Partnership (ACP) Program funding in the amount of \$200,000.00 for the Smoky Lake Regional Fire Services Study Project No. 2021-IC-25, announcing a time extension of the project completion date from December 31, 2023, to December 31, 2024, has been approved.

Carried.

10.7. Victoria Trail Agricultural Society (VTAS) – Thanking the County for Support

419-24: Fenerty That the letter received by Smoky Lake County from the Victoria Trail Agricultural Society (VTAS), dated February 19, 2024, thanking the County for supporting their efforts, be filed for information.

Carried.

10.8. Minister of Transportation & Economic Corridors – Response Fall 2024 Meeting

420-24: Fenerty That Smoky Lake County acknowledge receipt of the letter from the Minister of Transportation and Economic Corridors, dated February 20, 2024, responding to the meeting held between the County and the Minister, during the Fall 2023 Rural Municipalities of Alberta (RMA) Convention, confirming the funding application for Bridge # BF08200 is being considered for funding under the typical process.

Carried.

Meeting Request with Transportation & Economic Corridors Chief of Staff – BF08200

421-24: Fenerty That Smoky Lake County Council seek a meeting with Alberta Transportation and Economic Corridors' Chief of Staff to express the urgent need for funding to conduct the necessary repairs to re-open the closed bridge identified as Bridge # BF08200, and bring forward (if possible) a letter in support of same from Saddle Lake Cree Nation, as well as supporting documentation from Associated Engineering Ltd, to support, to the said meeting.

Carried.

10.9. FCM Pre-Budget 2024 Campaign on Infrastructure & Municipal Growth

422-24: Gawalko That Smoky Lake County acknowledge receipt of the Email from FCM, dated February 27, 2024 - Unveiling FCM's pre-budget 2024 campaign on infrastructure and a new Municipal Growth Framework & Toolkit.

Carried.

Need to Negotiate a “Municipal Growth Framework”

423-24: Halisky That Smoky Lake County Council unanimously agree in response to the Email from FCM, dated February 27, 2024, in respect unveiling FCM's pre-budget 2024 campaign on infrastructure and a new Municipal Growth Framework:

WHEREAS, Canada is experiencing record population growth, having welcomed 1.25 million new Canadians last year alone; and

WHEREAS, According to the Canada Mortgage and Housing Corporation (CMHC) we need to build at least 3.5 million additional homes by 2030, and municipalities need to build or expand the infrastructure to accommodate this growth; and

WHEREAS, FCM has estimated that the cost of the municipal infrastructure required support housing development is, on average, in the range of \$107,000 per unit; and

WHEREAS, According to Statistics Canada the cost of upgrade existing municipal infrastructure so that it is in a state of good repair is in the range of \$170 billion; and

WHEREAS, Non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure project without a corresponding growth in revenue; and

WHEREAS, Unlike federal and provincial revenue, municipal tax revenue has not increased in recent years along with inflation, economic growth or population growth; and

WHEREAS, Municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end, the Canada Community-Building Fund is being renegotiated and the Permanent Public Transit Fund is set to start in 2026;

WHEREAS, The Canada Community-Building Fund (CCBF), which was formerly known as the federal Gas Tax Fund, provides more than \$2billion in annual capital funding directly to municipalities through a predictable allocation mechanism, and municipalities of all sizes use the CCBF to deliver direct results for Canadians by building and renewing critical core public infrastructure, including water infrastructure, local roads, public transit and community, and cultural and recreational facilities; now therefore be it

RESOLVED, That the federal government work with agreement signatories and municipalities to maintain the CCBF as a source of direct, predictable, long-term funding for local infrastructure priorities; and be it further

RESOLVED, That the federal government commit, in Budget 2024, to the next generation of infrastructure programs, including a new program for water and wastewater infrastructure and an increase to the Disaster Mitigation and Adaptation Fund; and be it further

RESOLVED, That the federal government convene provinces, territories and municipalities to negotiate a “Municipal Growth Framework” to modernize the way that municipalities are funded in order to enable Canada’s long-term growth.

Carried.

11. Information Releases:

Nil.

12. Financial Reports:

Bills and Accounts – Cheque Register

424-24: Halisky

That Smoky Lake County’s Cheque Register as of March 7, 2024, as follows, be filed for information:

County Council Meeting: March 7, 2024

Batch #	Cheque Numbers	Total of Batch
PMCHQ188	53776 TO 53796	\$54,021.71
PMCHQ190	53797 TO 53815	\$23,093.83
PMCHQ192	53816 TO 53844	\$240,755.81
PMCHQ193	53845 TO 53876	\$580,192.84
PMCHQ195	53877 TO 53933	\$296,391.04
PMCHQ197	53934 TO 53954	\$113,917.24
PMCHQ200	53955 TO 53983	\$42,473.32
PMCHQ201	53984 TO 53996 VOIDED	Cheque print failed
PMCHQ203	53997 TO 54008	\$69,077.17
PMCHQ204	54009 TO 54029	\$902,803.54
PMCHQ207	54030 TO 54044	\$193,982.91
PMCHQ208	54045 TO 54069	\$36,596.28
PMCHQ210	54070 TO 54086	\$19,166.85
PMCHQ213	54087 TO 54109	\$400,450.40
PMCHQ215	54110 TO 54145	\$601,417.34
Total Cheques from 53776 to 54145		\$3,574,340.28

Batch #	EFT Numbers	Total of Batch
231116	1111 TO 1121	\$236,908.12
231123	1122 TO 1127	\$53,165.40
231130	1128 TO 1141	\$41,764.44
231207	1142 TO 1155	\$170,388.99
231220	1156 TO 1189	\$230,817.93
240104	1190 TO 1196	\$31,188.58
240111	1197 TO 1208	\$176,653.69
240116	1209 TO 1224	\$376,162.59
240125	1225 TO 1235	\$99,174.95
230130	1236 TO 1240	\$12,647.41
240207	1241 TO 1250	\$64,591.10
240216	1251 TO 1259	\$197,021.92
240222	1260 TO 1274	\$123,495.09
240228	1275 TO 1283	\$22,929.71
Total EFTs from 1111 to 1283		\$1,836,909.92

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY060	My HAS	\$169.55
PMPAY061	My HAS	\$9.95
PMPAY062	ENTERPRISE FLEET MNGT	\$71,844.34
PMPAY063	My HAS	\$1,093.97
PMPAY064	My HAS	\$3,097.80
PMPAY065	My HAS	\$583.02
PMPAY066	My HAS	\$663.00
PMPAY067	My HAS	\$1,034.28
PMPAY068	My HAS	\$514.66
PMPAY069	My HAS	\$1,136.14
PMPAY070	My HAS	\$663.00
PMPAY071	My HAS	\$663.00
PMPAY072	My HAS	\$642.88
PMTRX622	ENTERPRISE FLEET MNGT	\$1,975.10
PMTRX623	AB SCHOOL FOUNDATION	\$463,789.91
Total Direct Debits		\$547,880.60

Grand Total Bills and Accounts	\$5,959,130.80
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

Schedule Next Regional Community Development Committee (RCDC) Meeting

425-24: Serben

That Smoky Lake County Council **defer** scheduling the next Regional Community Development Committee (RCDC) Meeting, until after a Chief Administrative Officer has been hired for the County.

Carried.

Next & Scheduled County Council Meetings

426-24: Halisky

That the next Smoky Lake County Council Meetings be re-confirmed and **scheduled** as follows:

Thursday, March 28, 2024, at 9:00 a.m., (Regular),

Friday, April 5, 2024, at 9:00 a.m. (Budget),

Thursday, April 11, 2024, at 9:00 a.m., (Regular),

Wednesday, April 24, 9:00 a.m. (Budget),

Thursday, April 25, 2024, at 9:00 a.m., (Regular),

Thursday, May 9, 2024, at 9:00 a.m., (Regular),

Thursday, May 23, 2024, at 9:00 a.m. (Regular),

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

14. Executive Session:

Personnel Issue: Administration Staff Continuity and Coverage

427-24: Fenerty

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect to Administration staff continuity and coverage relating to an upcoming retirement, in the presence of all Council, Interim Chief Administrative Officer, and Finance Manager, under FOIP Section 27: Privileged Information, time 10:58 a.m..

Carried.

428-24: Gawalko

That Smoky Lake County Council go out of Executive Session, time 11:29 a.m.

Carried.

**11:31 a.m. to 11:31
a.m.**

Public Question and Answer Period:

None.

15. ADJOURNMENT:

429-24: Cere

That the Smoky Lake County Council Meeting of March 7, 2024, be adjourned, time 11:32 a.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



Delegation Request Form

APPLICATION

Thank-you for your interest in becoming a Delegation before County Council.

Personal information on this Application is being collected under the authority of the Freedom of Information & Protection of Privacy Act (FOIP).

Please complete this application form. Please refer to Policy Statement No: 01-49 for Delegation Protocol and Procedures.

Smoky Lake County considers the author's address relevant to Council's consideration of this matter and will disclose this personal information if it is provided to us. However, the author's phone number and email address are not required and should be omitted if the author does not wish this personal information disclosed.

NOTE: By filling out this application form, you are consenting to disclosure of any personal information made evident through your speech or presentation materials and grant permission to the County to publish these materials and agrees to abide by the terms of this Policy.

APPLICANT NAME AND CONTACT INFORMATION:

Last Name: <u>Kastrinos</u>	First Name: <u>Constantine</u>
Phone Number: <u>780-675-7080 x11</u>	E-mail Address: <u>superintendent@aspview.org</u>
Mailing Address: _____, Alberta _____	
_____ Box	_____ Town _____ Postal Code

Group / Organization / Business / Individual:

Representing a Group / Organization / Business : Aspen View Public Schools

Attending as a Individual

NAME OF PRESENTERS / ORGANIZATION:

Name	Position Title	Supporting documentation (optional)
1. <u>Constantine Kastrinos</u>	<u>Superintendent of Schools</u>	<input type="checkbox"/> Handouts at the meeting (please provide copies to the Municipal Clerk or bring 12 copies to the meeting)
2. <u>Elohne Chizawsky</u>	<u>Trustee</u>	<input type="checkbox"/> Audio / visual presentation (must be received in pdf or jpg format accompanying the Application Form).
3. _____	_____	
4. _____	_____	

TOPIC AND PURPOSE OF PRESENTATION:

Clearly outline the topic of your presentation: Yes No **Executive Session**

Meet and Greet of new Superintendent as well as an update/follow up from last years information session on Aspen View Public Schools

List desired outcome of presentation/recommend to Council:

Note: That all correspondence submitted to Smoky Lake County will form part of the public record and will be published when this matter is before Council.

Please Note for clarity: You do not need to complete this form to ask questions of Council at the "Public Question and Answer Period" scheduled between 11:30 a.m. and noon at each regular Council Meeting. All meetings are open to the Public.

Comments:

APPLICANT NAME: (PLEASE PRINT) <u>Constantine Kastrinos</u>	SIGNATURE <u>Constantine Kastrinos</u>	DATE <u>November 1, 2023</u>
--	---	---------------------------------

OFFICE USE Only:

Applicant Received: _____ By: _____

Confirmed by: _____ Council Meeting Date: _____

Rural Communities, Rural Schools

Sustainability Through Partnership



Aspen View
PUBLIC SCHOOLS



2023-24 Board Priorities

Engagement:

Continue to build relationships with municipal and provincial government partners

Advocacy:

Ensure that rural sustainability remains the key focus of advocacy efforts

Creating Opportunity:

Support initiatives and partnerships that expand educational opportunities and enhance programming for students

Division-wide Initiatives

- Learning Recovery & Curriculum Implementation
- Continuum of Supports



H.A. Kostash School

- Current enrolment of 346 students K-12, plus Great Beginnings Program
- 19 teachers, 15 support staff
- Family School Liaison Worker support through FCSS partnership
- Provincial nutrition grant supports morning snack and Grab N Go programs



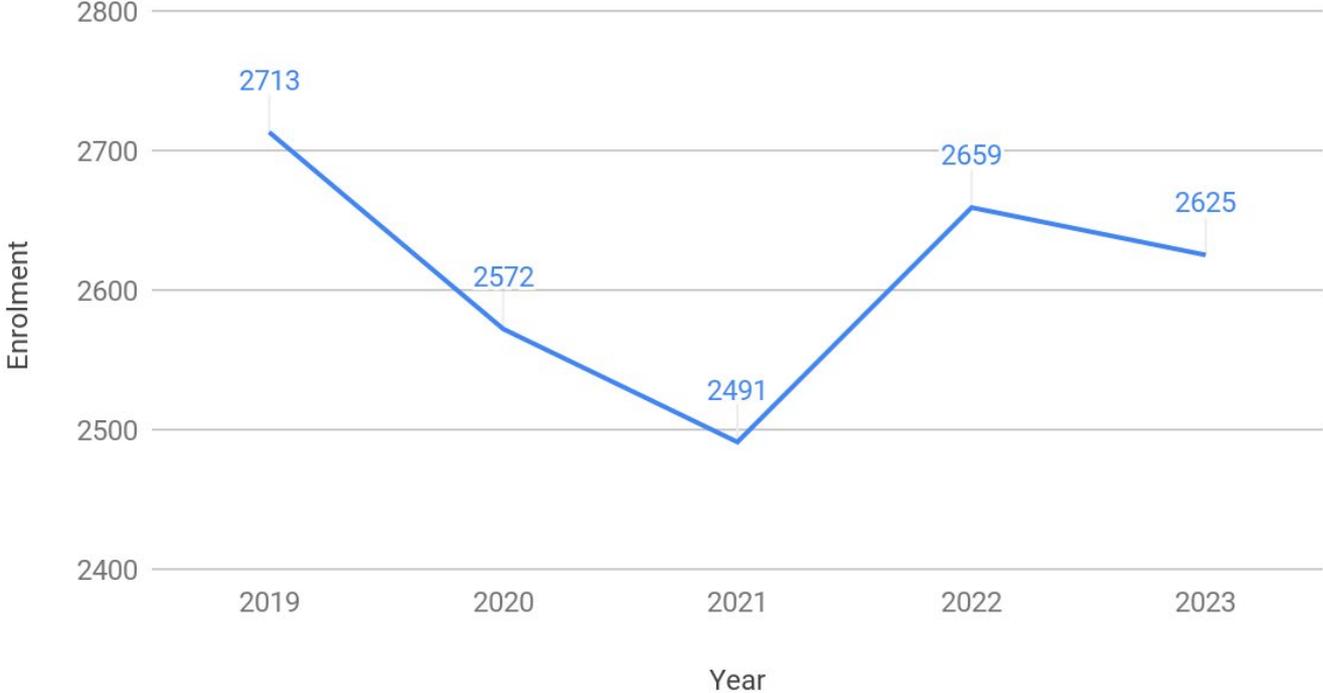
Vilna School

- Current enrolment of 122 students from Great Beginnings-Grade 12
- 17 additional students (Grade 9-12) enrolled at VOCAA
- 15 teachers, 14 support staff
- Family School Liaison Worker support through FCSS partnership
- Provincial nutrition grant supports morning snack and Grab N Go programs



2023-24 Enrolment

Aspen View Enrolment - 5 year trend



2023-24 Enrolment

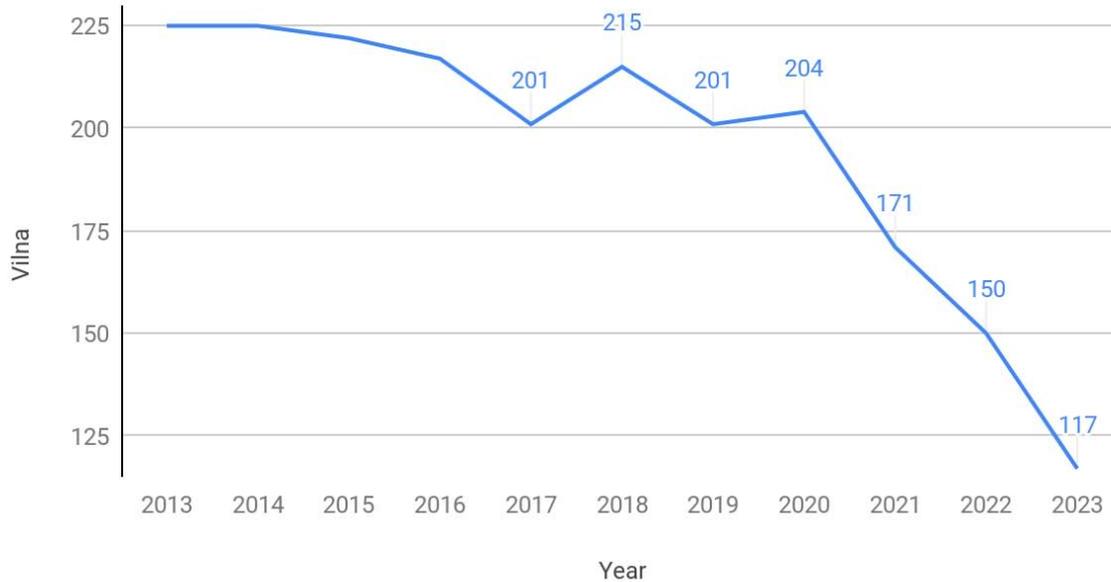
HAK 10 yr. trend



K	1	2	3	4	5	6	7	8	9	10	11	12
23	26	28	29	29	21	30	24	23	22	26	34	31

2023-24 Enrolment

Vilna Enrolment - 10 yr trend



K	1	2	3	4	5	6	7	8	9	10	11	12
4	3	8	2	3	9	6	16	12	13	16	7	16

How we can help each other:

- Work together to promote rural Alberta
 - Our communities are excellent places to live, work and raise families
 - Alberta's continued success requires strong and vibrant rural communities

How we can help each other:

- Human Resources Collaboration
 - Partnering in community promotion efforts
 - Community partnerships for recruitment and retention (spousal hiring opportunities)
 - Collaboration to address housing challenges
- Political advocacy
 - Urging provincial government to prioritize rural concerns

March 28, 2024

Reeve and Council
Smoky Lake County
Box 310
4612 McDougall Drive
Smoky Lake, AB T0A 3C0

Dear Reeve and Council:

Re: Audit Findings

This letter has been prepared to assist you with your review of the financial statements of the Smoky Lake County for the period ending December 31, 2023. We look forward to meeting with you and discussing the matters outlined below.

Audit Status

We have completed the audit of the financial statements, with the exception of the following items:

1. Receipt of a signed representation letter from management;
2. Completing our discussions with the Reeve and Council; and
3. Obtaining evidence of the Reeve and Councils' approval of the financial statements.

Significant Matters Arising

Changes to Audit Plan

There were no changes to the audit plan as presented to you in our letter of November 13, 2023.

Other Matters

The adoption of the new accounting standard for asset retirement obligations resulted in some significant adjustments to your statement of financial position in 2022. This year we reduced the opening balance of equity in tangible capital assets and increased the opening balance of unrestricted surplus for the adjustments.

Comments on Accounting Practices

Accounting Policies

The significant accounting policies used by the county are outlined in Note 1 to the financial statements.

- There were no significant changes to accounting policies in 2023;
- We did not identify any alternative accounting policies that would have been more appropriate in the circumstances; and
- We did not identify any significant accounting policies in controversial or emerging areas.

Significant Accounting Estimates

The following significant estimates/judgments are contained in the financial statements:

- Amortization of tangible capital assets;
- Quantity of gravel inventory;
- Allowance for uncollectible accounts;
- Accrual for sick leave;
- Accrual for retirement benefits, and
- Asset retirement obligations and accretion expense.

Based on audit work performed, we are satisfied with the estimates made by management.

Significant Financial Statement Disclosures

Other than asset retirement obligations, we did not identify any additional financial statement disclosures that are particularly significant, sensitive or require significant judgments, that we believe should be specifically drawn to your attention.

Uncorrected Misstatements

We accumulated misstatements that we identified during our audit and communicated them to management. All material misstatements were corrected.

Significant Deficiencies in Internal Control

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, we are required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control and, as a result, we do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during our audit.

We did not identify any additional control deficiencies that, in our judgment, would be considered significant deficiencies.

Written Representations

In a separate communication, we have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian public sector accounting standards.

Other Audit Matters of Governance Interest

Attached to this letter is a summary of the major variances between the budget, current year actual and prior year actual on the consolidated statement of operations.

We would like to thank management and staff for the assistance they provided to us during the audit.

We hope the information in this audit findings letter will be useful. We would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of the County of Smoky Lake to carry out and discharge their responsibilities. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to any other person.

Yours truly,



JMD Group LLP
Chartered Professional Accountants

Acknowledgement of Council:

We have read and reviewed the above disclosures and understand and agree with the comments therein:

Signature: _____

Date: _____

Signature: _____

Signature: _____

Signature: _____

Signature: _____

SMOKY LAKE COUNTY
CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

Draft

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Smoky Lake County is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements and all other information contained within this financial report. Management believes that the consolidated financial statements present fairly the County's financial position as at December 31, 2023 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgements. Such amounts have been determined on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The County Council carries out its responsibilities for review of the consolidated financial statements. They meet regularly with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to council with and without the presence of management. The County Council has approved the consolidated financial statements.

The consolidated financial statements have been audited by JMD Group LLP, Chartered Professional Accountants, independent external auditors appointed by the County. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the County's consolidated financial statements.

Lydia Cielin, Acting CAO

March 28, 2024

INDEPENDENT AUDITOR'S REPORT

To the Council of Smoky Lake County

Opinion

We have audited the consolidated financial statements of Smoky Lake County (the organization), which comprise the consolidated statement of financial position as at December 31, 2023, and the consolidated statements of operations, changes in net financial assets and cash flows and schedules 1 to 6 for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the organization as at December 31, 2023, and the consolidated results of its operations and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2023

	2023	2022
Financial assets		
Cash (Note 2)	\$ 19,878,679	\$ 19,590,124
Taxes and grants in place receivable (Note 3)	512,236	543,562
Receivables from other governments	577,014	2,366,568
Trade and other receivables	623,689	1,068,266
Loan to MCC for Smoky Lake Development Corp. (Note 5)	615,567	-
Investment in Gas Alberta Inc. (Note 4)	67,932	67,983
Investment in MCC for Smoky Lake Development Corp.	10,000	10,000
	<u>22,285,117</u>	<u>23,646,503</u>
Liabilities		
Accounts payable and accrued liabilities	1,105,674	2,286,651
Employee obligations (Note 6)	1,348,948	1,406,489
Deposit liabilities	239,250	221,124
Deferred revenue (Note 7)	1,042,753	1,475,784
Tax sale surplus	10,317	10,317
Asset retirement obligations (Note 8)	1,767,840	1,733,177
	<u>5,514,782</u>	<u>7,133,542</u>
Net financial assets	<u>16,770,335</u>	<u>16,512,961</u>
Non-financial assets		
Tangible capital assets (Schedule 2)	37,717,013	38,487,697
Inventory (Note 9)	3,562,124	3,707,731
Prepaid expenses	54,499	199,380
	<u>41,333,636</u>	<u>42,394,808</u>
Accumulated surplus (Schedule 1, Note 10)	<u>\$ 58,103,971</u>	<u>\$ 58,907,769</u>

Draft

CONTINGENT LIABILITIES (Note 11)

APPROVED BY:

Reeve

SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2023

	Budget (Unaudited)	2023	2022
Revenues			
Net municipal taxes <i>(Schedule 3)</i>	\$ 10,315,527	\$ 10,376,688	\$ 9,935,917
Sales of goods and services	836,858	911,570	886,789
Government transfers for operating <i>(Schedule 4)</i>	733,580	910,436	850,579
Investment income	370,000	898,867	416,691
Penalties and costs of taxes	80,000	392,554	348,891
Licenses and permits	88,500	93,841	115,337
Special levies and taxes	209,040	206,540	150,052
Insurance recoveries	8,151	75,542	77,703
Rentals and leases	45,000	60,755	43,482
Natural gas	2,994,520	2,634,175	3,941,420
	<u>15,681,176</u>	<u>16,560,968</u>	<u>16,766,861</u>
Expenses			
Legislative	510,243	502,276	498,982
Administration	2,171,535	2,310,939	2,298,953
Protective services	1,338,897	1,358,956	874,384
Transportation	9,647,264	7,871,181	7,554,348
Water and wastewater	722,384	680,129	635,410
Landfill	530,988	661,908	679,557
Further education	113,230	118,657	119,903
Agricultural services	930,450	884,294	868,553
Municipal planning, community and economic development	883,751	761,166	744,396
Recreation and culture	510,174	410,670	409,701
Natural gas	3,059,520	2,828,039	4,306,643
	<u>20,418,436</u>	<u>18,388,215</u>	<u>18,990,830</u>
Deficiency of revenues over expenses before other	<u>(4,737,260)</u>	<u>(1,827,247)</u>	<u>(2,223,969)</u>
Other			
Government transfers for capital <i>(Schedule 4)</i>	1,977,489	1,151,264	2,302,242
Gain (loss) on disposal of tangible capital assets	361,800	(127,815)	134,067
	<u>2,339,289</u>	<u>1,023,449</u>	<u>2,436,309</u>
Excess (deficiency) of revenues over expenses	<u>(2,397,971)</u>	<u>(803,798)</u>	<u>212,340</u>
Accumulated surplus, beginning of year	<u>58,907,769</u>	<u>58,907,769</u>	<u>58,695,429</u>
Accumulated surplus, end of year	<u>\$ 56,509,798</u>	<u>\$ 58,103,971</u>	<u>\$ 58,907,769</u>

SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
YEAR ENDED DECEMBER 31, 2023

	Budget (Unaudited)	2023	2022
Excess (deficiency) of revenues over expenses	\$ (2,397,971)	\$ (803,798)	\$ 212,340
Amortization of tangible capital assets	2,265,300	2,287,596	2,300,112
Acquisition of tangible capital assets	(1,052,559)	(1,910,871)	(3,443,299)
Proceeds on disposal of tangible capital assets	-	266,144	473,082
Loss (gain) on disposal of tangible capital assets	(361,800)	127,815	(134,067)
	850,941	770,684	(804,172)
Increase in inventory	50,000	145,607	(31,874)
Decrease (increase) in prepaid expenses	(50,000)	144,881	14,246
	850,941	1,061,172	(821,800)
Increase (decrease) in net financial assets	(1,547,030)	257,374	(609,460)
Net financial assets - beginning of year	16,512,961	16,512,961	17,122,421
Net financial assets - end of year	\$ 14,965,931	\$ 16,770,335	\$ 16,512,961

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SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2023

	2023	2022
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess of revenues over expenses	\$ (803,798)	\$ 212,340
Items not affecting cash:		
Amortization of tangible capital assets	2,287,596	2,300,112
Loss (gain) on disposal of tangible capital assets	127,815	(134,067)
	<u>1,611,613</u>	<u>2,378,385</u>
Changes in non-cash working capital:		
Taxes and grants in place receivable	31,326	77,713
Receivables from other governments	1,789,554	54,585
Trade and other receivables	444,577	293,073
Accounts payable and accrued liabilities	(1,180,977)	(76,178)
Employee obligations	(57,541)	38,232
Deposit liabilities	18,125	(400)
Deferred revenue	(433,030)	(656,436)
Tax sale surplus	-	195
Asset retirement obligations	34,663	864,523
Inventory	145,607	(31,875)
Prepaid expenses	144,881	14,246
	<u>937,185</u>	<u>577,678</u>
Net cash from operations	<u>2,548,798</u>	<u>2,956,063</u>
Capital		
Purchase of tangible capital assets	(1,910,871)	(3,443,299)
Proceeds on disposal of tangible capital assets	266,144	473,082
	<u>(1,644,727)</u>	<u>(2,970,217)</u>
Investing		
Investment in MCC for Smoky Lake Development Corp.	-	(10,000)
Change in restricted cash	85,488	404,229
Loan to MCC for Smoky Lake Development Corp.	(615,567)	-
Redemption of shares in Gas Alberta Inc.	51	-
	<u>(530,028)</u>	<u>394,229</u>
Net change in cash during the year	374,043	380,075
Cash - beginning of year	<u>18,902,142</u>	<u>18,522,067</u>
Cash - end of year	<u>\$ 19,276,185</u>	<u>\$ 18,902,142</u>
Cash consists of:		
Cash	\$ 19,878,679	\$ 19,590,124
Less restricted cash	(602,494)	(687,982)
	<u>\$ 19,276,185</u>	<u>\$ 18,902,142</u>

Draft

SMOKY LAKE COUNTY
SCHEDULE 1 - CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2023	2022
Balance, beginning of year					
As originally stated	\$ 5,095,348	\$ 15,324,724	\$ 38,487,697	\$ 58,907,769	\$ 58,695,429
Prior period adjustment, asset retirement obligations	1,733,177	-	(1,733,177)	-	-
As restated	6,828,525	15,324,724	36,754,520	58,907,769	58,695,429
Excess of revenues over expenses	(803,798)	-	-	(803,798)	212,340
Funds used for tangible capital assets	(1,910,871)	-	1,910,871	-	-
Annual amortization expense	2,287,596	-	(2,287,596)	-	-
Disposals of tangible capital assets	393,959	-	(393,959)	-	-
Annual accretion expense	34,663	-	(34,663)	-	-
Funds designated for future use	648,177	(648,177)	-	-	-
Change in accumulated surplus	649,726	(648,177)	(805,347)	(803,798)	212,340
Balance, end of year	\$ 7,478,251	\$ 14,676,547	\$ 35,949,173	\$ 58,103,971	\$ 58,907,769

SMOKY LAKE COUNTY
SCHEDULE 2 - TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2023	2022
Cost								
Balance, beginning of year	\$ 5,539,089	\$ 2,216,811	\$ 5,582,239	\$ 52,383,319	\$ 12,668,591	\$ 6,564,824	\$ 84,954,873	\$ 82,623,354
Acquisition of tangible capital assets	-	-	21,495	1,563,317	917,430	789,439	3,291,681	2,712,789
Construction in-progress	-	-	-	(1,380,810)	-	-	(1,380,810)	730,510
Disposal of tangible capital assets	(201,876)	-	-	-	(42,975)	(256,793)	(501,644)	(1,111,780)
Balance, end of year	5,337,213	2,216,811	5,603,734	52,565,826	13,543,046	7,097,470	86,364,100	84,954,873
Accumulated amortization								
Balance, beginning of year	-	1,079,773	1,790,893	32,509,514	7,004,049	4,082,947	46,467,176	44,939,828
Annual amortization	-	74,672	138,827	1,112,197	632,165	329,735	2,287,596	2,300,112
Accumulated amortization on disposals	-	-	-	-	(19,720)	(87,965)	(107,685)	(772,764)
Balance, end of year	-	1,154,445	1,929,720	33,621,711	7,616,494	4,324,717	48,647,087	46,467,176
Net book value of tangible capital assets	\$ 5,337,213	\$ 1,062,366	\$ 3,674,014	\$ 18,944,115	\$ 5,926,552	\$ 2,772,753	\$ 37,717,013	\$ 38,487,697
2022 Net book value of tangible capital assets	\$ 5,539,089	\$ 1,137,038	\$ 3,791,346	\$ 19,873,805	\$ 5,664,542	\$ 2,481,877	\$ 38,487,697	

SMOKY LAKE COUNTY
SCHEDULE 3 - PROPERTY TAXES LEVIED
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget (Unaudited)	2023	2022
Taxation			
Residential	\$ 3,045,296	\$ 3,139,717	\$ 2,981,937
Non-residential	1,270,155	1,316,217	1,224,239
Farmland	911,096	1,001,076	992,707
Machinery and equipment	1,188,096	1,279,951	1,138,096
Linear property	6,310,864	6,141,030	6,209,350
Grants in place	68,756	69,721	11,759
	12,794,263	12,947,712	12,558,088
Requisitions			
Alberta School Foundation Fund	1,986,936	2,039,430	2,085,670
Smoky Lake Foundation	468,927	510,942	514,064
Designated Industrial Property	22,873	20,652	22,437
	2,478,736	2,571,024	2,622,171
Net municipal taxes	\$ 10,315,527	\$ 10,376,688	\$ 9,935,917

SCHEDULE 4 - GOVERNMENT TRANSFERS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget (Unaudited)	2023	2022
Transfers for operations			
Federal grants	\$ 15,000	\$ 54,992	\$ 17,661
Provincial	650,445	796,228	769,067
Local governments	68,135	59,216	63,851
	733,580	910,436	850,579
Transfers for capital			
Provincial	1,977,489	1,151,264	2,302,242
Total government transfers	\$ 2,711,069	\$ 2,061,700	\$ 3,152,821

SMOKY LAKE COUNTY
SCHEDULE 5 - CONSOLIDATED EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget (Unaudited)	2023	2022
Expenses			
Salaries, wages and benefits	\$ 8,550,958	\$ 7,850,810	\$ 7,627,393
Contracted and general services	3,909,685	3,018,056	2,642,077
Purchases from other governments	321,000	313,165	248,007
Materials, goods, supplies and utilities	3,326,327	2,827,184	2,820,782
Provision for allowances and bad debts	-	309,946	207,802
Transfers to other governments	57,500	32,083	41,797
Transfers to individuals and organizations	739,133	352,381	328,722
Bank charges and short-term interest	6,000	5,592	7,728
Tax adjustments	3,000	80,804	39,663
Natural gas purchases	1,239,533	1,275,934	2,692,763
Amortization of tangible capital assets	2,265,300	2,287,596	2,300,112
Accretion expense	-	34,664	33,984
Total expenses	\$ 20,418,436	\$ 18,388,215	\$ 18,990,830

Draft

SMOKY LAKE COUNTY

SCHEDULE 6 - SEGMENTED DISCLOSURE

FOR THE YEAR ENDED DECEMBER 31, 2023

	General Government	Protective Services	Transportation Services	Environmental Services	Planning and Community Services	Agriculture	Recreation and Culture	Gas	2023
Revenues									
Net municipal taxes	\$ 10,376,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,376,688
User fees (rentals and sales)	129,179	139,012	209,204	316,657	127,618	9,425	41,230	2,634,175	3,606,500
Government transfers for operating	141,250	59,091	-	-	417,048	181,247	111,800	-	910,436
Investment income	811,468	-	-	-	-	-	-	87,399	898,867
Other operating revenues	466,982	7,853	204,040	9,040	80,562	-	-	-	768,477
Government transfers for capital	-	68,585	1,082,679	-	-	-	-	-	1,151,264
Gain (loss) on disposal of TCA's	(157,902)	3,963	23,307	22,562	-	(19,745)	-	-	(127,815)
	11,767,665	278,504	1,519,230	338,259	625,228	170,927	153,030	2,721,574	17,584,417
Expenses									
Salaries, wages and benefits	1,412,533	451,717	3,308,408	714,065	317,308	537,996	173,942	934,841	7,850,810
Contracted and general services	722,897	613,950	1,057,521	199,263	409,449	120,645	18,784	188,712	3,331,221
Goods and supplies	112,539	165,233	2,013,645	169,362	1,893	177,920	5,262	1,457,264	4,103,118
Transfers to others	41,142	-	-	32,083	151,289	-	159,950	-	384,464
Other expenses	389,680	-	13,390	27,992	-	-	-	(56)	431,006
	2,678,791	1,230,900	6,392,964	1,142,765	879,939	836,561	357,938	2,580,761	16,100,619
Net revenue before amortization	9,088,874	(952,396)	(4,873,734)	(794,506)	(254,711)	(665,634)	(204,908)	140,813	1,483,798
Amortization expense	(133,825)	(128,056)	(1,478,218)	(199,273)	-	(56,500)	(44,447)	(247,277)	(2,287,596)
Excess (deficiency) of revenues over expenses	\$ 8,955,049	\$ (1,080,452)	\$ (6,351,952)	\$ (993,779)	\$ (254,711)	\$ (722,134)	\$ (249,355)	\$ (106,464)	\$ (803,798)

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

1. **SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants. Significant aspects of the accounting policies adopted by the county are as follows:

Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses, and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the county and are, therefore, accountable to the county Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

Interdepartmental and organizational transactions and balances are eliminated.

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the period. Such estimates include allowance for uncollectable receivables, provision for amortization of tangible capital assets, payables and accretion of asset retirement obligations. These estimates are reviewed periodically and as adjustments become necessary, they are reported in operations in the period in which they become known.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued and subsequently measured at amortized cost. Transaction costs and financial fees associated with financial instruments carried at amortized cost are recorded as adjustments to the initial fair value recognized and amortized over the life of the financial instrument.

(continues)

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Cash

Cash is defined as petty cash and cash in chequing and savings accounts adjusted for outstanding cheques and deposits.

Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Inventory

Inventories of supplies for resale are valued at the lower of cost or net realizable value with cost determined by the average cost method.

Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

Government Transfers

Government transfers are the transfer of assets from other governments that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

Revenue Recognition

Revenue from transactions with no performance obligation is recognized at realizable value when the county has the authority to claim or retain an inflow of economic resources and identifies a past transaction or event giving rise to an asset.

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payor. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance.

(continues)

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Deferred Revenue

Deferred revenues represent government transfers (collected or allocated), donations, and other amounts that have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when revenue recognition criteria have been met.

Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

1. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Land improvements	10-27
Buildings	50
Engineered structures	
Roadway system	15
Water system	18-40
Wastewater system	18-40
Bridges	50-150
Gas distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

2. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

3. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

4. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(continues)

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Asset Retirement Obligations

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the county to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the county reviews the carrying amount of the liability. The county recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The county continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

2. CASH

	2023	2022
Petty cash	\$ 800	\$ 850
Current accounts	851,468	1,863,225
Savings accounts	19,015,526	17,715,698
Trust account	10,885	10,351
	\$ 19,878,679	\$ 19,590,124

Council has designated \$14,676,547 (2022 - \$15,324,724) to fund the reserves.

Included in cash is a restricted amount of \$602,494 (2022 - \$687,982) comprised of deferred grants received and not expended (see Note 6).

3. TAXES AND GRANTS IN PLACE RECEIVABLE

	2023	2022
Current	\$ 333,791	\$ 375,129
Arrears	2,350,877	2,030,919
Less allowance for doubtful accounts	(2,172,432)	(1,862,486)
	\$ 512,236	\$ 543,562

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

4. INVESTMENT IN GAS ALBERTA INC.

The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

	2023	2022
<u>The county's investment consists of</u>		
Class A common shares	\$ 432	\$ 483
Loan receivable	67,500	67,500
	\$ 67,932	\$ 67,983

The loan is non-interest bearing and is secured by a debenture. The loan may be repaid at Gas Alberta Inc.'s option or is due when the county no longer holds any of the Class A common shares.

5. INVESTMENT IN MCC FOR SMOKY LAKE DEVELOPMENT CORP.

6.5% loan to MCC for Smoky Lake Development Corp. to invest in the Smoky Lake Tourism Company Ltd. repayable in annual blended instalments of \$100,000 commencing December 31, 2024.

6. EMPLOYEE OBLIGATIONS

	2023	2022
Accrued holiday pay	\$ 452,401	\$ 473,703
Accrued sick leave	693,983	714,156
Accrued retirement benefits	143,726	129,665
Accrued wages and benefits	58,838	88,965
	\$ 1,348,948	\$ 1,406,489

7. DEFERRED REVENUE

	2023	2022
Federal Gas Tax Fund	\$ 391,198	\$ 443,308
MSI Capital	607,136	825,357
ACP-Intermunicipal Collaboration-Regional Fire	10,870	40,971
ACP - Municipal Development Guidelines	-	102,850
Alberta Infrastructure - AEP	20,000	20,000
Advanced Education	13,549	15,107
Parks Canada	-	28,191
	\$ 1,042,753	\$ 1,475,784

Unexpended funding in the amount of \$1,042,753 (2022 - \$1,475,784) was allocated to the county in the current year from various federal and provincial government programs and local governments. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements. Of these allocations, funds received and unexpended are supported by funds in savings accounts of \$602,494 (2022 - \$687,982) and the remaining deferred grants are supported by receivables from other governments.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

8. ASSET RETIREMENT OBLIGATIONS

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The original liability calculated in the year of implementation is added to the cost of the associated asset and amortized on a straight-line basis over the remaining useful life of the asset.

The county has also recognized a liability for restoration of the Spedden landfill and two gravel pits. These amounts have not been added to the cost of an asset as there is no asset other than land and land is not amortized.

The liabilities are increased annually by the accretion expense.

	Opening Balance	Accretion Expense	Total
Smoky Lake landfill reclamation	\$ 432,633	\$ 8,653	\$ 441,286
Smoky Lake landfill post-closure monitoring	330,103	6,602	336,705
Spedden landfill reclamation	171,321	3,426	174,747
Spedden landfill post-closure monitoring	365,620	7,312	372,932
White Earth gravel pit	357,000	7,140	364,140
Sowka Lake gravel pit	76,500	1,530	78,030
	<u>\$ 1,733,177</u>	<u>\$ 34,663</u>	<u>\$ 1,767,840</u>

The undiscounted expenditures represent the estimated cash outflows required in future years in order to satisfy the asset retirement obligation assuming annual inflation of 2%. Undiscounted expenditures have been discounted using a 2% rate to calculate the current liability.

	2023	2022
<u>Undiscounted Expenditures</u>		
Smoky Lake landfill reclamation	\$ 723,976	\$ 723,976
Smoky Lake landfill post-closure monitoring	563,448	563,448
Spedden landfill reclamation	259,665	259,665
Spedden landfill post-closure monitoring	565,241	565,241
White Earth gravel pit	942,056	942,056
Sowka Lake gravel pit	201,869	201,869
	<u>\$ 3,256,255</u>	<u>\$ 3,256,255</u>

The Smoky Lake landfill asset retirement obligation expenditures are anticipated to be incurred in 2049.

The post-closure monitoring of the Smoky Lake landfill asset retirement obligation expenditures are anticipated to be incurred in annual increments of \$28,860 over 25 years, starting in 2050.

The Spedden landfill asset retirement obligation expenditures are anticipated to be incurred in 2044.

The post-closure monitoring of the Spedden landfill asset retirement obligation expenditures are anticipated to be incurred in annual increments of \$28,860 over 25 years, starting in 2045.

The gravel pits are both expected to be reclaimed in 2072.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

9. INVENTORY

	2023	2022
Public works	\$ 716,138	\$ 720,893
Gravel (valued at crushing cost)	2,644,987	2,843,381
A.S.B.	36,716	61,836
	3,397,841	3,626,110
Gas utility	164,283	81,621
	\$ 3,562,124	\$ 3,707,731

10. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2023	2022
Unrestricted surplus	\$ 7,478,252	\$ 6,828,525
Restricted surplus		
Municipal reserve	52,423	50,133
Reserve - General Capital	2,754,091	3,754,412
Building	1,189,721	1,139,721
Connectivity	476,523	476,523
Fire	1,754,033	1,515,569
Transportation	954,609	988,096
Road development	1,819,552	1,681,762
Street sweeper	61,171	61,060
Gravel pit reclamation	472,542	467,012
Gravel pit development	122,711	115,628
Regional waterline	255,559	249,348
Regional landfill	344,160	294,160
Agricultural capital reserve	167,000	40,000
	10,424,095	10,833,424
Municipal general	2,047,358	2,306,327
Gas utility	2,205,094	2,184,973
	14,676,547	15,324,724
Total restricted	14,676,547	15,324,724
Equity in tangible capital assets	35,949,173	36,754,520
	\$ 58,103,972	\$ 58,907,769

Opening unrestricted surplus was increased and equity in tangible capital assets was decreased for the asset retirement obligations of \$1,733,177.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

11. CONTINGENT LIABILITIES

Evergreen Regional Waste Management Services Commission

Smoky Lake County is a member of the Evergreen Regional Waste Management Services Commission. Each participating municipality funds a portion of the Commission's deficit based on their proportionate tippage for the year. The expense is accounted for as a current transaction in the year the county is invoiced.

Highway 28/63 Regional Water Services Commission

Smoky Lake County is a member of Highway 28/63 Regional Water Services Commission. Each participating municipality is responsible for their proportionate share of any unfunded deficit. The expense is accounted for as a current transaction in the year the county is invoiced.

12. COMMITMENTS

Council has agreed to provide funding of \$445,000 towards the construction of a new school in the Town of Smoky Lake.

13. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Smoky Lake County be disclosed as follows:

	<u>2023</u>	<u>2022</u>
Total debt limit	\$ 24,841,452	\$ 25,324,071
Total debt	-	-
Debt limit remaining	<u>\$ 24,841,452</u>	<u>\$ 25,324,071</u>
Debt servicing limit	\$ 4,140,242	\$ 4,220,678
Debt servicing	-	-
Debt service limit remaining	<u>\$ 4,140,242</u>	<u>\$ 4,220,678</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

14. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Salary (1)	Benefits & Allow. (2)	Expenses (3)	2023
<u>Council</u>				
Reeve - Halisky	\$ 64,896	\$ 14,267	\$ 15,725	\$ 94,888
Councillor - Halisky	11,319	1,949	2,266	15,534
Reeve - Serven	12,979	2,331	1,862	17,172
Councillor - Serben	56,594	13,326	8,360	78,280
Councillor - Gawalko	70,681	12,172	13,099	95,952
Councillor - Fenerty	68,466	12,665	16,526	97,657
Councillor - Cere	67,913	14,791	9,213	91,917
	<u>\$ 352,848</u>	<u>\$ 71,501</u>	<u>\$ 67,051</u>	<u>\$ 491,400</u>
<u>Others</u>				
CAO - Sobolewski	\$ 262,960	\$ 14,465	\$ 2,404	\$ 279,829
Interim CAO - Cielin	102,961	13,236	233	116,430
Designated officers (3)	301,505	37,104	8,426	347,035
	<u>\$ 667,426</u>	<u>\$ 64,805</u>	<u>\$ 11,063</u>	<u>\$ 743,294</u>
	Salary (1)	Benefits & Allow (2)	Expenses (3)	2022
<u>Council</u>				
Reeve - Halisky	\$ 77,875	\$ 15,355	\$ 21,606	\$ 114,836
Councillor - Gawalko	71,234	11,646	16,895	99,775
Councillor - Fenerty	67,913	11,322	22,898	102,133
Councillor - Cere	67,913	13,830	13,410	95,153
Councillor - Serben	67,913	13,830	9,723	91,466
	<u>\$ 352,848</u>	<u>\$ 65,983</u>	<u>\$ 84,532</u>	<u>\$ 503,363</u>
<u>Others</u>				
CAO - Sobolewski	\$ 163,714	\$ 29,248	\$ 5,489	\$ 198,451
Designated officers (3)	243,742	25,047	3,375	272,164
	<u>\$ 407,456</u>	<u>\$ 54,295</u>	<u>\$ 8,864</u>	<u>\$ 470,615</u>

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including Canada Pension Plan, Employment Insurance, health care, dental coverage, group life insurance, accidental death and dismemberment insurance, long and short-term disability plans, and professional memberships.

(3) Expenses include travel, mileage, meals, accommodation, registration fees and other expenses.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

15. LOCAL AUTHORITIES PENSION PLAN

Employees of the county participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund. Contributions for current service are recorded as expenditures in the year in which they become due.

	2023	2022
Current service contributions by employer	\$ 268,339	\$ 251,208
Current service contributions by employees	240,186	225,533
	\$ 508,525	\$ 476,741

The county is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 12.23% on pensionable earnings above this amount. Employees of the county are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable salary and 11.23% on pensionable salary above this amount.

At December 31, 2022, the LAPP disclosed an actuarial surplus of \$12.7 billion.

For further information of the amount of LAPP deficiency/surplus see: www.lapp.ca/page/annual-reports.

16. SEGMENTED DISCLOSURE

The Smoky Lake County provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to Schedule 6 – Segmented Disclosure.

17. OTHER CREDIT FACILITIES

The county has a prime plus 1% authorized operating line of credit of \$5,000,000 with the Alberta Treasury Branch. No balance was outstanding as at December 31, 2023.

The county has ATB MasterCards with a combined limit of \$50,000. Interest is calculated on principal owing beyond one month at the rate of prime plus 2%.

18. FINANCIAL INSTRUMENTS

The county's financial instruments consist of cash, receivables, long-term investments and accounts payable and accrued liabilities. It is management's opinion that the county is not exposed to significant interest or currency risks arising from these financial instruments.

The county is subject to credit risk with respect to taxes and grants in place receivable, and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the county provides services may experience financial difficulty and be unable to fulfill their obligations. The county has recorded a total allowance of \$2,185,432 (2022 \$1,907,486). The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

SMOKY LAKE COUNTY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2023

19. APPROVAL OF FINANCIAL STATEMENTS

Council and management have approved these financial statements.

20. BUDGET AMOUNTS

Budget amounts are included for information purposes only and are not audited.

21. RECENT ACCOUNTING PRONOUNCEMENTS PUBLISHED BUT NOT YET ADOPTED

Conceptual Framework for Financial Reporting in the Public Sector

This standard describes the concepts underlying the development and use of accounting principles in government financial statements. It also identifies the objectives of government financial statements that are generally acceptable to the users and preparers of the statements. It applies to years beginning on or after April 1, 2026.

PSAS Section 1202, Financial Statement Presentation

This standard responds to the need for understandable financial statements. The new reporting model will consist of:

- a statement of financial position;
- a statement of net financial assets (net financial liabilities);
- a statement of operations;
- a statement of changes in net assets (net liabilities);
- a statement of cash flows; and
- accompanying notes and schedules.

SMOKY LAKE COUNTY GAS UTILITY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2023

INDEPENDENT AUDITOR'S REPORT

To the Members of Smoky Lake County Council

Opinion

We have audited the financial statements of the Smoky Lake County Gas Utility (Gas Utility), which comprise of the statement of financial position as at December 31, 2023, and the statements of operations, changes in net financial assets, and cash flows and schedules of changes in accumulated surplus, gross margin and operating expenses for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Gas Utility as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Emphasis of Matter

It is understood that this report is requested by the Smoky Lake County Council. We have issued an audit report dated March 28, 2024, on the consolidated financial statements of the Smoky Lake County for the year ended December 31, 2023, and reference should be made to those audited financial statements for complete information.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Gas Utility in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Gas Utility's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Gas Utility or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Gas Utility's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of the audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Gas Utility's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Gas Utility's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Gas Utility to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Paul, Alberta
March 28, 2024

Chartered Professional Accountants

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2023**

	<u>2023</u>	<u>2022</u>
Financial assets		
Due from general operating fund	\$ 1,889,834	\$ 1,971,382
Receivables (net of allowance)	356,651	731,601
Investment in Gas Alberta Inc. (note 3)	<u>67,932</u>	<u>67,983</u>
	<u>2,314,417</u>	<u>2,770,966</u>
Liabilities		
Accounts payable	267,913	641,639
Meter deposits payable	<u>6,918</u>	<u>8,593</u>
	<u>274,831</u>	<u>650,232</u>
Net financial assets	<u>2,039,586</u>	<u>2,120,734</u>
Non-financial assets		
Inventory	164,283	81,621
Prepaid expenses	23,148	32,418
Tangible capital assets (note 4)	<u>1,882,380</u>	<u>1,981,089</u>
	<u>2,069,811</u>	<u>2,095,128</u>
Accumulated surplus	<u>\$ 4,109,397</u>	<u>\$ 4,215,862</u>

On behalf of the Smoky Lake County

Reeve

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u> (unaudited)	<u>2023</u>	<u>2022</u>
Revenues			
Gas sales and distribution charges	\$ 2,219,400	\$ 1,859,249	\$ 3,224,440
Penalties and service charges	489,500	533,770	508,445
Sale of goods, secondaries, conversions	95,620	101,701	32,072
RMO operating grant	--	5,600	9,600
Interest income	20,000	87,399	31,200
Bulk odorant delivery	124,000	109,355	127,732
Compressed natural gas revenue	16,000	--	7,632
Infill recovery	<u>50,000</u>	<u>24,500</u>	<u>31,500</u>
	<u>3,014,520</u>	<u>2,721,574</u>	<u>3,972,621</u>
Expenses			
Wages and benefits	1,080,126	934,841	941,589
Materials	251,220	181,331	211,707
Gas purchases	1,239,533	1,275,933	2,692,763
Contracted and general services	243,641	188,712	216,866
Amortization	245,000	247,277	243,414
Bad debt expense (recovery)	<u>--</u>	<u>(55)</u>	<u>303</u>
	<u>3,059,520</u>	<u>2,828,039</u>	<u>4,306,642</u>
Deficiency of revenues over expenses before other	(45,000)	(106,465)	(334,021)
Other			
Gain (loss) on sale of tangible capital assets	<u>10,000</u>	<u>--</u>	<u>(370)</u>
Deficiency of revenues over expenses	(35,000)	(106,465)	(334,391)
Accumulated surplus, beginning of year	<u>4,215,862</u>	<u>4,215,862</u>	<u>4,550,253</u>
Accumulated surplus, end of year	\$ <u>4,180,862</u>	\$ <u>4,109,397</u>	\$ <u>4,215,862</u>

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u> (unaudited)	<u>2023</u>	<u>2022</u>
Deficiency of revenues over expenses	\$ <u>(35,000)</u>	\$ <u>(106,465)</u>	\$ <u>(334,391)</u>
Acquisition of tangible capital assets	(235,500)	(148,568)	(90,309)
Proceeds on disposal of tangible capital assets	10,000	--	8,350
Loss (gain) on sale of tangible capital assets	(10,000)	--	370
Amortization of tangible capital assets	<u>245,000</u>	<u>247,277</u>	<u>243,414</u>
	<u>9,500</u>	<u>98,709</u>	<u>161,825</u>
Acquisition of inventory	(145,000)	(142,119)	(43,729)
Use of inventory	60,000	59,457	79,833
Acquisition of prepaid assets	(24,000)	(23,148)	(32,418)
Use of prepaid assets	<u>33,000</u>	<u>32,418</u>	<u>42,983</u>
	<u>(76,000)</u>	<u>(73,392)</u>	<u>46,669</u>
Decrease in net financial assets	(101,500)	(81,148)	(125,897)
Net financial assets, beginning of year	<u>2,120,734</u>	<u>2,120,734</u>	<u>2,246,631</u>
Net financial assets, end of year	\$ <u>2,019,234</u>	\$ <u>2,039,586</u>	\$ <u>2,120,734</u>

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>2023</u>	<u>2022</u>
Net inflow (outflow) of cash related to the following activities:		
Operating		
Deficiency of revenues over expenses	\$ (106,465)	\$ (334,391)
Non-cash items included		
Amortization of tangible capital assets	247,277	243,414
Loss (gain) on sale of tangible capital assets	--	370
Non-cash charges to operations (net change):		
Decrease (increase)		
Receivables	374,950	(98,239)
Inventory	(82,662)	36,104
Prepaid expenses	9,270	10,565
Increase (decrease)		
Accounts payable	(373,726)	168,383
Meter deposits	<u>(1,675)</u>	<u>(600)</u>
	<u>66,969</u>	<u>25,606</u>
Investing		
Reduction in Investment in Gas Alberta Inc.	<u>51</u>	<u>--</u>
Capital		
Acquisition of tangible capital assets	(148,568)	(90,309)
Proceeds on disposal of tangible capital assets	<u>--</u>	<u>8,350</u>
	<u>(148,568)</u>	<u>(81,959)</u>
Change in cash and cash equivalents during the year	(81,548)	(56,363)
Cash and cash equivalents, beginning of the year	<u>1,971,382</u>	<u>2,027,735</u>
Cash and cash equivalents, end of the year	<u>\$ 1,889,834</u>	<u>\$ 1,971,382</u>

Cash and cash equivalents are defined as Due from General Operating Fund.

**SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Unrestricted Surplus</u>	<u>Restricted Surplus</u>	<u>Equity in Tangible Capital Assets</u>	<u>2023</u>	<u>2022</u>
Balance, beginning of year	\$ <u>49,800</u>	\$ <u>2,184,973</u>	\$ <u>1,981,089</u>	\$ <u>4,215,862</u>	\$ <u>4,550,253</u>
Deficiency of revenues over expenses	(106,465)	--	--	(106,465)	(334,391)
Funds designated for future use	(118,689)	118,689	--	--	--
Funds used for tangible capital assets	(50,000)	(98,568)	148,568	--	--
Annual amortization expense	<u>247,277</u>	--	<u>(247,277)</u>	--	--
Change in accumulated surplus	<u>(27,877)</u>	<u>20,121</u>	<u>(98,709)</u>	<u>(106,465)</u>	<u>(334,391)</u>
Balance, end of year	\$ <u>21,923</u>	\$ <u>2,205,094</u>	\$ <u>1,882,380</u>	\$ <u>4,109,397</u>	\$ <u>4,215,862</u>

**SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF GROSS MARGIN
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u> (unaudited)	<u>2023</u>	<u>2022</u>
Gas sales and distribution charges	\$ 2,219,400	\$ 1,859,249	\$ 3,224,440
Gas purchases	(1,239,533)	(1,275,933)	(2,692,763)
Capital surcharge	<u>(137,000)</u>	<u>(118,689)</u>	<u>(144,974)</u>
Gross margin	\$ <u>842,867</u>	\$ <u>464,627</u>	\$ <u>386,703</u>

SCHEDULE OF OPERATING EXPENSES

	<u>Budget</u> (unaudited)	<u>2023</u>	<u>2022</u>
General and administrative expenditures			
Council expenses	\$ 9,000	\$ 699	\$ 2,196
Audit, legal, and consulting	39,000	29,366	35,231
Advertising, membership, printing	36,700	39,138	36,239
Telephone, postage, freight, travel	33,500	37,977	27,566
Computer lease	6,600	12,574	10,371
Office supplies, utilities, insurance	80,571	59,494	63,273
Wages and benefits	<u>491,807</u>	<u>420,802</u>	<u>450,366</u>
	<u>697,178</u>	<u>600,050</u>	<u>625,242</u>
Distribution			
Wages and benefits	588,319	514,039	491,223
Vehicle and equipment costs	82,000	64,378	79,854
Repair and maintenance – system	<u>207,490</u>	<u>126,417</u>	<u>173,844</u>
	<u>877,809</u>	<u>704,834</u>	<u>744,921</u>
Gas purchases	1,239,533	1,275,933	2,692,763
Appliance purchase and repair	--	--	--
Amortization	<u>245,000</u>	<u>247,277</u>	<u>243,414</u>
Bad debt expense (recovery)	--	<u>(55)</u>	<u>302</u>
Total operating expenditures	\$ <u>3,059,520</u>	\$ <u>2,828,039</u>	\$ <u>4,306,642</u>

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

1. Significant Accounting Policies

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and change in net financial assets of the reporting entity which comprises the entire gas utility. These statements exclude all other municipal operations.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Such estimates include the provision for doubtful accounts, amortization of capital assets and accruals. These estimates are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

1. Significant Accounting Policies (continued)

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

(i) **Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Buildings	50
Distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) **Contributions of Tangible Capital Assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) **Inventories**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

2. Prepaid Infills

The county has an obligation to provide infills to 127 lake lots. These infills will have to be installed once the owners request the infill. The costs of these infills will be expensed in the year of installation. The amounts are likely to be spread over many years and the cost in any one year is not likely to be significant. The future cost of these infills is not determinable at this time.

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

3. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county has entered into a gas supply contract, which renews automatically each year, to purchase natural gas exclusively from Gas Alberta Inc.

The county's investment in Gas Alberta Inc. consists of:

	<u>2023</u>	<u>2022</u>
Class A common shares	\$ 432	\$ 483
Loan receivable	<u>67,500</u>	<u>67,500</u>
	<u>\$ 67,932</u>	<u>\$ 67,983</u>

The loan is non-interest bearing and is secured by a debenture. The loan may be repaid at Gas Alberta Inc.'s option or is due when the county no longer holds any of the Class A common shares.

4. Tangible Capital Assets

	<u>Cost</u>	<u>Accumulated Amortization</u>	Net Book Value	
			<u>2023</u>	<u>2022</u>
Distribution system	\$ 6,853,504	\$ 5,719,196	\$ 1,134,308	\$ 1,302,580
Buildings	333,254	83,417	249,837	262,638
Machinery and equipment	372,311	209,835	162,476	183,545
Vehicles	<u>699,617</u>	<u>363,858</u>	<u>335,759</u>	<u>232,326</u>
	<u>\$ 8,258,686</u>	<u>\$ 6,376,306</u>	<u>\$ 1,882,380</u>	<u>\$ 1,981,089</u>





Agenda



Accurate Assessment Group Ltd.

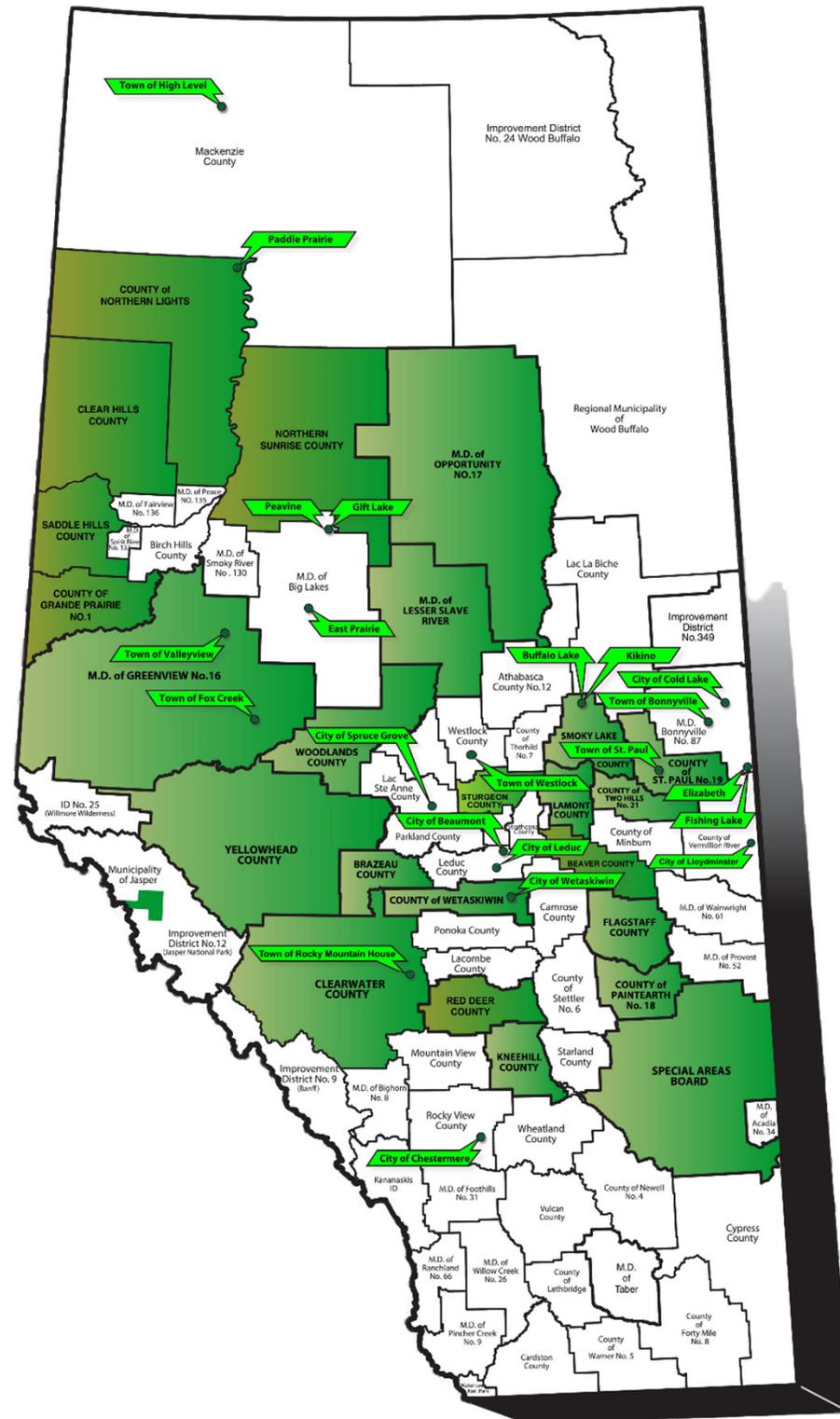


Highlights of the Municipality's Assessment



AAG's Client Partners

- ✓ 25 Rural Municipalities (Including DIP Assessment Services in 15)
- ✓ 8 Cities
- ✓ 7 Towns
- ✓ 8 Metis Settlements



Trusted Advisor



*At AAG, our purpose is to continuously seek improvement,
and earn the role of Trusted Advisor.*



TEAM DEPTH



Specializing in all aspects of Municipal Property Assessment

400+ Years of Combined Experience



COMMUNICATION



We connect with Rate Payers successfully

We communicate with Council, CAO's and Administration



DATA INTEGRITY



Our technology drives best practices for assessment operations.

Leaders in quality control through technology and experience



Residential



Non-Residential



Farmland

Bob Daudelin, AMAA	Assessment Specialist
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor
Troy Birtles, AMAA	Assessment Manager
Kurt Hartman	Assessment Specialist
Josh McMillan	Residential Assessor
Kris Meadows, AMAA	Residential Assessor
Sean Cosens, BSc. Ag	Farmland Assessment Specialist
Levi Stewart	Residential Assessor



Property Assessment Overview

Property Assessment, is the process of assigning a dollar value to a property for taxation purposes.

$$\text{Assessed Value} * \text{Mill Rate} = \text{Property Tax}$$



Assessment Legislation

MGA - Municipal Government Act

MRAT - Matters Relating to Assessment and Taxation Regulation

COPTER - Community Organization Property Tax Exemption Regulation

MRAC - Matters Relating to Assessment Complaints Regulation

http://www.municipalaffairs.alberta.ca/mc_property_assessment_and_taxation_legislation



Assessment Valuation

Assessment Class	Valuation Standard
Residential	Market Value
Non-Residential	Market Value/Regulated
Farmland	Regulated
Designated Industrial Property (DIP)	Regulated



Market Value

- ✓ Means the amount that a property might be expected to realize if sold on the open market by a willing seller to a willing buyer.



Approaches to Value

- ✓ Cost Approach
- ✓ Direct Sales Approach
- ✓ Income Approach



Mass Appraisal

- ✓ Means “the process of preparing assessments for a group of properties using standard methods and common data and allowing for statistical testing”
 - ✓ Common data may include:
 - ✓ Location
 - ✓ Lot size
 - ✓ Age and condition
 - ✓ Other



Assessment Process

- ✓ Every property is reassessed annually

- ✓ Property inspections include:
 - ✓ Development Permits
 - ✓ Progressive Properties
 - ✓ Global Re-inspections



Assessment Inquiry

- Contact Municipality or attend Open House (if applicable) to speak with assessor.
- Provide all requested information to the assessor to ensure correct data is recorded and to maintain the right of complaint.
- If after all information is gathered and reviewed, and the ratepayer is unsatisfied with the assessment, a formal assessment complaint can be filed.

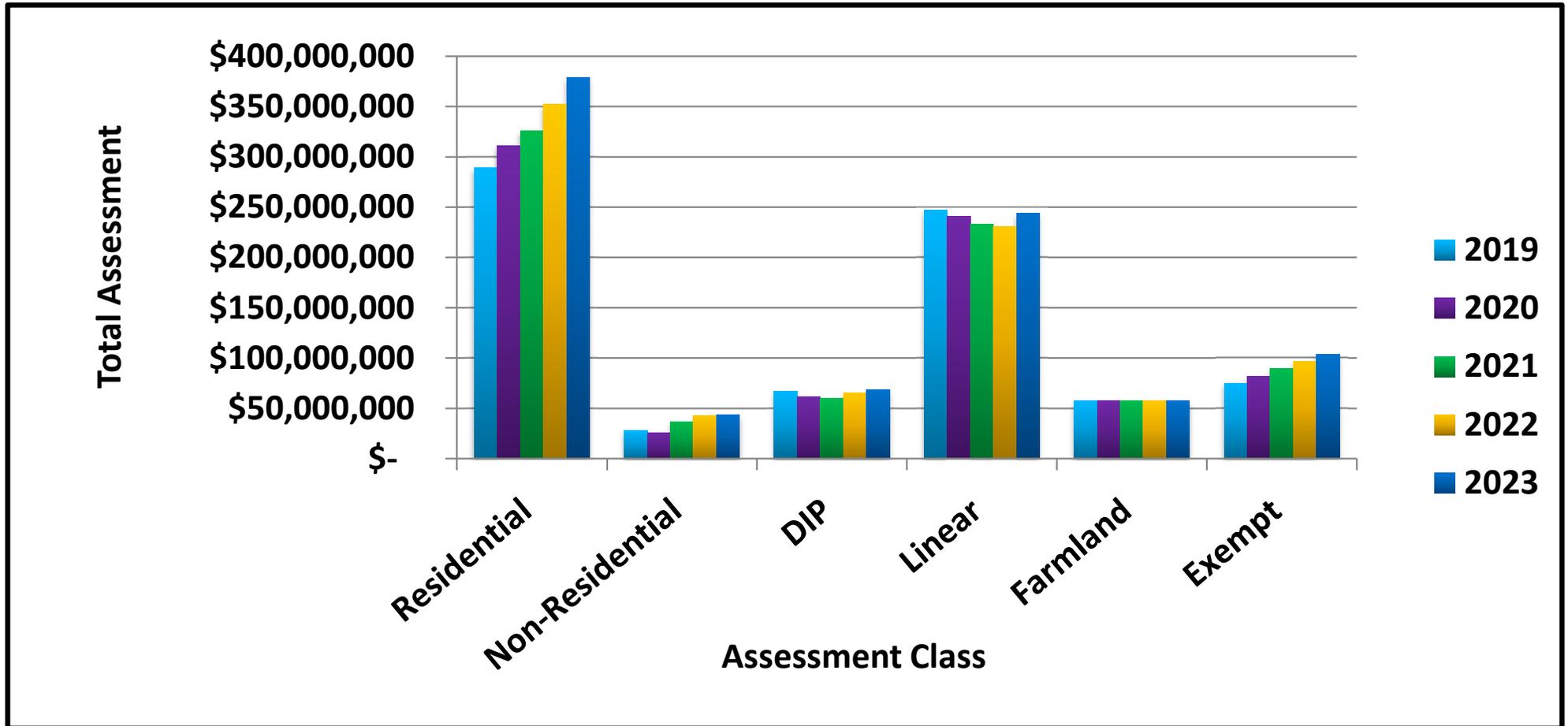


2022 Compared to 2023 Assessment

	2022	2023	Difference	
	Totals	Totals	\$	%
Residential	\$352,035,210	\$378,429,960	\$26,394,750	107%
Non-Residential	\$43,205,430	\$43,417,360	\$211,930	100%
Designated Industrial Property (DIP)	\$65,046,580	\$68,690,140	\$3,643,560	106%
Linear	\$230,584,620	\$243,849,970	\$13,265,350	106%
Farmland	\$57,584,720	\$57,553,220	(\$31,500)	100%
Exempt	\$96,493,590	\$103,342,300	\$6,848,710	107%
Grand Total:	\$844,950,150	\$895,282,950	\$50,332,800	106%

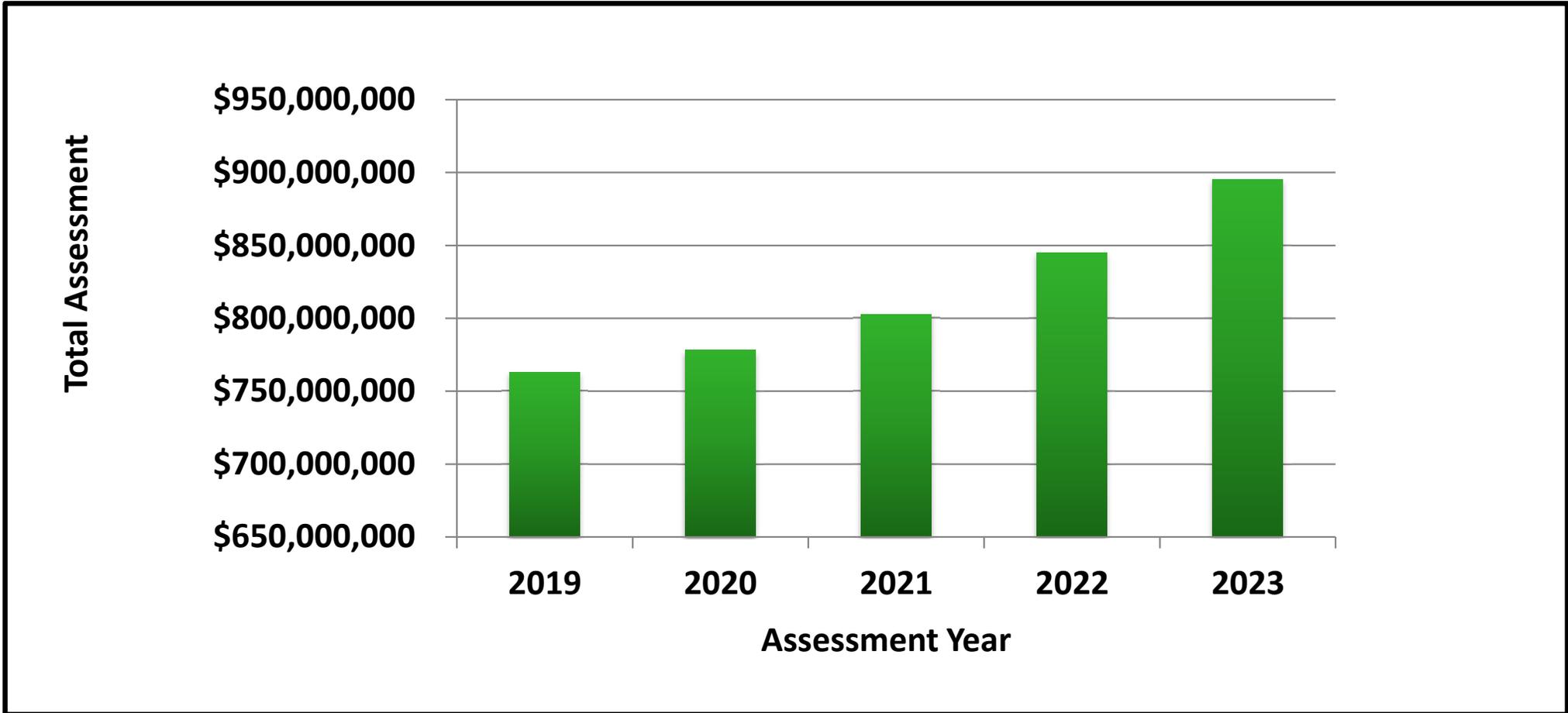


Assessment Class History Comparison





Assessment Total History Compare





Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	38	0.6%
-10% to -25%	30	0.5%
-1% to -10%	368	6.1%
No Change	3,533	58.7%
1% to 10%	1,295	21.5%
10% to 25%	552	9.2%
25% to 100%	101	1.7%
Over 100%	29	0.5%
New Roll #'s	61	1.0%
Inactive Roll #'s	11	0.2%
Total Properties	6,018	100%

89%



Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	0	0.0%
-\$100,000 to -\$999,999	19	0.3%
-\$25,000 to -\$99,999	48	0.8%
-\$10,000 to -\$24,999	80	1.3%
-\$1,000 to -\$9,999	221	3.7%
-\$999 to \$999	3,695	61.4%
\$1,000 to \$9,999	1,082	18.0%
\$10,000 to \$24,999	477	7.9%
\$25,000 to \$99,999	289	4.8%
\$100,000 to \$999,999	30	0.5%
Over \$1,000,000	5	0.1%
New Roll #'s	61	1.0%
Inactive Roll #'s	11	0.2%
Total Properties	6,018	100%

87%



New Roll #'s & Permit Comparison

New Roll #'s Summary

	2019	2020	2021	2022	2023
Residential/Non-Res	24	15	15	14	61

Development Permit

	2019	2020	2021	2022	2023
Development Permits	61	48	45	38	33



Overview

(NOT including Industrial or Linear)

New Residential Growth Assessment

	2021	2022	2023
New Construction	\$6.1M (2.0%)	\$5.4M (1.7%)	\$8.0M (2.3%)

Residential Inflation

	2021	2022	2023
Market Change	\$9.4M (3.0%)	\$21.6M (6.6%)	\$18.4M (5.2%)



Overview

(NOT including Industrial or Linear)

Residential (Rural)

Land	Increase (3%-7%)
Overall Improved	3% - 10% Increase

Residential (Lake Subdivisions)

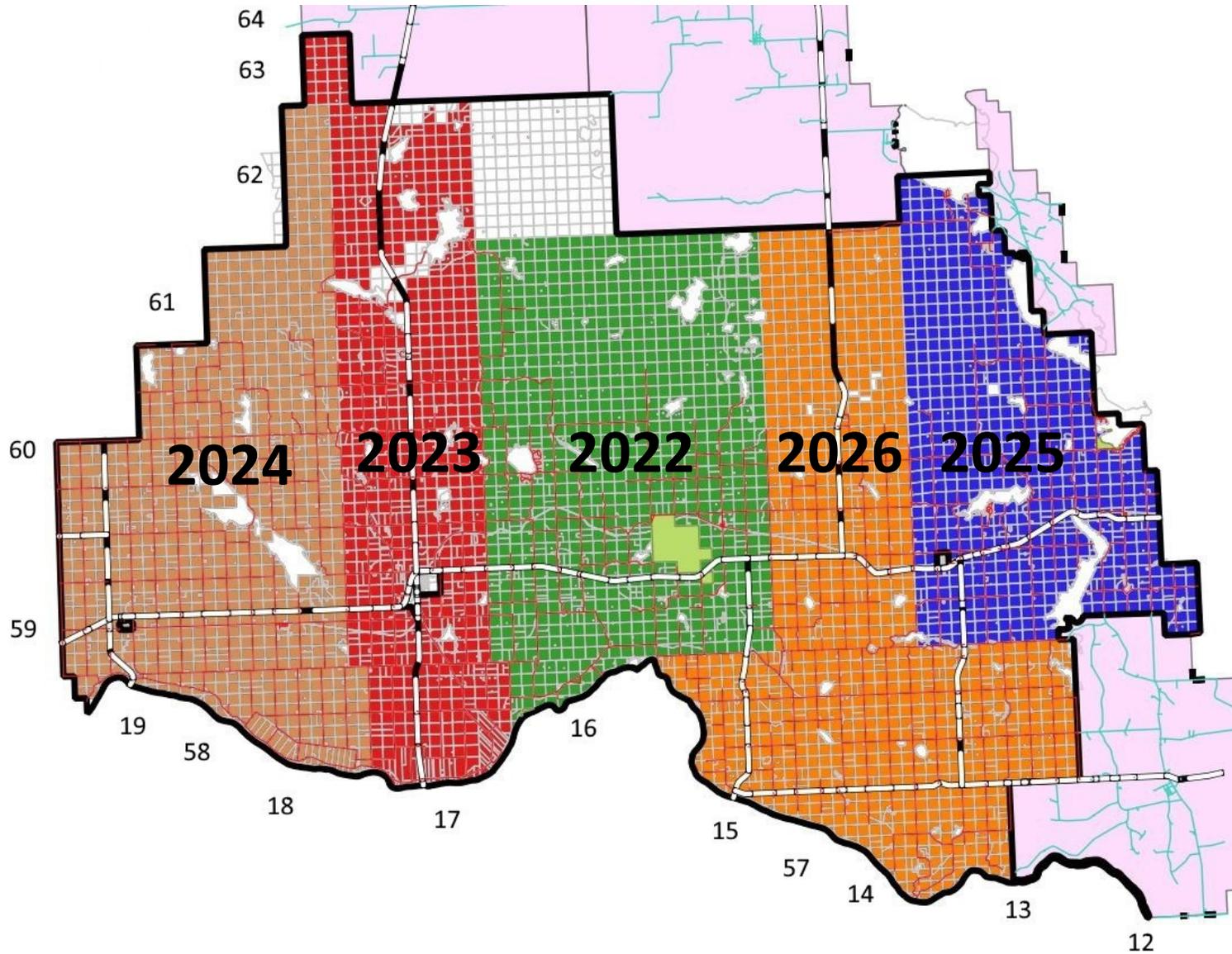
Land	4%-5% increase for most areas, Bonnie Lake and Mons Lake higher
Overall Improved	3%-9% increase, some exceptions

Residential (Hamlets)

Land	2% - 5% increase
Overall Improved	minimal change, Warspite 6% increase



5 Year Re-inspection Cycle





Moving Forward – Residential / Non-Residential



Prepare for Assessment Notice mail-out in mid to late Spring



April – September, complete 2024 Re-inspections - focus area to be ranges 18 & 19



October - December complete annual inspections such as new construction, past projects being completed, sales inspections, subdivision inspections



Industrial Assessment Team

Ray Fortin, AMAA	Industrial Assessment Specialist
Sean Barrett, AMAA	Industrial Manager
Chris Smith, AMAA	Industrial Coordinator
Kent Smit, AMAA	Industrial Assessor
Chad Nelson, AMAA	Industrial Assessor
Steve Sawatsky, AMAA	Industrial Assessor
Ally Dittrick, AMAA	Industrial Assessor
Cole Cibula	Industrial Assessor
Harry Schmidt, AMAA	Specialty Assessment Services
Larry Riep, AMAA	LE Riep Assessment Services

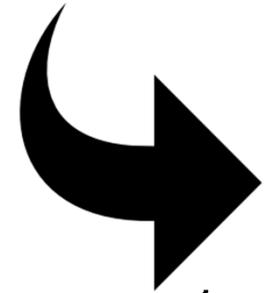


Non-Designated Industrial Property

- On an annual basis the Industrial Assessment team maintains the assessments for Non-Designated Industrial Property.
 - These are industrial properties not regulated by the Alberta Energy Regulator, the Canadian Energy Regulator, or the Alberta Utilities Commission
- In Smoky Lake County, examples of Non-Designated Industrial Property include (but not limited to):
 - Peat Moss Facility
 - Fertilizer Blending Facility
- AAG utilizing our team of specialized industrial assessors provide these services annually to the municipality.



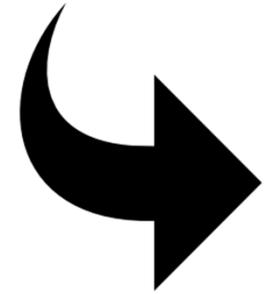
Designated Industrial Property



- **As council and administration may be aware; in October 2020 the Government of Alberta announced they would not be implementing any of the scenarios from the assessment model review. Rather it was decided to implement several short-term initiatives intended to enhance oil and gas industry competitiveness.**
- **The initiatives focus on municipal property assessment and taxation and are intended as an alternative to the more substantial changes that were proposed in the assessment model review.**
- **While these initiatives will have significant financial impacts on many municipalities, they will be less than impacts resulting from the changes to the assessment model that were considered as part of the review process earlier this year.**
- **Most of the initiatives will be in effect for three years, which is intended to provide time for further consultation on the modernization of Alberta's assessment model for regulated oil and gas properties.**
- **Therefore, municipalities can expect a re-engagement of another attempt at an assessment model review for regulated property in the near future.**



Designated Industrial Property



The initiatives include the following:

Well Drilling Equipment Tax

- Elimination of the Well Drilling Equipment Tax (WDET) beginning in 2021. This elimination is expected to be permanent.

Low Producing Wells

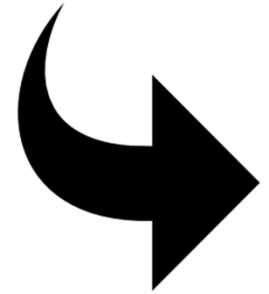
- Three-year assessment reduction on low-producing wells. This reduction will be implemented through changes to Schedule D of the Alberta Linear Property Assessment Minister's Guidelines.
- Continuation of the shallow gas well and associated pipeline assessment reduction that was introduced in 2019. This will continue to be applied for the 2021 to 2024 tax year.

New Wells and Pipelines

- Three-year property tax holiday on all new wells and pipelines. Beginning in the 2022 property tax year, new wells and pipelines will not be taxed until the 2025 tax year. Therefore, the tax holiday applies to the 2022, 2023, and 2024 tax years.



Designated Industrial Property (2024AY+ Update)



As indicated prior, several short-term initiatives intended to enhance oil and gas industry competitiveness were implemented.

- Please note, it is anticipated the three-year property tax holiday on all new wells and pipelines will end in the 2024 assessment year (2025 tax year).

The initial engagement of the assessment model review will also commence during the summer of 2024.

There will be consultations with both municipal and industry stakeholders on the following::

- Assessment Year Modifiers
- Construction Cost Reporting Guide (CCRG)



QUESTIONS?



Thank
you!



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # 7.1

Topic: 2024 Farmers Appreciation Event

Presented By: Agricultural Department

Recommendation:

That Smoky Lake County Council approve to host the 2024 Farmers and Ranchers Appreciation BBQ event scheduled for June 14, 2024, at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake.

Background:

Smoky Lake County Agricultural Service Board established the Farmers Appreciation Event in 2002 in response to the BSE crisis. Smoky Lake was the first ASB in the province to host an event. This event began as a pancake breakfast where Council cooked pancakes for attendees, this then evolved into an afternoon BBQ event. In 2016 and 2017 there was a shift to an evening event that was a supper with a short educational speaker and entertainment. This event had a small fee of \$10-\$20 and required preregistration. Then the event returned to an afternoon BBQ as that seemed to have the best attendance. In 2022 and 2023 Kortech generously donated their BBQ trailer and time, and they did all the BBQing for us. We are hopeful that they will continue this partnership with us if we choose to have a BBQ for the 2024 year.

For the past 20 years, this event has been rotated through the various communities: Smoky Lake, Vilna and Waskatenau. The Farmer's Appreciation was held in Smoky Lake for 2022 and 2023 for a central location and 2019 Vilna, 2018 was in Waskatenau.

This event has been hosted in conjunction with the Bellis 4-H Beef Club show and sale in the past when and if possible.

March 7th, 2024

- That Smoky Lake County Council approve to host an afternoon Farmers and Ranchers Appreciation BBQ event on June 14, 2024, from 11:00 a.m. to 2:00 p.m. to be held at **a location to be determined.**

February 14th, 2023

- That Smoky Lake County Council approve to host and schedule a barbeque lunch event for the Year-2023 Farmers and Ranchers Appreciation Day, on Friday, June 9, 2023 from 11:00 a.m. to 2:00 p.m., at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake. **Motion # 354-23**

February 15th, 2022

- That Smoky Lake County host a barbeque lunch event for the Year2022 Farmers and Ranchers Appreciation Day to be scheduled on June 18, 2022, from 11:00 a.m. to 2:00 p.m., at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake, in conjunction with the Bellis 4-H Beef Show, if possible. **Motion # 354-22**

April 13, 2021

- That Smoky Lake County **defer** further discussion of the idea of holding the Year-2021, 19th Annual Farmers and Ranchers Appreciation Day in conjunction with the Lakeland Agricultural Research Association (LARA), Plot Tour scheduled for August 5, 2021, due to the uncertainty of COVID restrictions." **Motion # 577-21**

April 13, 2021

- That Smoky Lake County sponsor the purchase of the Year-2021 Bellis 4-H Achievement Day Belt Buckles in the amount of \$750.00, which are to be provided for their annual show and sale scheduled for June 11, 2021 in Waskatenau, in response to the letter received from Justin Cherniwchan, President of the Bellis 4-H Beef Club, dated March 7, 2021.' **Motion # 574-21**



Request for Decision (RFD)

June 15, 2021

- That Smoky Lake County Agricultural Service Board acting on behalf of County Council, take no action to host the Year-2021, 19th Annual Farmers and Ranchers Appreciation Day in conjunction with the Lakeland Agricultural Research Association (LARA), Plot Tour scheduled for July 22, 2021, due to COVID-19 restrictions and the possibility of hosting an appreciation day in conjunction with the County's 60th Anniversary in Fall 2021 subject to pandemic restrictions; and approve to provide LARA with appropriate door prizes for their said event." **Motion # 840-21**
- Due to no event being hosted in 2021 Smoky Lake County sponsored lunch for the Bellis 4-H Achievement Day. 'That Smoky Lake County sponsor lunch for the Bellis 4-H Achievement Day, show and sale, scheduled for June 11, 2021 in Waskatenau, up to a maximum in the amount of \$500.00, subject to the event going forward in respect to the uncertainty of COVID restrictions.' **Motion # 575-21**
- As well as sponsored the Do More Agriculture Foundation. That Smoky Lake County, donate in the amount of \$1,000.00 to the Do More Agriculture Foundation, which is a not-for-profit organization focusing on mental health in agriculture across Canada, based on the 3 pillars: Awareness - education and breaking the stigma; Community - being more than just a physical place, community is also a sense of belonging and being a part of something more; and Research - which is the backbone to creating further resources and ensuring they serve the agricultural industry; as part of or in lieu of the Year-2021 Farmers Appreciation Event which may not be hosted due to the COVID-19 Pandemic evolving gathering restrictions. **Motion # 576-21**

April 15, 2020

- That Smoky Lake County Agricultural Service Board postpone the 18th Annual Farmers and Ranchers Appreciation Day lunch event of hamburgers and hotdogs scheduled for Friday, June 5, 2020, from 11:00a.m. to 2:00 p.m., in the Town of Smoky Lake, until further notice due to uncertainties surrounding the COVID-19 Pandemic. **Motion # 676-20**

Benefits:

Show appreciation to our agricultural community.

Work with community service groups

Increases profile of the Agricultural Service Board

Disadvantages: N/A

Alternatives: To be discussed by Council.

Financial Implications: \$3000

Legislation: Smoky Lake County Agricultural Service Board is required to provide extension events to our producers. When this event is hosted, we have a booth set up for Smoky Lake County Agricultural Service Board showcasing what Smoky Lake County Agricultural Service Board does Ex. Spraying program, mowing program information etc. We also have booths from local Ag Retailers to Farm Safety attend to showcase their products and services.

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s): N/A

Signature of the CAO: _____

A handwritten signature in black ink, appearing to read "Lynne ...", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.2**

Topic: Bylaw No. 1458-24: Water and Sewer

Presented By: Environment and Parks Manager

Recommendation:

Smoky Lake County Bylaw No. 1458-24: Water and Sewer, for the purpose of setting and collecting of water and sewer rates, fees and charges, be given 1st, 2nd, permission for 3rd, and 3rd & final readings.

Background:

On the February Hwy 28/63 Regional Water Commission meeting the Board discussed the importance of each Municipality with in the Commission to incorporate water restrictions into their Water Bylaws. MOVED by Joyce Pierce that the Highway 28/63 Regional Water Services Commission recommend each respective Commission Customer communicate their drought and/or water restriction management plans with their water users and provide copies of the said plans to the Commission prior to the next regular Commission Meeting.

Benefits:

This Bylaw will provide clear requirements regarding water restrictions Within the Smoky Lake County.

Disadvantages:

N/A

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

Legislation:

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

Bylaw 1318-24

Signature of the CAO: _____


**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1458-24**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE **SETTING AND COLLECTION OF WATER AND SEWER RATES, FEES AND CHARGES.**

PURSUANT to the provisions of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereto:

WHEREAS, the Smoky Lake County operates a water supply and distribution system, and waste water collection system in various hamlets and other locations; and

WHEREAS, the owner of a parcel of land is responsible for the construction, maintenance and repair of a service connection of a municipal public utility located above, on or underneath the parcel; and

WHEREAS, there are substantial costs involved in the operation and maintenance of the aforementioned services; and

WHEREAS, it is the intention of the County Council that wherever possible, the cost of providing the service be paid for by the user;

NOW THEREFORE, the Council of Smoky Lake County, in the Province of Alberta, duly assembled, and pursuant to the authority conferred upon it by the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, does hereby enacts as follows:

SECTION 1: NAME OF THIS BYLAW

1.1 This Bylaw may be cited as the "Water and Sewer Bylaw".

SECTION 2: APPLICATION FOR SERVICE

2.1 An application for service shall be made at least 48 hours in advance of the expected date; of connection, as per **Schedule "B": Application for Utility Service.**

2.2 All users of water service must allow the Smoky Lake County's authorized agent to have the right to enter the owner's property at periodic intervals to inspect and exercise CC valves and must consent to any utility easements or agreements required by the County to these ends.

2.3 All service applications shall be made in the name of the Owner of the Property. In the event of the property being occupied by a tenant other than the Property Owner, a copy of the Utility Bill, at the request of the Property Owner, shall be mailed to the tenant. The account, however, shall remain the responsibility of the Property Owner.

2.4 It shall be the responsibility of the Property Owner or Occupant of the property to ensure that employees or duly authorized agents of the County have safe access to the CC valves.

2.5 A service application fee shall be required each time there is a change in the ownership of the property, and when the Property Owner wishes to attach the name of a tenant to the account or change the name of the tenants, as per **Schedule "B": Application for Utility Service.**

2.6 Weeping tile must not connect to the sanitary sewer system. Weeping tile must connect to a sump and water shall be discharged by a sump pump to an exterior splash pad that drains away from the foundation.

2.7 It shall be the responsibility of the Property Owner to install a check valve prior to the sewage connection to prevent flooding in the event of a sewage backup.

SECTION 3: FEE FOR SERVICE

3.1 A charge shall be made against the Property Owner of all properties which are served by Smoky Lake County Utility Services for the supply and distribution of water and disposal of Sewage where applicable.

- 3.2 For every new residential construction there will be a twenty-five-hundred-dollar (\$2,500.00) access fee.
- 3.3 For every new commercial or industrial construction there will be a thirty-five-hundred-dollar (\$3,500.00) access fee.
- 3.4 Smoky Lake County shall mail each account's Property Owner a statement of water and sewage services monthly. The statement shall name a day and the place when and where such charges are to be payable.
- 3.5 The record of the County of the mailing of such notice shall be sufficient evidence that the notice was sent to the last known address of the person to be charged. The failure to receive such notice does not relieve the person to be charged from the penalties imposed by the provisions of this bylaw.
- 3.6 Other fees and charges for services shall be as per **Schedule "A": Fees, Charges, Fines and Penalties**.

SECTION 4: PAYMENT OF ACCOUNTS

- 4.1 The Utility Bills shall be due and payable on the date of issue and shall be deemed overdue and subject to a penalty if unpaid beyond one month after the last day of the month for which the utilities were consumed.
- 4.2 Accounts shall be considered paid if full payment is received at the County Office no later than at time of County Office opening on the first working day following the last day of the month.
- 4.3 In the event a Utility Bill remains unpaid at the end of three months from the last day of the month for which the utilities were consumed, the County shall consider the account in arrears and shall have the right to disconnect the water supply to the property to which the rates were charged.
 - 4.3.1 Service shall not be restored until the full amount of the bill, current and arrears, plus a reconnection charge is paid.
 - 4.3.2 Disconnection for non-payment of utilities shall be performed during regular Smoky Lake County office hours.
 - 4.3.3 Reconnection will only be performed during normal working hours (8:00 a.m. to 4:00 p.m. Monday through Friday, excluding holidays) unless authorized by Environmental Operations Manager.
- 4.4 Smoky Lake County shall have the right to transfer any and all amounts from accounts deemed to be in arrears onto the Property Owner's property tax account.
- 4.5 In the event of a payment, either by cheque or direct deposit, being returned for insufficient funds, a charge of TWENTY-FIVE DOLLARS (\$25.00) shall be added and charged back to the account.

SECTION 5: CONSTRUCTION OF A SERVICE CONNECTION FROM THE MAIN LINE

- 5.1 This section applies when the main lines of the system or works of a municipal public utility are located above, on or underneath a road easement and the municipality provides the municipal utility service to a parcel of land adjacent to the road easement.
- 5.2 An agreement shall be executed between the County and the Property Owner detailing the project, costing and responsibility; and may include a deposit, plus a performance bond.

SECTION 6: CONNECTION OF SERVICE

- 6.1 No person other than an employee of the County or its duly authorized agent shall turn off or turn on the water supply from the County's supply system to the owner's premises or attempt to do so.

- 6.2 The cost of connecting a Property Owner's water or sewage service with the County's water and sewer mains at the property line of the owner shall be borne by the Property Owner, but no such connection shall be made without notice to the county and until such time as the proper inspections have been made by the County to ensure compliance with the County's standards and provincial standards. The Property Owner is responsible for all costs including contractors' fees. A County employee or duly authorized agent must inspect the service prior to backfilling.
- 6.3 The Property Owner of a parcel of land is responsible for the construction, maintenance and repair of a service connection of municipal public utility located above, on or underneath the parcel.
- 6.4 If the municipality is not satisfied with the construction, maintenance or repair of the service connection, the municipality may require the owner of the parcel of land to correct the construction, maintenance or repair of the system or works by a specific time and in accordance with the County's instructions.
- 6.5 If the repair has not been done to the satisfaction of the municipality within the specified time or due to an emergency, the municipality may enter on any land or building to construct, maintain or repair the service connection.

SECTION 7: WATER RESTRICTIONS

- 7.1 The Council and/or Administrator may ration or shut off the provision of water to meet emergent need without prior notice and for as long as may be necessary to remedy the situation at hand.
- 7.2 The Council may by resolution restrict the use of water for the preservation of supply and such action may include the limitation of water available for lawn and garden care.
- 7.3 Everyone should make a concerted effort to control water usage as by following the Water Restriction Demand Measures Chart as per **Schedule "C": Water Use Restriction Demand Measures**. In an occurrence Demand Measure C is issued requirements will be enforced.
- 7.3.1 Residents must follow lawn watering schedule; addresses ending in odd numbers are allowed to water on the evenings of Monday, Wednesday, and Friday; and addresses ending in even numbers are allowed to water on the evenings of Tuesday, Thursday, and Saturday.
- 7.3.2 If situation worsens a total ban on lawn watering will be enacted.
- 7.3.3 No Washing vehicles, driveways, and home exteriors.
- 7.3.4 No filling Jacuzzi, hot tubs, or swimming pools.
- 7.3.5 Encourage wise water use e.g. short showers instead of baths, turn off tap while brushing teeth or shaving, delay doing laundry, hand wash dishes, rain barrel use etc.
- 7.4 Demand Measure C is not applicable to the agricultural industry using water to deliver a product or service that is life sustaining (greenhouses or food manufactures) and facing significant financial losses. This does not include car washes and laundromats which are included in the mandatory ban.
- 7.5 The County shall not be held liable for any damages resulting from suddenly shutting off the supply of water or infrastructure failure.
- 7.6 Truck fills will be shut down in an event of low reservoirs and no available water.

SECTION 8: ENFORCEMENT

- 8.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to pay a fine as set out in **Schedule "A": Fees, Charges, Fines, and Penalties**, which is issued by the Bylaw Enforcement Officer or designate.
- 8.2 All costs incurred by Smoky Lake County as a result of any remedial action as a result of any person's actions that contravenes any portion of this Bylaw, may become the financial responsibility of that person.

SECTION 9: VIOLATION TAG

- 9.1 The Bylaw enforcement Officer or designate is hereby authorized and empowered to Issue a violation tag to any person, who the Bylaw Enforcement Officer has reasonable. And probable grounds to believe has contravened any provision of this Bylaw.
- 9.2 A Violation Tag shall be served upon such a person personally, or in the case of a Corporation by serving the Violation Tag personally upon the manager, secretary or other Executive officer, or a person apparently in charge of the branch office by mailing a copy to such person by registered mail, or in the case of an individual, by leaving it with a person on the premises who has the appearance of being at least eighteen (18) years of age.
- 9.3 A Violation Tag shall be in a form approved by the County’s Chief Administration Officer and shall state:
- 9.3.1 the name of the person;
 - 9.3.2 the location of where the offence occurred;
 - 9.3.3 the offence;
 - 9.3.4 the appropriate fine for the offence as specified in this Bylaw;
 - 9.3.5 that the fine shall be paid within thirty (30) days of the issuance of the Violation Tag; and
 - 9.3.6 any other information as may be required by the Bylaw Enforcement Officer.
- 9.4 Where a Violation Tag is issued to pursuant to **Schedule “C”: Water Use Restriction Demand Measures**, of this Bylaw, the person to whom a Violation Tag is issued shall pay the County the fine specified on the Violation tag.

SECTION 10: DISCRETION

- 10.1 Discretionary power shall be awarded to the County’s Chief Administrative Officer to be exercised in unique or special circumstances.

SECTION 11: SEVERABILITY

- 11.1 Should any provision of this Bylaw be invalid by any means, then the invalid provision shall be severed and the remaining provisions of this Bylaw shall be maintained and in full effect.

SECTION 12: REPEAL

- 12.1 Bylaw **1318-18** shall be repealed upon the passing of this Bylaw.

SECTION 13: EFFECTIVE DATE OF BYLAW

- 13.1 This Bylaw shall take effect on the day of the Third and Final Reading.

READ FIRST TIME THIS ____ DAY OF _____, 2024.

READ A SECOND TIME THIS ____ DAY OF _____, 2024.

READ A THIRD TIME AND FINAL PASSED THIS ____ DAY OF _____, 2024.

Jered Serben, Reeve

S E A L

Lydia Cielin,
Intern Chief Administrative Officer

SCHEDULE "A"
FEES AND CHARGES

<u>ITEM DESCRIPTION</u>	<u>COST</u>
Hook up <ul style="list-style-type: none"> • Residential • Commercial / Industrial 	\$2,500.00 \$3,500.00
Reconnection After Hour Reconnection	\$ 55.00 \$115.00
Renter's Deposit	\$300.00
Sewer Charge: <ul style="list-style-type: none"> • Metered • Un-metered 	\$20.00 \$20.00
Truck Fills: <ul style="list-style-type: none"> • Raw Water • Potable Water: Distributed • Garner Lake Provincial Park 	\$1.50 per 100 gallons \$7.13 per Cubic Meter \$.37 per Cubic Meter System Capital \$7.50 \$7.13 per Cubic Meter \$.37 per Cubic Meter System Capital \$7.50
Un-metered Water Service	\$55.00 per month
Water Meter Deposit: <ul style="list-style-type: none"> • 5/8" meter or service line/tenant • 1" meter or service line/tenant • 1 ½" meter or service line/tenant • 3" meter of service line/tenant 	\$ 75.00 \$100.00 \$165.00 \$500.00
Water and Sewer Rates: <ul style="list-style-type: none"> • Water distribution service charge • Every Cubic Meter 	\$25.00 \$4.63+ \$0.37 reserve = \$5.00
Non-Active Service Charge	\$25.00
Non-compliance to Schedule "C", Demand Measure C	1st offence \$100.00 2nd offence \$200.00 3rd and Subsequent Offence \$500.00



SCHEDULE "B"
APPLICATION FOR UTILITY SERVICE

THIS AGREEMENT made this _____ day of _____, A.D. 20__.

BETWEEN:

SMOKY LAKE COUNTY
Box 310, Smoky Lake, Alberta T0A 3C0
Telephone: 780-656-3730 Fax: 780-656-3768
a Municipal Corporation in the Province of Alberta
(hereinafter referred to as "**the County**")

OF THE FIRST PART

AND

of _____
Telephone: Res: _____ Business: _____ Cellular: _____
(hereinafter referred to as "**the Property Owner**" as shown on the tax roll)

OF THE SECOND PART

The Owner hereby applies to the County to become a Utility customer for the following services:

Water Residential: _____

Water Commercial: _____

Sewer: _____

The Owner agrees to have the County supply the above listed utilities to the Owner.

The County agrees to sell and deliver, so far as is practical for the County to do so, and the Owner will purchase from the County, the Owner's entire need for utilities indicated above.

The utility service application is made for the following location:

Civic Address: _____ **Legal Land Description:** _____

The Owner agrees to pay for utilities used and service rendered at rates as may be determined by the County from time to time.

Services will be discontinued upon approval of the Owner if an outstanding utility bill is sixty (60) days in arrears or if the account is not paid in full upon termination. The services will not be reconnected until all arrears are paid by the Owner. A **Reconnect Fee of \$55.00** will also be charged by the County and must be paid prior to utilities being restored.

Service charges for water and sewer will be billed monthly whether or not consumed. Request for disconnection must be submitted by the Owner before the County will do so. A **Reconnect Fee of \$55.00** will be charged by the County and must be paid prior to utilities being restored.

I have read and agree to the information outlined in this Agreement and have executed this Agreement as of the day first above written.

PROPERTY OWNER:
Per: _____
Signature

SMOKY LAKE COUNTY:
Per: _____
Signature

Per: _____
Print Name

Per: _____
Authorized Agent: Print Name

SCHEDULE "C"

WATER USE RESTRICTION DEMAND MEASURES

1. Demand Measure A: Ban on municipal operations

- Municipalities suspend all non-essential potable water use:
 - ✓ Water main flushing
 - ✓ Sewer main flushing
 - ✓ Parks watering
 - ✓ Firefighting training that uses water
 - ✓ Street cleaning (sweeping and flushing)
 - ✓ Irrigation
 - ✓ Fleet vehicle washing
 - ✓ Spray decks (unless in recirculation mode with appropriate signage)
 - ✓ Other non-essential water use that can be deferred for a three-day period (non-essential use is defined by all water not used for human consumption)

2. Demand Measure B: Ban on municipal operations and voluntary water restrictions for the public

- Municipalities suspend all non-essential potable water use:
 - ✓ Water main flushing
 - ✓ Sewer main flushing
 - ✓ Parks watering
 - ✓ Firefighting training that uses water
 - ✓ Street cleaning (sweeping and flushing)
 - ✓ Irrigation
 - ✓ Fleet vehicle washing
 - ✓ Spray decks (unless in recirculation mode with appropriate signage)
 - ✓ Hydrant meter usage
 - ✓ Private development and infrastructure commissioning
 - ✓ Private development (commercial contract) flushing
 - ✓ Water quality investigation
 - ✓ Post voluntary water ban signage at Truck Fills
 - ✓ Municipalities notify Customers of the voluntary water restrictions:
 - ✓ Suggest that residents follow an alternate day lawn watering schedule
 - ✓ Avoid washing vehicles, driveways and home exteriors
 - ✓ Avoid filling a jacuzzi, hot tub or swimming pool
 - ✓ Encourage wise water use) e.g. short showers instead of baths, turn off tap while brushing teeth or shaving, delay doing laundry, hand wash dishes, rain barrel use etc.)
 - ✓ Request commercial customers implement management measures where applicable.
- Demand Measure B is not applicable to:
 - ✓ Residential water necessities such as drinking, cooking, bathing, toilet, dishwashing
 - ✓ Businesses that depend on water to deliver a product or service, for example: commercial car washes, market gardens, greenhouses, commercial farm contractors, golf course greens.
 - ✓ Residential water necessities including new lawns and gardens when failure to apply water may destroy greenery and customers who have added high nitrogen fertilizer to lawns.

3. Demand Measure C: Ban on municipal operations and mandatory water ban ENFORCED.

- Municipalities suspend all non-essential potable water use:
 - ✓ Water main flushing
 - ✓ Sewer main flushing
 - ✓ Parks watering
 - ✓ Firefighting training that uses water
 - ✓ Street cleaning (sweeping and flushing)
 - ✓ Irrigation
 - ✓ Fleet vehicle washing
 - ✓ Spray decks (unless in recirculation mode with appropriate signage)
 - ✓ Hydrant meter usage
 - ✓ Private development and infrastructure commissioning
 - ✓ Private development (commercial contract) flushing
 - ✓ Water quality investigation
 - ✓ Water quality flushing

- ✓ Shut down Truck Fills if potable water reservoirs are under 40% capacity
- ✓ Operation of all water features/fountains
- ✓ Pool filling
- ✓ Post voluntary water ban signage at Truck Fills
- Municipalities notify Customers of the mandatory water restrictions and explain how to comply:
 - ✓ Invoke mandatory water reduction.
 - ✓ Inform residents to follow a lawn watering schedule.
 - ✓ If situation worsens enact a total ban on lawn watering
 - ✓ No washing vehicles, driveways, and home exteriors
 - ✓ No filling Jacuzzi, hot tubs, or swimming pools
 - ✓ Request commercial customers implement management measures where applicable.
 - ✓ Encourage wise water use) e.g. short showers instead of baths, turn off tap while brushing teeth or shaving, delay doing laundry, hand wash dishes, rain barrel use etc.)
- Demand C is not applicable to:
 - ✓ The agricultural industry using water to deliver a product or services that is life sustaining (greenhouses or food manufacturers) and facing significant financial losses. This does not include car washes and laundromats which are included in the mandatory ban.
 - ✓ Any business that must use water to meet health code standards such as restaurants, schools and hospitals.



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.3**

Topic: Policy Statement No. 04-01-03: Operation and Maintenance of Transfer Sites Agreement

Presented By: Environment and Parks Manager

Recommendation:

Smoky Lake County Policy Statement No. 04-01-03: Operation and Maintenance of Transfer Sites Agreement be amended.

Background:

This policy has not been updated since September 25, 2007 and due to the rising costs of the operation of the Transfer Stations and including the practice of the County hauling mattresses to Evergreen for shredding to save space at the Landfills, Administration is recommending an increase to the fees for disposal of mattresses and out of area household waste (Town). We also noted the free disposal of freon appliances during the month of May, which was established as a yearly promotional program under Council's March 24, 2022, Motion #516-22: "That Smoky Lake County advertise a "Spring Cleanup Promotion", exclusive to residents of the Smoky Lake Region, of free disposal of appliances containing freon at County Landfill Sites during the month of May each year, and annually advertise this on the County's social media and Grapevine".

Benefits:

Charging for mattresses will assist with the cost of operation and disposal of the mattresses

Disadvantages:

N/A

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

Increased revenue from disposal fees.

Legislation:

MGA Section 201: Policy Development

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

Policy Statement No. 04-01-03: Operation and Maintenance of Transfer Sites Agreement

Signature of the CAO:  _____



Title: Operation and Maintenance of Transfer Sites Agreement		Policy No.: 01-03
Section: 04	Code: P-R	Page No.: 1 of 2

Legislation Reference:	Provincial Legislation
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Purpose:	Maintain Standard Costs throughout commission area.
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Policy Statement and Guidelines:

1. Whereas, under Section 602 (02), of the *Municipal Government Act*, the Lieutenant Governor in Council on recommendation of the Minister of Municipal Affairs, established the **Evergreen Regional Waste Management Services Commission**, consisting of the Municipalities, for the purpose of providing solid waste management services.
2. The Commission shall:
 - a. have ownership through legal title of Regional Landfill Site.
 - b. have operational control of all Waste Transfer Stations through a signed lease with respective Municipalities within the Commission.
 - c. in reference to Section 2, subsection (b), operational control of transfer stations will come into effect when the Regional Site commences operation. All operational transfer stations must abide by the Operators Manual.
3. The Commission shall designate an employee or contractor to be responsible for the operation and maintenance of the Regional Landfill.
4. The establishment of any disposal fees for the Waste Transfer Sites must be approved by the Commission and shall be applicable to all sites including modified landfill sites within the Commission effective November 1, 2001.
5. The establishment of any disposal fees for the Regional Landfill Site must be approved by the Commission.
6. The Commission will be responsible for the development and maintenance of an Operations Manual for the Regional Landfill and Waste Transfer Stations consistent with Provincial Guidelines.
7. Closure of all modified landfills will occur when the Regional Site becomes operational.
8. Lease agreement between **Evergreen Regional Waste Management Services Commission** and respective municipalities is to be signed prior to commencement of the development of a transfer station in that municipality.

Title: Operation and Maintenance of Transfer Sites Agreement		Policy No.: 01-03
Section: 04	Code:	Page No.: 2 of 2

Policy Statement and Guidelines:	
SCHEDULE "A" Effective May 1, 2024	
Fridges and Freezers	\$ 20.00 (or free during the month of May)
Mattresses	\$ 10.00
Out of area household waste	\$ 10.00
Commercial Demolition Material	
Shingles, Cement, Non-burnable	
• ½ Ton	\$ 10.00
• 1 Ton	\$ 50.00
• Tandem (10 yards)	\$ 200.00
• End Dump (20 yards)	\$ 250.00
• Roll-Off Bins (Over 20 yards)	\$ 400.00
No Fee Disposals:	
• Appliances (stoves, washers, dryers, dishwasher, microwaves, hot water tanks, barbeques)	
• Household and Office furniture (tables and chairs, couches, mattresses, desks, TV's, stereos, computers)	
• Un-bagged leaves, grass, garden waste for composting	
• Salvageable Scrap Metal	
• Burnable Materials	
• Tires	
• Trees, Shrubs	
• Wet Batteries (wet cell from vehicles)	
• Dry Batteries (dry cell)	

	Date	Resolution Number
Approved	September 17, 2001	# 6642 - Page # 5732
Amended	September 25, 2007	# 7792 - Page # 5778
Amended	March 28, 2024	#



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # 7.4

Topic: Truckfill Water Storage Tanks for Extra Capacity

Presented By: Environment and Parks Manager

Recommendation:

That Smoky Lake County Council approve to add the cost in the amount of \$23,000.00 into the final Year-2024 budget for the purpose of funding a 6-month rental of two 63 cubic meter stand up tanks including mobilization, demobilization and required adaptive fittings and hoses, to be utilized for extra water storage capacity at the Smoky Lake County truck fill, as a proactive measure to assist the farming community during the predicted Year-2024 drought.

Background:

The County currently has 2 raw water truckfills Smoky Lake and Waskatenau in the past 10 years it has always been a struggle to keep the Smoky Lake truckfill from operating without running out of water as the water provided is preferred for crop spraying. And the current storage capacity is 56 cubic meters (15,000 US gallons) The Province is predicting drought conditions for 2024. The extra storage capacity of 126 cubic meters (33284 US gallons) may assist the farmers with less chance of running out of water during the very busy crop spraying season as well as providing livestock watering.

Benefits:

A proactive approach for the County to assist the farming community during a predicted drought. And it may encourage farmers to use raw water instead of potable water

Disadvantages: Additional expense added to the budget

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

\$23,000.00 total for (2) 63 cubic meter stand up tanks with appropriate fittings, valves and hose. An increase in price of raw water could be increased at this truckfill to offset extra costs.

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s): Attached is a quote from Total Oilfield Rentals. And development permit waved from the Town of Smoky Lake.

Signature of the CAO: _____

A handwritten signature in black ink, appearing to be "Lynne ...", written over a horizontal line.



Quote#: 20240319-01575
 Company: Smoky Lake County
 Attention: Dave Franchuk
 Email: dfranchuk@smokylakecounty.ba.ca
 Phone: (780) 669-0095

Date: March 19, 2024
 LSD: Smoky Lake
 Estimated Start Date: May 2024

Re: Rental & Transportation Quote

Thank you for the opportunity to participate in your Request for Quotation. In the pages following, you will find our proposal, submitted as response to this RFQ.

Rentals:

Rental Item	Qty	Rate/Item/Day	Totals/Day
400BBL Sloped Bottom Epoxy Lined Tank	2	\$50.00	\$100.00
Total Daily Rental			\$100.00
Total Monthly Rental			\$2,800.00

Purchase Items

Purchase Item	Qty	Total Purchase Cost
Wooden Planks (No Charge Unless Damaged or Broken)	1	\$55.00/plank

Cost Estimates

Service Type	Total Estimated Cost
Mobilization - based on above listed equipment & quantities. (FOB from current inventory location on March 19, 2024, subject to change with inventory availability)	\$2,960.00
Set-up	Included in Mobilization
Rig-out	Included in Demobilization
Demobilization - based on above listed equipment & quantities. (FOB from LSD location noted above, returning to originating inventory location)	\$2,960.00
Cleaning Servicing, Repairs & Disposal charges are extra	TBD

Notes

- Pricing noted above is based on the information provided to Total Oilfield Rentals Ltd by **Smoky Lake County** and does not include taxes, royalties and/or third party charges (if applicable).
- **Payment Terms:** Subject to Total Oilfield Rental's credit approval process with a completed credit application from Customer, or the payment party, prior to work proceeding, otherwise, work will only commence on an upfront pre-payment basis. When customer has an approved credit account with Total Oilfield Rentals Ltd., payment for this work will be subject to the payment terms signed on the credit application at Net 30days from invoice date, or the payment terms previously negotiated and agreed to on a master services agreement. Total Oilfield Rentals reserves the right to request a deposit to initiate an account or before work commences on projects.
- This price will accommodate hauling during break-up, as long as we encounter no less than 100% axle weight allowances on route.
- Fuel surcharges. Fuel surcharges will be effective March 14th, 2022, and will appear as a separate line item on all Total field tickets, bills of lading, pre-invoices, and official invoices. Fuel surcharge rates will be reviewed and adjusted on a weekly basis, as such, as the market fuel rates fluctuates as outlined on the NRCAN Weekly Diesel Index, customers will see a benefit of lower fuel surcharges, as the fuel rates come down.
- Prices quoted valid for 60 days from date of quote, unless otherwise specified for particular project.



-
- All transportation, set-up, rig-out and lease time will be billed at hourly rates, unless noted above.
 - All permitting costs will be charged out at cost plus 10% and are not included in the above noted prices.
 - All cleaning, disposal and servicing costs will be charged in addition to quoted rates.
 - Third party rentals/trucks, if required, will be billed at cost plus 10%.
 - **Above costs subject to availability, minimum of 72 hours' notice.**
 - **Lost time due to adverse conditions, stuck in tow, site orientation, or wait time will be charged at hourly rates.**
 - NOTE THE TERMS AND CONDITIONS included with this quote, which together with the provisions on this quote constitutes terms and conditions of a lease contract engaged into by and binding upon said Lessor and Lessee for any work performed from this quotation.

I trust the enclosed meets your current requirements. Please do not hesitate to contact the undersigned at **(780) 404-4643**; you may also contact the Operations Center at 1-866-701-7700.

Sincerely,

Name: Mike Walgren

Position: Branch Manager, Lac La Biche

Email: mwalgren@totaloilfield.ca

Cell: (780) 404-4643

Travis Stephenson

Account Manager, Calgary

Email: tstephenson@totaloilfield.ca

Cell: (403) 404-7940



RENTAL TERMS & CONDITIONS

- 1. RENTAL PERIOD:**
The rental period shall commence on and include the date of consignment of the equipment from the Lessor's shipping point to the Lessee or the Lessee's agent including any public carrier taking same for transit to the Lessee.
The rental period shall end on and include the date of actual delivery of the equipment to the Lessor, another lessee of the Lessor or agent of either, including any public carrier taking same for transit to the Lessor or such other lessee.
In calculating the rental period, 24 hours or any part thereof constitutes one full day.
- 2. PAYMENT:**
Rent is payable to the Lessor within 30 days of the date of invoice, and all overdue payments shall bear interest at the rate of Twenty-four per cent (24%) per annum.
Well conditions which prevent satisfactory operation of equipment will not relieve the Lessee of his responsibility for rental charges.
Accrued rental charges cannot be applied against the purchase price of equipment out on rental or lost equipment or pipe.
THERE IS NO CASH DISCOUNT ON SECOND HAND MATERIAL OR RENTAL TOOLS
- 3. TRANSPORTATION:**
The Lessee shall pay all freight, rail or air express and drayage charges from and to the Lessor's shipping and receiving points.
- 4. RECALL:**
The Lessor reserves the right to remove the equipment from the location at any time when, in the Lessor's opinion, the equipment is in danger because of strikes, bankruptcy, or any other situation.
- 5. MAINTENANCE, OPERATION & REPAIRS:**
The equipment shall be presumed for all purposes hereof to be in good condition and working order when delivered to the carrier and it is hereby agreed that the Lessor makes no warranty or guarantee whatsoever as to the equipment after it leaves the Lessor's shipping point, or as to its performance, or as to its fitness or applicability for any purpose.
The Lessee shall not remove, alter or disfigure any identification insignia displayed upon the equipment and shall see that the equipment is not subjected to careless or needlessly rough usage, or operated by any person other than those who are fully competent to operate such equipment.
The Lessee shall, at the Lessee's own expense, maintain the equipment and make all repairs and replace all broken or worn out parts in order to keep it in good condition and working order, fair wear and tear only expected, throughout the entire rental period.
- 6. LIABILITY OF LESSEE:**
The Lessee shall indemnify the Lessor against all loss and damage sustained by the equipment during the rental period and the extent of any such loss and damage shall be based on the new replacement cost listed in the Details of Equipment.
The Lessee shall indemnify the Lessor against any loss, expenses, penalties, damages, condemnations and legal cost
- which the Lessor may suffer or may be required or condemned to pay for personal injuries (including death) and/or property damage suffered by any person by reason of the operation, handling, transportation or use of the equipment by or while in the hands of the Lessee, or the latter's employees, agents or carriers.
The Lessee hereby renounces all claims which the Lessee may have against the Lessor for any loss or damage which the Lessee may suffer, either directly or indirectly, by reason of the condition of the equipment or its suitability for the work it may be required to perform.
- 7. INSURANCE:**
Unless advised to the contrary in writing, the Lessee shall maintain at the Lessee's own expense, All Risk Property and Liability and any other insurance required to indemnify the Lessor against any loss or damage sustained by the equipment during the rental period.
The Lessor must be named as first loss payable under the property policy in respect of the equipment and as an additional insured under the liability policy in respect of the equipment. The Lessor shall also be provided with 30 days written notice of cancellation by registered mail.
- 8. LEVIES, LIENS AND SEIZURE:**
The Lessee shall keep the equipment free of levies, liens and encumbrances and shall pay all license fees, registration fees, assessments, charges and taxes (whether federal, provincial or municipal) which may be levied or assessed directly or indirectly against or on account to the said equipment or any interest therein or use thereof. If the Lessee fails to pay them, in which event the cost thereof together with the Lessor's service charges for payment thereof together with the Lessor's service charges for payment thereof (15% of the amount paid) shall constitute so much additional rent which shall become immediately due and payable as arrears of rent.
The Lessee shall give the Lessor immediate notice in case any of the equipment is levied upon or from any cause becomes liable to seizure.
- 9. TITLE AND ALIENATION:**
Title to the equipment remains at all times vested in the Lessor, and nothing contained herein shall be construed to create anything other than the relationship of Lessor and Lessee between the parties.
The equipment shall at all times during the rental period be and remain personal property, regardless of the manner in which it may be attached to any real estate.
The Lessee shall not sublet the equipment nor shall the Lessee assign or transfer any interest hereunder.
- 10. TERMINATION:**
If the Lessee becomes bankrupt, or fails to maintain and operate or to return the equipment, or violates any provision hereof, the Lessor may upon giving the Lessee three (3) days prior written notice, terminate the lease, re-take possession of the equipment without liability of any kind, and recover all rentals due and full damages for any injury to and all expenses incurred in obtaining the return of the equipment.



TRANSPORTATION TERMS & CONDITIONS

RECEIVED. Subject to the classification and tariffs in effect on the date of the receipt by the carrier of the property described in this Original Bill of Lading. Received at the point shown on the date specified and from the shipper mentioned herein, the property herein described in apparent good order except as noted (contents and conditions of packages unknown), marked, consigned and destined as indicated below, which said carrier agrees to carry and deliver to the said consignee at the said destination if on its own route, otherwise to deliver to another carrier on the route to said destination.

It is mutually agreed as to each carrier of all or any portion of said property over all or any portion of said route to destination and as to each party any time or written which are here agreed to by the shipper and accepted for himself and the assigns.

ADDITIONAL CONDITIONS OF CARRIAGE

- 1. LIABILITY OF CARRIER:**
The carrier of the goods herein described is liable for any loss of or damage to goods accepted by him or his agent except as herein provided and subject to the maximum liability stipulated on the face page hereof.
- 2. EXCEPTIONS FROM LIABILITY:**
The carrier shall not be liable for loss, damage or delay to any of the goods described in the Bill of Lading caused by an Act of God, the Queen's or public enemies, riots, strikes, a defect or inherent vice in the goods, the act or default of the consignor, owner or consignee, authority of law, quarantine or differences in weights of commodities caused by natural shrinkage.
- 3. DELAY:**
The carrier is not bound to transport the goods by a particular vehicle or in time for any particular market or otherwise than with due dispatch, unless by agreement specifically endorsed on the Bill of Lading and signed by the parties thereto.
- 4. STOPPAGE IN TRANSIT:**
Where goods are stopped and held in transit at the request of the party entitled to so request, the goods are held at the risk of that party.
- 5. ARTICLES OF EXTRAORDINARY VALUE:**
The carrier is not bound to carry any goods or articles of extraordinary value unless by special written agreement to do so. If such goods are carried without a special agreement and the nature of the goods is not disclosed hereon, the carrier shall not be liable for any loss or damage in excess of the maximum liability stipulated on the face page hereof.
- 6. DANGEROUS GOODS:**
Every person, whether as principal or agent, shipping explosives or dangerous goods without previous full disclosure to the carrier as required by law, shall indemnify the carrier against all loss, damage or delay caused thereby, and such goods may be warehoused at the consignor's risk and expense.
- 7. UNDELIVERED GOODS:**
Where, through no fault of the carrier, the goods cannot be delivered, the carrier shall immediately give notice to the consignor and consignee that delivery has not been made, and shall request disposal instructions.

Pending receipt of such disposal instructions:
 - a) The goods may be stored at the premises of the carrier, subject to a reasonable charge for storage or
 - b) Provided that the carrier has notified the consignee of his intention, the goods may be removed to, and stored in, a public or licensed warehouse, at the expense of the consignor, without liability on the part of the carrier and subject to a lien for all freight and other lawful charges, including a reasonable charge for storage.
- 8. RETURN OF GOODS**
Where notice has been given by the carrier pursuant to article 7 above and no disposal instructions have been received within 10 days from the date of such notice, the carrier may return to the consignor at the consignor's expense all undelivered shipments for which such notice has been given.
- 9. ALTERATIONS**
Any alteration, addition or erasure in the Bill of Lading shall be signed or initialed by the consignor or his agent and the carrier or his agent and unless so acknowledged shall be without effect.
- 10. PAYMENT AND INTEREST CHARGES**
Payment for transportation of goods is due within 30 days of the date of invoice and all overdue payments shall bear interest at the rate of twenty-four percent (24%) per annum.
- 11. NOTICE OF CLAIM**
The carrier is not liable for loss, damage or delay to any goods carried under the Bill of Lading unless notice thereof setting out the particulars of the origin, destination and date of shipment of the goods and the estimated amount claimed in respect of such loss, damage or delay, is given in writing to the carrier within 60 days after delivery of the goods or, in the case of failure to make delivery, within nine months from the date of shipment. The final statement of claim must be filled within nine months from the date of shipment together with a copy of the paid freight bill.



Request for Decision (RFD)

Meeting Date: Thursday, January 26, 2023

Agenda Item: # **7.5**

Topic: Bellis Ukrainian Orthodox Church Special Tax Cancellation

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Policy Statement No 08-10-04: Special Tax Cancellation be amended to cancel the 2024 Local Improvement Tax charged to the Bellis Ukrainian Orthodox Church.

Background:

The Bellis Ukrainian Orthodox Church have provided a letter asking to be exempt from the Bellis Sewer Service Tax.

As per section 347 of the MGA, Council may cancel, refund, or defer the collection of a tax if it feels equitable. Smoky Lake County also has policy 08-10-03 which includes a schedule "a" that lists the approved cancellations. Over the years cancellations have been given to Bellis Curling Association and Ruthenian Greek Catholic Parish. No requests have been made since 2017.

Policy 08-10 has also been amended to reflect changes in legislation and practice over the years. The Bellis Sewer Tax is a Special Tax (not a local improvement tax). Council can cancel taxes for the current year and previous years. Organizations will need to request the cancellation every year.

Benefits:

Provides Financial relief to a struggling organization in Bellis

Disadvantages:

Loss of \$175.00 in revenue

Alternatives:

Deny the request.

Financial Implications:

Loss of \$175.00 revenue

Legislation:

Cancellation, reduction, refund, or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:(a) cancel or reduce tax arrears;(b) cancel or refund all or part of a tax;(c) defer the collection of a tax.

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

March 7, 2024 letter from Annette Flack, Secretary/Treasurer, Bellis Ukrainian Orthodox Church

Signature of the CAO: 

SMOKY LAKE COUNTY



Title: Local Improvement Tax Cancellation	Policy No.: 10-03
Section: 08	Code: P-S
Page No.: 1 of 2 <i>E</i>	

Legislation Reference:	<i>Municipal Government Act, Section 347.</i>
-------------------------------	---

Purpose:	To provide financial relief to non-profit groups, or registered charities that may have a yearly local improvement tax payment to the Smoky Lake County.
-----------------	--

Policy Statement and Guidelines:

Smoky Lake County recognizes the limited financial capacity of non-profit groups or registered charities. If Council considers it equitable to do so, it may cancel the yearly local improvement tax in respect to a particular property that is owned by the non-profit group or registered charity.

Under section 397, of the *Municipal Government Act*, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.

However, under section 327 of the *Municipal Government Act*, Council has the ability to cancel, reduce, or refund all or part of the tax.

Guidelines:

1. Administration will provide Council with a list **Schedule "A": Local Improvement Tax: Cancellation** of non-profit or registered charities properties' that Council will consider for approval whether it is equitable to cancel the yearly local improvement tax. The list will contain the name of the group, roll number of the property and the amount of the local improvement charge and other details that administration may find pertinent.
2. **Schedule "A"** may be amended from time to time and will be brought forward for Council approval.
3. This **Schedule "A"** will be part of the yearly budget documentation to support the expenditure code 921 – Tax Cancellation / Write Offs.

	Date	Resolution Number
Approved	October 26, 2006	# 21-06 - Page # 8232
Amended	March 28, 2014	#402-14 - Page #11193
Amended	April 20, 2017	#615-17 - Page #12634



SCHEDULE "A"

Local Improvement Tax: Cancellation

Name	Roll Number	Details	Amount	Expiry Date
Bellis Curling Association c/o Margaret Woodruff Box 71 Bellis, Alberta T0A 0J0	27150218	Sewer	\$350.00	2019
Ruthenian Greek Catholic Parish of St. John The Baptist Box 132 Bellis, Alberta T0A 0J0	27150309	Sewer	\$ 122.50	2019

SMOKY LAKE COUNTY



Title: Special Tax	Cancellation	Policy No.: 10-04
Section: 08	Code: P-S	Page No.: 1 of 2 E

Legislation Reference:	<i>Municipal Government Act</i> , Section 347.
------------------------	--

Purpose:	To provide financial relief to non-profit groups or registered charities that are levied a special tax through bylaw .
----------	--

Policy Statement and Guidelines:
<p>Smoky Lake County recognizes the limited financial capacity of non-profit groups or registered charities. <u>If Council considers it equitable to do so</u>, it may cancel the special tax in respect to a particular property that is owned by a non-profit group or registered charity.</p> <p>Under section 397, of the <i>Municipal Government Act</i>, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.</p> <p>However, under section 347 of the <i>Municipal Government Act</i>, Council may cancel, reduce, or refund all or part of the tax.</p> <p><u>Guidelines:</u></p> <ol style="list-style-type: none"> 1. A non-profit or registered charity may provide a letter asking to have the special tax cancelled. 2. The request will be presented to Council. 3. If Council approves the request, <u>Schedule "A": Special Tax: Cancellation</u> will be updated to contain the year of cancellation, the name of the group, roll number of the property and the mount of the local improvement charge as well as any other details that administration may find pertinent.

	Date	Resolution Number
Approved	October 26, 2006	# 21-06 - Page # 8232
Amended	March 28, 2014	#402-14 - Page #11193
Amended	April 20, 2017	#615-17 - Page #12634



SCHEDULE "A"

Special Tax: Cancellation

Taxation Year	Name	Roll Number	Details	Amount
2024	Ukrainian Greek Orthodox Church of Canada Box 125 Bellis, AB T0A 0J0	15593522	Sewer	\$175.00

March 7, 2024

Smoky Lake County
PO Box 310
Smoky Lake, Alberta
T0A 3C0

RE: Bellis Ukrainian Orthodox Church (SW 35 59 15 W4) Roll #15593522

To Whom It May Concern:

On behalf of our parish congregation, we are asking to be exempt from paying the Bellis Sewer Service in the future, we have been faithfully paying it since the inception and now find ourselves with a dwindling membership and those that remain are elderly and unable to raise funds needed. We appreciate your consideration in this matter and look forward to your response.

Sincerely,



Annette Flack
Secretary/Treasurer
Bellis Ukrainian Orthodox Church





Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.6**

Topic: Property Tax Write Off

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Smoky Lake County write off \$207.11 taxes and \$79.68 penalties on tax roll 14593040 due to the cancellation of the lease to deceased lessee

Under the previous land leasing program, the Lessee signed an agreement to pay a lease fee plus property taxes. The Lessee for this property passed away and the property was not leased to anyone else. His name was not removed from the tax roll, therefore the system levied taxes and penalties in 2022 and 2023.

To clean up the account, we need a motion from Council to cancel the taxes and penalties.

Benefits:

n/a

Disadvantages:

n/a

Alternatives:

n/a

Financial Implications:

The funds were uncollectable therefore there are no financial implications

Legislation:

Cancellation, reduction, refund or deferral of taxes 347(1) *If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*

- (a) cancel or reduce tax arrears;*
- (b) cancel or refund all or part of a tax;*
- (c) defer the collection of a tax.*

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

n/a

Signature of the CAO: 



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.7**

Topic: Property Tax Sale Results

Presented By: Brenda Adamson, Finance Manager

Recommendation:

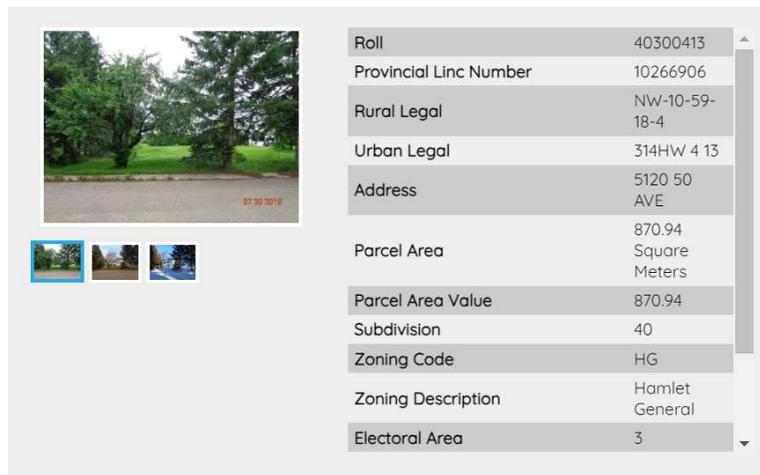
That Smoky Lake County register Roll 40300413 Lot 3 Block 13 Plan 314HW under Smoky Lake County Tax Forfeiture due to non-payment of property taxes.

Tax roll 40300413 was purchased from Smoky lake County in 2018 for \$11,000.00. Taxes were paid only in 2019 resulting in a tax notification and then auction in December, 2023. There were no bids at the sale. When a property does not sell, Smoky Lake County Council has three options:

Option 1: Tax Forfeiture Title – the County does not purchase the property, but registers its name on the title via a Tax Forfeiture Instrument. The county would have the ability to rent, lease or dispose of the property at a price as close to market value as possible. If the property is not disposed of under s. 425(1), the County can, 15 years following the date of the auction, request that the Registrar cancel the existing certificate of title from Tax Forfeiture to a certificate of title in the County’s name. If we take title the property is exempt from future taxation under MGA s.362(1)(b) & we can dispose of the property in accordance with section 425.

Option 2: Clear Title – the County can acquire the property by depositing an amount equal to the reserve bid (market value into a separate account). The amount paid goes to the tax arrears and all costs and expenses as required under s. 427(2). The County must notify the previous owner if there is money remaining. The property is then the County’s to do with as we wish.

Option 3: Do nothing - Taxes continue to accrue and remain on the books as a growing liability. The County cannot dispose of the property or rent or lease it. This option doesn’t allow the property to revert to the County after the 15 year time period.



Roll	40300413
Provincial Linc Number	10266906
Rural Legal	NW-10-59-18-4
Urban Legal	314HW 4 13
Address	5120 50 AVE
Parcel Area	870.94 Square Meters
Parcel Area Value	870.94
Subdivision	40
Zoning Code	HG
Zoning Description	Hamlet General
Electoral Area	3

Benefits:

- Can dispose of the property



Request for Decision (RFD)

Disadvantages:

- Smoky Lake County becomes responsible for the property

Alternatives:

- Leave title as is
- Purchase property for \$10,000

Financial Implications:

In all scenarios, Smoky Lake County will need to maintain the lot. If we purchase it outright, the funds will clear off the taxes owing of \$755.28. The rest of the funds will go into a separate account that the owner can claim.

Legislation:

Transfer of parcel to municipality

424(1) The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction.

(2) If the municipality wishes to become the owner of the parcel of land, it must request the Registrar to cancel the existing certificate of title for the parcel of land and issue a certificate of title in the name of the municipality. Right to dispose of parcel

(3) A municipality that becomes the owner of a parcel of land pursuant to subsection (1) acquires the land free of all encumbrances, except

(a) encumbrances arising from claims of the Crown in right of Canada,

(b) irrigation or drainage debentures,

(c) registered easements and instruments registered pursuant to section 69 of the Land Titles Act,

(d) right of entry orders as defined in the Surface Rights Act registered under the Land Titles Act,

(e) a notice of lien filed pursuant to section 38 of the Rural Utilities Act,

(f) a notice of lien filed pursuant to section 20 of the Rural Electrification Loan Act, and

(g) liens registered pursuant to section 21 of the Rural Electrification Long-term Financing Act.

(4) A certificate of title issued to the municipality under this section must be marked "Tax Forfeiture" by the Registrar.

425(1) A municipality that becomes the owner of a parcel of land pursuant to section 424 may dispose of the parcel

(a) by selling it at a price that is as close as reasonably possible to the market value of the parcel, or

(b) by depositing in the account referred to in section 427(1)(a) an amount of money equal to the price at which the municipality would be willing to sell the parcel under clause (a).

(2) The municipality may grant a lease, licence or permit in respect of the parcel.

(3) Repealed 1995 c24 s65.

Intergovernmental:

n/a

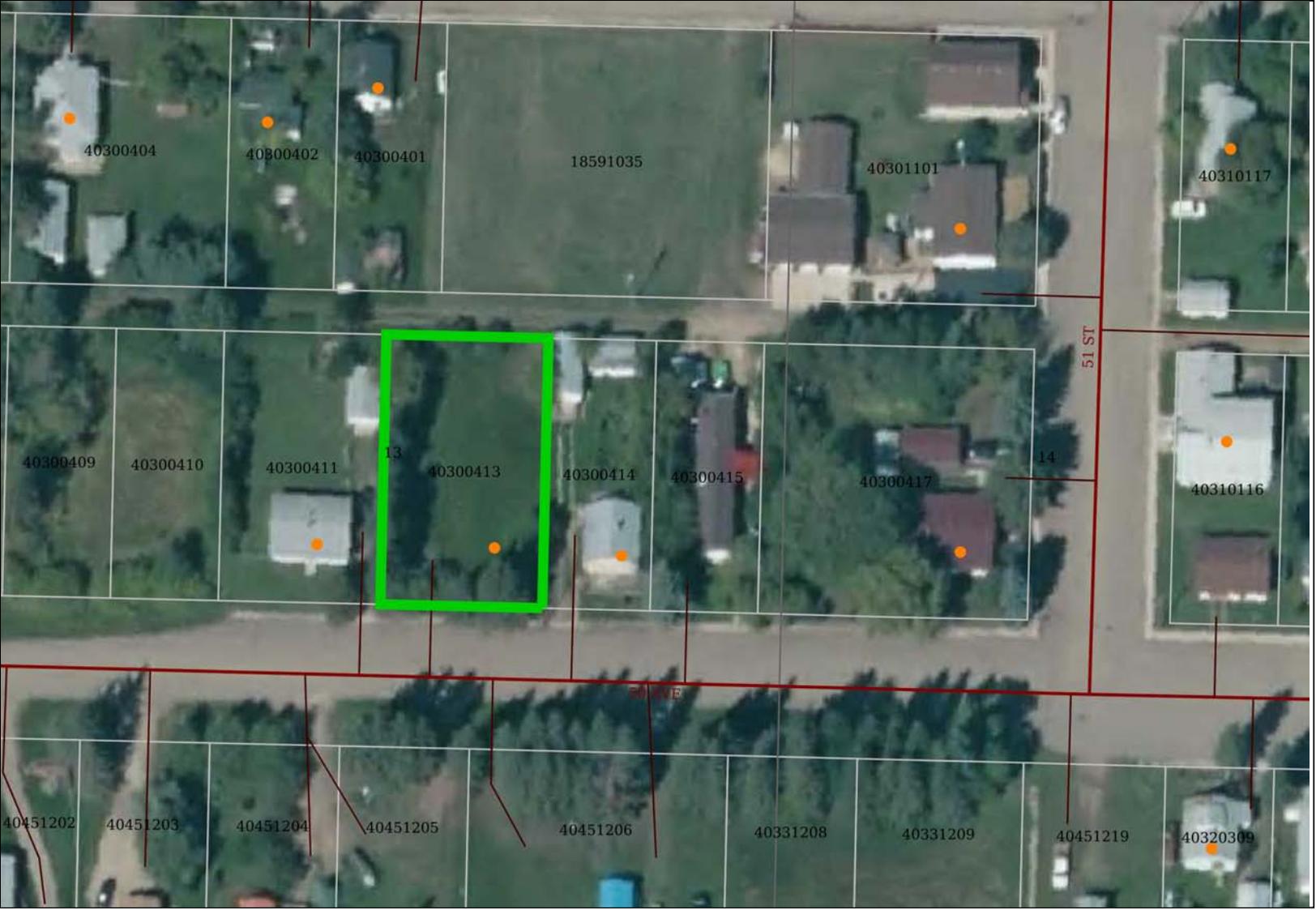
Strategic Alignment:

n/a

Enclosure(s):

GIS print out of property

Signature of the CAO:  _____





Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.8**

Topic: FCSS Applications

Presented By: Brenda Adamson / Fnance

Recommendation:

**That Smoky Lake County approve to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows:
\$1,500 to Royal Canadian Legion 227 to purchase activity supplies.**

Background:

This month there is one application for FCSS funds. It is from the Smoky Lake legion. They are requesting funds for activity supplies at the legion. Their focus is to provide more opportunities for community engagement.

Benefits:

Smoky Lake County contributes FCSS funds to both programs each year. The availability of games at the legion provides an opportunity for members of the community to be engaged.

Disadvantages:

n/a

Alternatives:

Council can approve no funding or can choose an amount other than the amount requested.

Financial Implications:

The budget is	\$24,377
Balance available	\$12,296

- Council has not allocated funds to the Fire Camp

Legislation:

Policy 08-17-01 Family and Community Support Services

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

Application from Smoky Lake Legion

Signature of the CAO:  _____

SCHEDULE "A"

SMOKY LAKE COUNTY – FCSS GRANT APPLICATION

LEGAL REGISTERED NAME OF ORGANIZATION: ROYAL CANADIAN LEGION 227

ADDRESS: P.O. BOX 592 Smoky Lake TOA 3C0
Box City or Town Postal Code

PHONE #: 780-914-6545 FAX #:

CONTACT PERSON: GEORGE BROOKS EMAIL:

COMPLETE THIS APPLICATION IN ITS ENTIRETY

- 1. Is your organization registered as a not-for-profit entity? [X] Yes [] No
2. Does your organization operate within Smoky Lake County region? [X] Yes [] No
3. Project Description (Include amount requested)

DART BOARDS + DARTS + ELECTRONIC SCOREBOARDS
POOL TABLE COVER + CUSHIONS
DECKS OF CARDS, CRIBBAGE BOARDS
APPROXIMATE COST \$1500.00

4. What is the target group or population you wish to reach with this program?

- [] Infants/Toddlers – 0-3 years
[] Preschoolers – 3-5 years
[] Children 5-12 years
[X] Youth 12-18 years
[X] Adults
[X] Seniors
[X] Families
[X] Community

Improvement will be made to provide games free of charge or provide for community engagement

5. Please select the main strategic social direction of the program.

- [] Help people develop independence, strengthen coping skills, and become more resistance to crisis
[X] Help people develop an awareness of social needs.
[X] Help people develop interpersonal and group skills which enhance constructive relationships among people.
[X] Help people and communities assume responsibility for decisions and actions which affect them.
[X] Provide support that helps sustain people as active members of the community.

6. Please select the main strategic social outcome the program will attain.

- Individuals experience personal well being
- Individuals are connected with others
- Children and youth develop positively
- Healthy functioning within families
- Families have social supports
- The community is connected and engaged
- Community social issues are identified and addressed

7. will the program be carried out by staff or volunteers? VOLUNTEERS

8. What indicators of success will you use? How will you know the program has been successful? What is your outcome statement? Observation. Many MORE people playing darts and pool.

9. What measurement tool will you use to measure success? (survey, interview, documentation review, observation, focus group, or case studies)
OBSERVATION

I declare that

- ✓ I am a duly authorized representative having legal, financial, and /or executive signing authority for the above noted organization.
- ✓ The project will benefit the general community and not specific individuals/families..
- ✓ A final budget report indicating the project's expenses and revenues will be provided to the County no later than 60 days after the grant year end (December 31).
- ✓ A final evaluation form will be provided to the County no later than 60 days from the stated completion date.
- ✓ Any unused funding will be returned to Smoky Lake County.
- ✓ Any changes to the project including extensions must have written approval from the County.

Name: George Brooks

Signature: [Handwritten Signature]

Position: GRANT CHAIRMAN (APPOINTED)

Date: March 18/24



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.9**

Topic: Request from Casey Tchir, owner of the lands legally described as NE 34-59-13-W4M, to amend the Development Concept Plan for said lands, to remove the designation as an "Emergency Access"

Presented By: Planning & Development Services

Recommendation #1:

That Smoky Lake County Council acknowledge receipt of the verbal information provided on February 22, 2024, by the Delegation: Casey Tchir, Developer, who spoke about recommending revisions to the Development Concept Plan contained within The Estates of Bonnie Lake Out Line Plan, to allow access to Township Road 600 from and through the land legally described as NE-34-59-13-W4, for the purpose of providing another exit/access route to the unapproved, conceptual subdivision plan on and for the said land; and confirm the said acknowledgement does not equate to Council approval of the Delegation's recommendation, and any such approval (or denial) will be done so in due course and in accordance will all applicable bylaws and legislation.

Recommendation #2:

Option #1: Approve the request made by Mr. Casey Tchir, to amend the Development Concept Plan for the lands legally described as NE 34-59-13-W4M, hereby removing the designation as an "Emergency Access" for the proposed road located at the northwest corner of the Development Concept Plan, contained within The Estates of Bonnie Lake Outline Plan for said lands, thereby making it a full-service access road.

Option #2: Deny the request made by Mr. Casey Tchir, to amend the Development Concept Plan for the lands legally described as NE 34-59-13W4M, and to maintain the designation of "Emergency Access" for the portion of the proposed road located in the northwest corner of the Development Concept Plan, contained within The Estates of Bonnie Lake Outline Plan for said lands.

Background:

At the February 22, 2024 County Council meeting, Smoky Lake County received a request from Mr. Casey Tchir to amend the Development Concept Plan contained within The Estates of Bonnie Lake Outline Plan, respecting the lands legally described as NE 34-59-13-W4M, to remove the reference to "Emergency Access" for the portion of proposed road located in the northwest corner of said lands, and thereby designate said portion of road as a full-service access road.



Request for Decision (RFD)

At the January 29, 2015, Smoky Lake County Council meeting, Council passed the following motion, adopting Bylaw No. 1272-15, which amended Land Use Bylaw No. 1272-14, Municipal Development Plan Bylaw No. 1249-12, and Bonnie Lake Area Structure Plan Bylaw No. 1146-07:

Motion 300-15: *“Moved by Councillor Lukinuk that Bylaw No. 1275-15: to amend Bylaw No. 1272-14 being the Smoky Lake County Land Use Bylaw, that Appendix “B” such that all portions of NE 34-59-13-W4 containing +/- 57.7 Hectares (142.70 acres) in size more or less, as shown on Schedule “A” be rezoned from Agriculture District (AG) to Residential (Cluster) Conservation District (R2); to amend Bylaw No. 1249-12 being the Municipal Development Plan, that Section 7.2 such that all portions of NE 34-59-13-W4M as shown on Schedule “B”; and being approximately +/- 57.7 Hectares (142.70 acres) in size more or less, be reclassified from Agriculture Area to Residential Conservation Area; to amend Bylaw 1146-07 being the Bonnie Lake Area Structure Plan for Smoky Lake County, that such that all portions of NE 34-59-13-W4M as shown on Schedule “C”; and being approximately +/- 57.7 Hectares (142.70 acres) in size more or less, be reclassified from Agriculture Area to Residential Conservation Area, be given THIRD AND FINAL READING and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.”*

At the January 29, 2015, Smoky Lake County Council meeting, Council also passed the following motion with respect to the lands legally described as NE 34-59-13-W4M:

Motion 300-15: *“That Smoky Lake County request that the owner of lands legally described by NE 34-59-13-W4M provide the following reports to the satisfaction of the Subdivision Authority with the subdivision application: Biophysical Assessment, Traffic Impact Assessment, Water Report which satisfies Section 23(3) of the Water Act, Geotechnical Report, Environment Site Assessment Phase I & Phase II if necessary, a Historical Resource Act Clearance, and a Conservation Easement Agreement and addresses issues with RR132 to the satisfaction of the Subdivision Authority.”*

Despite claims made in some of the attached letters received from nearby landowners, the request under consideration by Council today is **NOT** a rezoning, as the lands have already been rezoned to R2 District by Bylaw No. 1272-15, based on the Development Concept Plan that was provided at the time, which is why the request to amend the Development Concept Plan has been made. Regardless of the decision that is ultimately made on the request to make the road a full-service access road, the lands remain zoned as R2 District and the landowner can still apply for a subdivision based on the current Development Concept Plan without further amendment to the Land Use Bylaw, Municipal Development Plan or Bonnie Lake Area Structure Plan. There is no statutory requirement for any further Public Hearings on consultation with the public should the landowner choose to apply for a subdivision.



Request for Decision (RFD)

This is also not a decision on a subdivision application. The owner will still be required to apply for subdivision and submit all of the required studies, including but not necessarily limited to, those mentioned in Motion 300-15 above, to the satisfaction of the Subdivision Authority.

Benefits: Provide additional egress point to Bonnie Lake Resorts and proposed Estates of Bonnie Lake.

Disadvantages: Full-service access road may cause traffic to increase; potential traffic safety issues related to possible increase in traffic.

Alternatives: Deny the request and maintain the Development Concept Plan in its current configuration.

Financial Implications: Nil.

Legislation: Nil.

Intergovernmental: Nil.

Strategic Alignment: Nil.

Enclosure(s): **Enclosure #1: The Estates of Bonnie Lake – Outline Plan**

Enclosure #2: Landowner Letters

Approved by the Interim CAO:  Date: March 22, 2024



Request for Decision (RFD)

Enclosure #1: The Estates of Bonnie Lake – Outline Plan



The Estates of Bonnie Lake – Outline Plan Smoky Lake County

July 2014

File # 1174-01



Request for Decision (RFD)

*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

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Request for Decision (RFD)

*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

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Request for Decision (RFD)

*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

1 INTRODUCTION

Smoky Lake County experiences steady growth and has a strong agricultural industry. Between 2006 and 2011 the County experienced a 16% population increase, with a total population of 2,716 in 2011. There is also a wide range of recreational opportunities within the County including hiking, fishing and camping.

1.1 Purpose

The intent of this Outline Plan is to guide the future development of the subject parcel located adjacent to Bonnie Lake. The proposed development is a residential cluster conservation community of 80 residential lots. It is anticipated that this plan will be effective until the full build-out of the development area.

On July 3, 2014 Council gave 1st reading to Bylaw 1268-14 to accommodate the development and future subdivision of lands adjacent to Bonnie Lake on the NE 34-59-13-W4M. The developer is required to submit an outline plan and as well hold a public open house before Council proceeds with holding a public hearing on the proposed bylaw.

2 SITE CONTEXT

2.1 Plan Area

Smoky Lake County is located 120 km northeast of Edmonton along Highway 28. The legal description of the property is NE 34-59-13-W4M. It is bounded by Bonnie Lake to the north, Range Road 132 to the east and Bonnie Lake Resort to the west (see Figure 1 Plan Area).

The subject land is approximately 59.5 hectares. The landscapes vary from flat to gently rolling with several low rises and depressions. The property is currently undeveloped with two large wetlands centrally located on the site. These wetlands are surrounded by undisturbed vegetation and tree stands (see Figure 2 Aerial Photo).

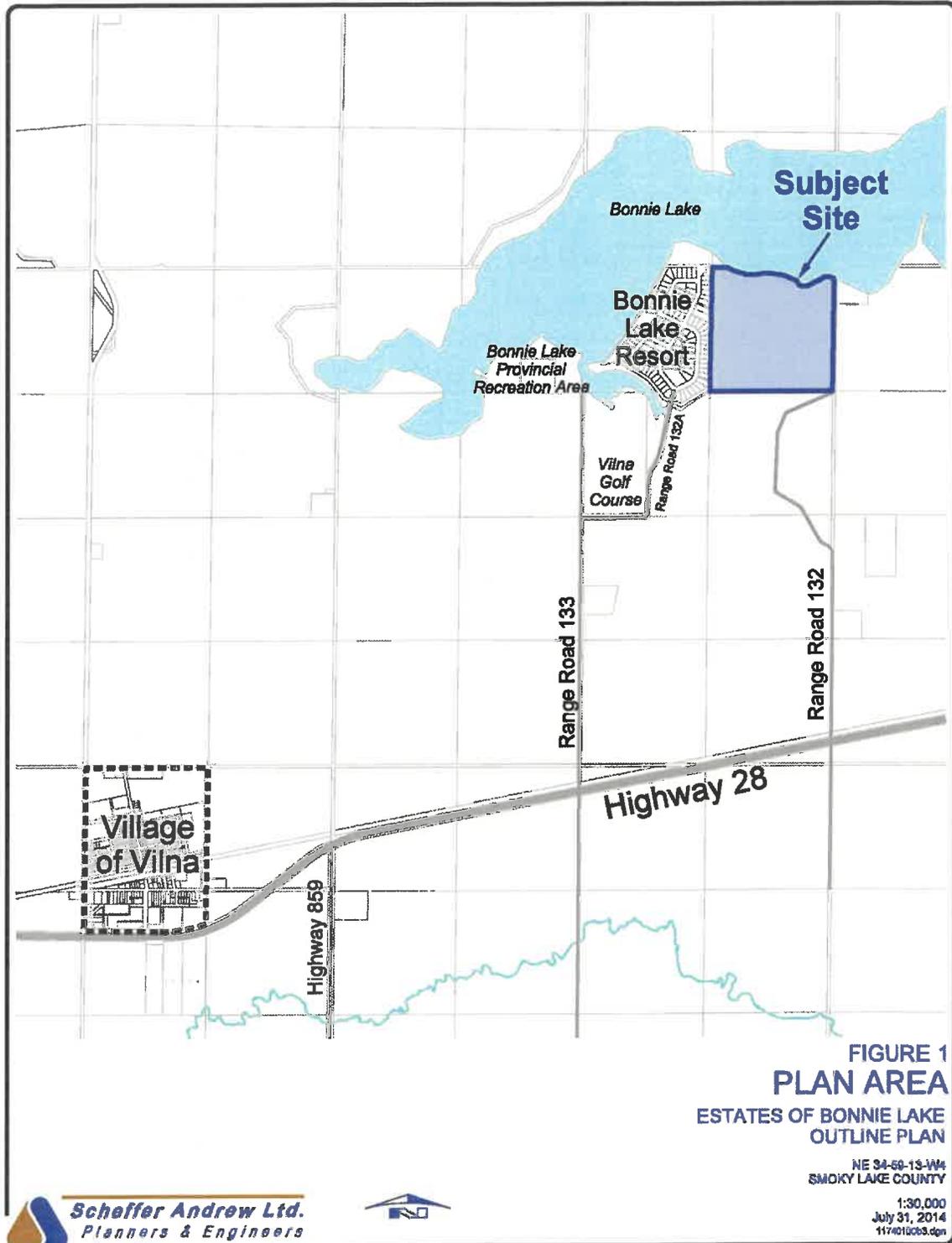
The site contains subtle rolling hills with a maximum elevation difference of approximately 11 m. See Figure 3 for site topography map.

2.2 Surrounding Land Uses

The Estates of Bonnie Lake is adjacent to Bonnie Lake Resort to the west and primarily undeveloped properties to the south and a residential parcel to the east of the site. The property is bounded by Bonnie Lake to the north.



Request for Decision (RFD)





Request for Decision (RFD)



— Plan Boundary

FIGURE 2
AERIAL PHOTO
ESTATES OF BONNIE LAKE
OUTLINE PLAN

NE 34-59-13-1W4
SMOKY LAKE COUNTY

1:5000
July 31, 2014
11746100b3.dgn





Request for Decision (RFD)

*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

2.3 Historical Resources Impact Assessment

An application has been made for Historical Resources Act Clearance in July 2014.

2.4 Resource Extraction

Information received from the Alberta Energy Regulator (AER) on May 12, 2014 indicated that there is an operating natural gas pipeline owned by Canadian Natural Resources Limited running through the southern portion of the site. There is also a suspended gas well located in the southwest portion of the site, also owned by Canadian Natural Resources limited. We have requested further information and clarification from the operator on the future use of the pipeline and gas well. No abandoned wells have been identified on the AER abandoned wells online mapping system.

3 POLICY CONTEXT

3.1 Smoky Lake County Municipal Development Plan (MDP)

The Smoky Lake Municipal Development Plan 1249-12 was adopted in January 2013. An amendment will be required to designate the subject area from agriculture policy area to residential policy area to allow for the proposed multi-lot residential subdivision.

3.2 Bonnie Lake Area Structure Plan (ASP)

The Bonnie Lake Area Structure Plan Bylaw 1146-07 was adopted in August 2007. The purpose of the Bylaw is to establish a vision to guide development in the Bonnie Lake area. The Plan primarily aims to protect and enhance Bonnie Lake while addressing community needs. The subject site is designated as agricultural. An amendment to the ASP from agricultural to conservation residential area is required in order to allow for the proposed development.

3.3 Smoky Lake Land Use Bylaw (LUB)

The Smoky Lake Land Use Bylaw 1250-12 was adopted January 2013. The purpose of the Land Use Bylaw is to regulate and control the use and development of land and buildings within the municipality to achieve the orderly and economic development of land. The subject land is currently designated Agriculture. An amendment has been submitted to redesignate the land from Agricultural to Residential (Cluster) Conservation District (R2).

4 DEVELOPMENT OBJECTIVES

The vision for the development is to provide a variety of single family homes in a quality conservation residential cluster community. There is a strong focus on recognizing and retaining the natural and environmental integrity of the area by minimizing environmental impact on the natural features within and around the site.



Request for Decision (RFD)

*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

The objective of the Outline Plan is to provide a logical and appropriate lot configuration that respects and complements the existing character of the community at large, and recognizes and enhances the value of the natural environment.

5 DEVELOPMENT CONCEPT

The intent of the land owners is to develop this property into a conservation residential cluster community comprised of approximately 80 single-family residential lots of approximately 0.50 acres in size (see Figure 4 Development Concept). The residential area consists of approximately 15.65 hectares of the plan area with an estimated density of approximately 2.6 units based on gross developable area (GDA). There is however a high probability that a number of these units will be occupied on a seasonal basis, therefore it is anticipated that the total population will be lower than the projected population of 280 people.

This plan supports the policies of the Bonnie Lake Area Structure Plan's Conservation Residential Development Policies by ensuring that future residential development in this area protects and enhances the land's capacity to provide wildlife habitat, prevents soil erosion and degradation, provides recreational open space, contributes to maintaining clean water and air, and preserves the recreational character of the community. The landowner has a strong desire to protect and retain the "natural" environment within the site. Efforts including the creation of Environmental Reserve Easements in order to retain and preserve existing trees, natural vegetation, wetland and other natural features, will be made to promote environmental protection, and to maintain wildlife connectivity throughout the site.



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*The Estates of Bonnis Lake - Outline Plan
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Table 1: Land Use Statistics

	Hectares	% of GDA
Gross Area	59.40	
Environmental Reserve	3.11	
Conservation Area	15.74	
Municipal Reserve	3.38	
Roadways	5.18	
Public Utility Lots	0.69	
Gross Developable Area (GDA)	31.30	100.0%
Conservation Residential – Single Family	15.65	50.0%
Open Space	15.65	50.0%

Table 2: Residential Land Use Statistics

	GDA	Density (units/ha)	Units	Persons/ Unit	Population
Single-Detached	31.30	2.6	80	3.5	280



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*The Estates of Bonnie Lake - Outline Plan
Smoky Lake County*

6 TRANSPORTATION AND SERVICING

6.1 Servicing

The lots will be individually serviced with holding tanks for sewage and cisterns for water. A stormwater management concept has been designed to respect the existing drainage patterns and to ensure the health and long term viability of the wetlands on site. Stormwater during major events will be directed to forebays for sedimentation control prior to being discharged into the existing wetlands. The storm water management concept is illustrated in Figure 5.

6.2 Transportation Network

Vehicular access to the subdivision will be provided via a local road entering from Range Road 132 on the east side of the property. An emergency access is provided in the northwest corner of the site, connecting to the existing Bonnie Lake Resort subdivision.

6.3 Natural Environment

A total of 3.38 hectares has been dedicated as municipal reserve. This is equivalent to 10.8 percent of the gross developable area. As well, 3.11 hectares has been dedicated as environmental reserve, and 15.65 hectares has been dedicated open space. Open space will continued to be farmed by the landowner.

Efforts have been made to protect the wetlands on site, including providing a 30m buffer around each wetland and retaining and conserving the trees surrounding the wetlands. Dedicated walking trails will also be provided around the wetlands to promote passive recreation within the open space.

The Bonnie Lake Area Structure Plan Conservation Residential Development Policies defines conservation areas (primary and secondary) which include features such as wetlands, slopes above 25 percent, significant natural features and scenic viewsheds. This plan identifies 15.74 hectares of conservation area including the wetland its 30m buffer. There are other areas within the site that qualify as a conservation area and are illustrated as environmental reserve.

6.4 Accretion

There is visual accretion that the shoreline has receded. As this land is not defined, it may in future be surveyed and submitted to the appropriate regulatory agencies for review and approval. This may result in modifications to the proposed lot boundaries.



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Request for Decision (RFD)

*The Estates Of Bonne Lake - Outline Plan
Smoky Lake County*

7 IMPLEMENTATION AND STAGING

Implementation of the plan will depend on several factors. The most significant of these being the municipal approvals required at different stages of the planning process, and the development aspirations of the property owners. The rate of development in the plan area will be influenced by many factors, particularly the local real estate market, and the status of the economy.

It is expected that the area will be developed in a number of stages, in an east to west sequence. The new stages will be introduced in response to market demand in the area. It is expected that it could take up to 4 to 5 years to build out the plan area.

In order to accommodate the proposed development sequence, it is anticipated that a subdivision application will be submitted for each stage of the development in order to efficiently manage the development of the lands. Though the development is anticipated to be completed in stages, the actual size of the development stages may differ, and can be adjusted in order to reflect local market conditions.

The conceptual development sequence is shown in Figure 6.



Request for Decision (RFD)

Enclosure #2: Landowner Letters

Jordan Ruegg

From: linda ferguson <melonjen@hotmail.com>
Sent: March 2, 2024 5:25 PM
To: Jordan Ruegg; icielin@smokylakecounty.ab.ca; Dan Gawalko; Linda Fenerty; Dominique Cere; lhalsky@smokylakecounty.ab.ca; Jered Serben; j.dauphinee@munplan.ab.ca
Subject: proposed access by boy scouts camp at Bonnie Lake Resort

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

As owners of 2 parcels of land at Bonnie Lake Resort, we wish to express our wholehearted opposition to the proposed re-zoning and subdivision of land located NE-34-59-13-W4th.

We have previously submitted our opposition to a project proposed previously by this land owner. It seems to us that the land owner is bringing the same proposal to council, hoping it will slip by this time. We as landowners would be greatly affected by this proposal. Our parcels are located one lot away from the proposed access into the new subdivision. This would mean the proposed newly subdivided lots would be directly behind ours.

The location of this access road would be at the end of a teardrop crescent which currently sees very little traffic. Children ride their bikes or trikes, play ball as well as other games in this area, which if considered a safe area away from traffic. If this road is opened up, this will no longer be the case. We have paid taxes for our parcels for decades and enjoyed the serenity of the location of our lands. Opening this access to others who have not paid for this pleasure is unfair to all the landowners in the area.

Unfortunately we were one of many residents who have had to deal with a break in and theft at our property. The RCMP came out the day after the break in, made a report and left. We spent late spring, the whole summer, and part of fall at our cabin and did not see another police patrol out there after our incident. Yet we did hear of many more incidences of theft in the resort.

Why would we want our properties opened up to more "possibilities", when they cannot be properly policed now. A number of new lots have been put into place at the south end of Bonnie Lake Resorts. I'm sure all government regulations would have had to be followed by this developer in order to get approval for these lots to be put into place.

Why is it that this person who wishes to develop this new subdivision is not being held to the same rules and regulations. If he wants access to his property for subdivision, he should be made to pay for this access, and not take advantage, of going through Bonne Lake Resort, or its landowners. He has no right to access them at all.

I find it ludicrous that this person is only looking to subdivide 2 lots.

The writing is on the wall. Once he gains the access through Bonnie Lake Resort, he will simply apply to develop all the lots on his land, as he will have an access he has no right to in the first place.

Do the math, the increase in traffic would be incredible.

I'm sure Bascor Developments was held to all rules and regulations as to his developments at bonne lake. The same standards should be applied to this new development.

Access through the resort should NOT be allowed at all. This developer should be made to "pay the piper" for his own development and not take advantage of others who will gain nothing by it, but only suffer the consequences.

Sincerely concerned
Bruce Ferguson



Request for Decision (RFD)

Jordan Ruegg

From: SharonChuck Hutchings <schutch72@gmail.com>
Sent: February 28, 2024 2:45 PM
To: Jordan Ruegg; Lydia Cielin; Dan Gawalko; Linda Fenerty; Dominique Cere; Lorne Halisky; Jered Serben
Subject: Proposed Road by Boy Scout Camp

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

We understand that a developer wants to build a road by the Boy Scout camp to allow access from Bonnie lake Resort to the proposed new development to the east of Bonnie lake Resort. The roads are busy with existing residents, Children on bikes etc. and people walking. To add to this is completely irresponsible and unacceptable.

We were always led to understand that Bonnie lake could not support more development and maintain its natural state. We bought a lot there 20 some years ago because it is a beautiful and private location. We don't want to compromise what we have.

I urge the county to at the very least to not allow the proposed road to be built and not have more development on our lake. The last few years there has been considerable snow and rain keeping the lake fairly high. This is very likely to not be the case in the future.

Thanks for your consideration,
Sharon and Chuck Hutchings Lot 111



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Jordan Ruegg

From: Bernie Desaulniers <beejdee23@gmail.com>
Sent: February 28, 2024 9:46 AM
To: Jordan Ruegg; Lydia Cielin; Dan Gawalko; Linda Fenerty; Dominique Cere; Lorne Halisky; Jered Serben; j.dauphinee@munplan.ab.ca
Subject: Access road between the Scouts Camp and Lot 1 Block 5

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I'm a taxpayer that has owned property at Bonnie Lake Resorts for 19 years. The proposed road that would give access to a developer's land east of our resort does not sit well with my household, friends and neighbours. Please reconsider and vote no to this rezoning based on the points below.

- the scouts camp sits next to the proposed road. If you have been to a scouts camp in your early years you would know that you went there for fun and camaraderie, peace and quiet which is exactly how this is received today mostly by the isolated location of the camp. Ongoing heavier traffic through that area and that of the whole resort will pose a risk to those attending the scouts camp and to our very own children/grandchildren. Today they can freely use the roads to ride their bikes, roller skates, striders etc etc to very little and considerate traffic. Excess future traffic from what could be up to 75 lot owners (cars, quads, side by side times 2 possibly 3 per lot owner) would create a noisy and dangerous environment for your immediate and future taxpayers.
- the playground that is busy all summer long sits at the exit end of Bonnie Lake Resorts and close to the streets. Again increased traffic would create more danger for our children and grandchildren.
- the beach is not large and the potential for owners in the new development to simply come by to use it during the busy week-ends is not feasible.
- the lake is shallow and as of the last water test done in the past year or so the lake still cannot sustain live fish. More pleasure boats and seadoos will simply extend the non livability of fish in our lake. For your information Bonnie Lake was the pride of fishermen in the area 20 or so years ago as it boasted an abundance of large size perch fish a time in our lives that we all hope will return to our lake.

In closing Rge Rd 132 should be the preferred option since it pretty well leads to the majority of the proposed lots that the developer plans on building.

I thank you in advance for your vote that will decline this rezoning.

Bernie Desaulniers
Lot 128
Bonnie Lake Resorts



Request for Decision (RFD)

Jordan Ruegg

From: Jay D <jaydesaulniers@hotmail.com>
Sent: February 27, 2024 2:34 PM
To: Jordan Ruegg
Subject: Bonnie Lake Resorts Access Road

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon Mr. Ruegg.

I am contacting you to express my deep concerns with the prospective road to the newly proposed development near Bonnie Lake Resorts.

First of all, I have young children, and they spend hours around our lot playing amongst nature. We already worry about them, but to encourage this much added traffic "just passing through" would cause a world of concerns for kids playing and their parents.

Next, our community utilizes the existing facilities and resources to their fullest. They are kept busy and are well used. We are in no position to incorporate a drastic increase in the use of these amenities by a newly formed community with direct access. Besides the obvious increase in demand, there would also be a problem with the costs to upkeep and maintain things.

Finally, and maybe the most crucial, we already have been experiencing an unhealthy increase in theft and crime in and around our community. And this is occurring with only one truly accessible access point into the community! We collectively try and keep an eye out for one another, but even still there has been criminal activity occurring. Adding a second access point to Bonnie Lake Resorts would be unquestionably problematic. Worst case scenario for an area that needs more safety, not a fresh escape route.

Please consider our concerns and reconsider this access road through our community. From what I understand, Rge Rd 132 is a preferred option to provide access to the new community, but not interfere with the balance of ours. We have worked hard to create a safe and fun place for past, present, and future Bonnie Lake generations. The consequences of this proposal will be irreversible and life in our community will be forever altered.

Respectfully,
Jason Desaulniers
Danielle Desaulniers
Carter Desaulniers
Camryn Desaulniers



Request for Decision (RFD)

Jordan Ruegg

From: Roy and Shirley Speer <r.s.speer@hotmail.com>
Sent: February 26, 2024 1:02 PM
To: Jordan Ruegg; Lydia Cielin; Dan Gawalko; Ifenery@smokylakecounty.ab.ca; Dominique Cere; Lorne Halisky; Jered Serben; j.dauphinee@munplan.ab.ca; beejdee23@gmail.com
Subject: Proposed Access by Boy Scout Camp at Bonnie Lake

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I live very close to the proposed road. Right now the road ends in a cul-de-sac. If the proposed road is built, the number of vehicles going by our place will be drastically increased. Now we feel very secure living in our home. Vehicle traffic is limited. Our neighbors know what vehicles we drive and we know what vehicles they drive. If a vehicle that doesn't belong is on the road, we are all aware and watchful. The speed of the vehicles will also increase. All vehicles have a corner to turn as soon as they are past our place. That slows them down. A straight stretch of road would be an open invitation to go faster.

Road 132 goes right by the proposed subdivision. How does it make sense to build a new road through the Boy Scout Camp?

The proposed subdivision will also increase the stress on the delicate environment along the shore of the lake. Has a proper study been done to see if the lake itself is able to accommodate more people?

Safety on the lake will also become an issue. Weekends in particular will be an scary. Seventy-five more lots, if they sell, would mean more boaters. I feel it would be realistic to guess that at least 50% of the people buying a lake lot will have some sort of boat or seadoo. Bonnie Lake is very small and very shallow. There are several areas of the lake that are not useable even with seadoos. The useable areas will be overrun.

The facilities at Bonnie Lake are one of the main reasons we bought there. We can play tennis or pickleball any time we wish. Our grandchildren can go to the playground and play safely. The well maintained beach is not so crowded that we can't enjoy it. Throw in a minimum of 150 people, assuming 2 per lot, and none of this would be true.

Will the developer be required to install a sewer dump for people who use RV's on their lots? There isn't one now and the closest one, in Vilna, is very difficult to use.

Will there be restrictions on how many units are on one site?

Too many unanswered questions.

Please turn down this proposal.

Shirley Speer



Request for Decision (RFD)

Jordan Ruegg

From: Dale Bilyk <bilykag@telus.net>
Sent: February 25, 2024 1:02 PM
To: Lydia Cielin; Jordan Ruegg; Dan Gawalko; Linda Fenerty; Dominique Cere; Lorne Halisky; Jared Serben; j.dauphinee@munplan.ab.ca
Subject: Casey Tchir proposed development of property adjoining and east of Bonnie Lake Resorts

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

This email is to inform you once again that we are NOT in favor of Mr. Tchir trying to gain access to Bonnie Lake Resorts at or near the Boy Scout Camp . If Mr. Tchir wants to develop his property that is his right but he needs to provide his own access road from his development on the east side of his property. Ed Basaraba had to pay for the development and road access for Bonnie Lake Resorts from Highway 28 into the development when he created Bonnie Lake Resorts. Mr. Tchir should have to do the same if he wants to develop his property and not try to sponge off the residents of Bonnie Lake. He should also have to create his own beach front and other amenities for his development and again not try to sponge off Bonnie Lake Resorts.

We do not need excess traffic through Bonnie Lake when they aren't part of our development. We know that his proposal to just develop 2 lots is ridiculous as it's just a gimmick and then he will develop more and more without his expense of developing his own amenities. We went through this several times prior and you all know how we feel at Bonnie Lake. Have Mr. Tchir do it at his expense and then you will get the taxes you want. We already have more lots and people in Bonnie Lake that will put a burden on our existing amenities without having an outsider trying to develop his property and try cheating out by trying to get access within Bonnie Lake.

Our vote on this proposal is A DEFINITE "NO".

Dale & Patty Bilyk
Lot 85 Bonnie Lake Resorts



Request for Decision (RFD)

**Bascor Developments Ltd.
50, 54403 Rge Rd 251,
Sturgeon County, AB T8T-0B5
780-498-6585
Email: ebasaraba@telus.net**

February 25, 2024

**Jordan Ruegg
Planning & Development Manager
Smoky Lake County
4612 McDougall Drive,
Smoky Lake, AB T0A 3C0**

RE: NE-34-59-13-W4th:

Dear Mr. Ruegg:

It has been brought to my attention that the owner of the above land is intending to apply for rezoning, subdivision and access through Bonnie Lake Resorts. The access road between the Boy Scouts and Lot 1 Block 5 Plan 832-2040 (93- 59536 Rge Rd 132 A) of Bonnie Lake Resorts would be what is proposed.

It is my understanding that he intends to subdivide a 2-R2 parcels in the NW corner and 2 R-2 parcels in the Northeast corner of NE-34-59-13-W4th.

I am writing to express my strong opposition to the proposed road from the new development, which would significantly impact the quality of life at the Bonnie Lake Resorts. If accepted by the County, this proposal will undoubtedly disrupt the way of life for the residents of our community.

The potential negative effects on our beloved resort are numerous and profound. Our beaches, boat launch, playground, tennis court, and horseshoe pits are vital amenities that contribute to the enjoyment and well-being of our residents and visitors alike. Any increase in traffic, whether from residents of the new development or emergency vehicles, poses a direct threat to the safety and tranquility of our community.

Furthermore, the proposed access route connecting to a cul-de-sac that is currently traffic-free will inevitably introduce noise and congestion into our peaceful surroundings. Residents of the new subdivision may opt to use golf carts or quads to access facilities at Bonnie Lake Resorts, exacerbating the traffic and noise issues that we already anticipate.

Security is also a paramount concern. The Bonnie Lake Resorts currently has only one access point, which is carefully monitored to ensure the safety of all residents and



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guests. Introducing an additional access route could compromise this security and put our community at risk.

Moreover, the lack of provisions for a public beach area, boat launch, or playground within the new development is deeply concerning. Without these amenities, residents of the development will undoubtedly seek to utilize our existing facilities, placing further strain on our resources and potentially depriving our community of access to the amenities we cherish.

By permitting this access, the County may inadvertently open the door to total access to these lands without adequate infrastructure upgrades. This would then open it up for additional development as previously proposed with 79 lots

It is my understanding that the developer is expected to upgrade Rge Rd 132 and construct acceleration and deceleration lanes at Highway 28 at their own expense. However, if the access is approved without these necessary upgrades, it could result in unrestricted access to Bonnie Lake Resorts without proper infrastructure in place to accommodate increased traffic flow.

This scenario raises significant concerns regarding safety, traffic management, and the overall well-being of our community. The existing roadways may become overburdened and unsafe, posing risks to both residents and visitors alike.

I urge the County to carefully consider the implications of permitting the access through Bonnie Lake Resorts. It is imperative that the developer fulfill their obligations to upgrade Rge Rd 132 and construct acceleration and deceleration lanes at Highway 28 to mitigate the potential negative impacts on our community.

Failure to enforce these requirements could have far-reaching consequences and undermine the integrity of the development process. I implore the County to prioritize the safety and well-being of our community by holding the developer accountable for their requirements and ensuring that all necessary infrastructure upgrades are completed at the time of subdivision.

In conclusion, I urge the County to reconsider this proposal and prioritize the well-being and interests of the Bonnie Lake Resort community. The potential consequences of accepting this plan are far-reaching and threaten to irreparably harm the unique character and quality of life that we have worked so hard to cultivate. We implore you to reject any measures that would compromise the safety, tranquility, and enjoyment of our community.

Under the Municipal Government Act

Part 3 Division 2 Roads - Road closure

22(1) No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.



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(2) Before giving second reading to a bylaw that would close a road, a council must hold a public hearing with respect to the proposed bylaw in accordance with section 216.4 after giving notice of it in accordance with section 606.

(3) No road may be closed by bylaw of the council of a municipality that is not a city unless the bylaw is approved by the Minister of Transportation and Economic Corridors before it receives second reading.

(4) Despite this section, the council of a municipal district may, by resolution, with the approval of the Minister of Transportation and Economic Corridors, close the whole or any part of a road described in a surveyed road plan if the council determines the road is no longer required for use by the travelling public because an alternate route exists.

This the road allowance in question has never been a developed road and that access to NE-34-59-13-W4th has historically been through Rge Road 132. This established access route has served the lands effectively for years and is integral to the infrastructure of the area.

Control of roads

18(1) Subject to this or any other Act, a municipality has the direction, control and management of all roads within the municipality.

(2) Subject to this or any other Act, a municipal district also has the direction, control and management of roads and road diversions surveyed for the purpose of opening a road allowance as a diversion from the road allowance on the south or west boundary of the district although the roads or road diversions are outside the boundaries of the municipal district.

Under this section the County has the complete control of the road allowance and in the best interest of the existing residences it would be appropriate to not permit any development of this road allowance for the entrance to this land.

Planning and Development Division 4 Statutory Plans Area Structure Plans

Area structure plan

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by



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bylaw adopt an area structure plan.

(2) An area structure plan

(a) must describe

- (i) the sequence of development proposed for the area,*
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,*
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area,*
- and

RSA 2000

Section 634 Chapter M-26

MUNICIPAL GOVERNMENT ACT

384

- (iv) the general location of major transportation routes and public utilities,*
- and

(b) may contain any other matters, including matters relating to reserves, as the council considers necessary.

(3) An area structure plan must be consistent with

- (a) any intermunicipal development plan in respect of land that is identified in both the area structure plan and the intermunicipal development plan, and**

(b) any municipal development plan.

RSA 2000 cM-26 s633;2015 c8 s63;2017 c13 s1(56)

The owners of the proposed development should submit an Area Structure Plan (ASP) to provide a comprehensive overview of the project's scope and impact. Given the apparent intention to create various lots with different zoning designations, it is crucial to have a detailed plan in place to guide the development process and ensure its compatibility with the surrounding area.

Division 7

Subdivision of Land

Approval of application

654(1) A subdivision authority must not approve an application for subdivision approval unless,

- (a) the land that is proposed to be subdivided is, in the opinion of the subdivision authority, suitable for the purpose for which the subdivision is intended**



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Given the unique characteristics of the ravine, I believe it is imperative that a thorough wetlands study and topographical analysis be conducted to assess the suitability of these lots for development. Such studies are essential for understanding the ecological significance of the area, identifying any potential hazards or constraints, and determining appropriate mitigation measures.

Furthermore, I would like to emphasize the importance of maintaining a safe distance from the lake boundary to protect the integrity of the shoreline and surrounding ecosystem. A minimum setback of at least 30 meters from the lake boundary should be enforced to minimize any potential impacts on water quality, wildlife habitat, and recreational opportunities.

Conditions of subdivision approval

655(1) *A subdivision authority may impose the following conditions or any other conditions permitted to be imposed by the subdivision and development regulations on a subdivision approval issued by it:*

(a) any conditions to ensure that this Part, including section 618.3(1), and the statutory plans and land use bylaws and the regulations under this Part affecting the land proposed to be subdivided are complied with;

(b) a condition that the applicant enter into an agreement with the municipality to do any or all of the following:

(i) to construct or pay for the construction of a road required to give access to the subdivision.

(ii) to construct or pay for the construction of

(A) a pedestrian walkway system to serve the subdivision, or

(B) pedestrian walkways to connect the pedestrian walkway system serving the subdivision with a pedestrian walkway system that serves or is proposed to serve an adjacent subdivision, or both;

(iii) to install or pay for the installation of a public utility described in section 616(v)(i) to (ix) that is necessary to serve the subdivision, whether or not the public utility is, or will be, located on the land that is the subject of the subdivision approval;



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Moreover, it is the responsibility of the developer to ensure that the necessary infrastructure, including roads and access points, are in place to support the proposed development. This includes upgrading Range Road 132 and constructing any additional roads or access points required to service the development.

**Division 8
Reserve Land,
Land for Roads and Utilities**

Agreement respecting environmental reserve

664.1(1) *In this section, "subdivision approval application" means an application under section 653 for approval to subdivide a parcel of land referred to in subsection (2).*

(2) *A municipality and an owner of a parcel of land may, before a subdivision approval application is made or after it is made but before it is decided, enter into a written agreement*

(a) providing that the owner will not be required to provide any part of the parcel of land to the municipality as environmental reserve as a condition of subdivision approval, or

(b) providing that the owner will be required to provide part of the parcel of land to the municipality as environmental reserve as a condition of subdivision approval, and specifying the boundaries of that part.

(3) *Where the agreement provides that the owner will not be required to provide any part of the parcel of land to the municipality as environmental reserve, the subdivision authority must not require the owner to provide any part of the parcel as environmental reserve as a condition of approving a subdivision approval application.*

(4) *Where the agreement specifies the boundaries of the part of the parcel of land that the owner will be required to provide to the municipality as environmental reserve, the subdivision authority must not require the owner to provide any other part of the parcel as environmental reserve as a condition of approving a subdivision approval application.*

A wetlands study will be required, and a survey done to determine the Natural boundary.



Request for Decision (RFD)

Under the Smoky Lake County Municipal Development Plan Bylaw 1249-12
It states that;

Policy 4.2.3.1 The County will require the proponent of a multi-lot country residential development to identify all municipal servicing costs associated with the development. The assignment of these costs between the County and the developer will be the basis of a development agreement to be entered into prior to a subdivision approval or upon the issuance of a development permit. Normally, however, all development servicing costs associated with the development, including the provision of internal roadway systems to a high standard and the upgrading of other County roads leading to the site in order to provide good access to the residential site will be the responsibility of the developer.

To this end, I recommend the following assessments and reports be completed as part of the development process:

1. Biophysical Assessment
2. Wetland Assessment
3. Water Report satisfying Sec 23(3) of the Water Act
4. Geotechnical Report
5. Environmental Site Assessment
6. Boundary delineation of Bonnie Lake
7. Stormwater Management Plan
8. Traffic Impact Assessment
9. Topographical Survey

These assessments will provide crucial insights into the environmental, hydrological, and geological characteristics of the development site, allowing for informed decision-making and effective mitigation of potential risks.

It's essential for the developer to ensure that any development plans comply with local regulations and zoning laws, as well as consider any environmental or community impact assessments that may be required. There would not be a need to have access from the existing Bonnie Lake resorts.

I value fairness and equity in the development process, which are important principles for maintaining a just society. Ensuring a level playing field where all developers abide by the same rules helps prevent unfair advantages and fosters healthy competition. Consistency in regulations and enforcement is crucial for maintaining trust and integrity in any development environment. If I feel that certain conditions are being unfairly imposed on me, it's important to advocate for equal treatment and adherence to the same rules for all developers involved. Transparency and accountability are key factors in ensuring that development processes are fair and equitable for everyone involved.



Request for Decision (RFD)

I urge the County to consider the existing residences of Bonnie Lake Resorts in making your decisions.

In summary, consolidating R-2 lots in one location and conducting comprehensive assessments are essential steps to ensure sustainable and responsible development practices. By adhering to these principles, we can achieve our development objectives while safeguarding the integrity of our natural resources and minimizing adverse impacts on the community.

Thank you for considering these recommendations. I am confident that by adopting a collaborative and proactive approach, we can achieve a successful outcome for all stakeholders involved.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Johnson".

Bascor Developments Ltd.

CC

Jordan Ruegg, *Planning & Development Manager* jruegg@smokylakecounty.ab.ca

Lydia Cielin, *Assistant Chief Administrative Officer* lcielin@smokylakecounty.ab.ca

Dan Gawalko *DIVISION 1_Councillor* dgawalko@smokylakecounty.ab.ca

Linda Fenerty *DIVISION 2 Deputy Reeve* lfenerty@smokylakecounty.ab.ca Dominique

Cere *DIVISION 3 Councillor* dcere@smokylakecounty.ab.ca

Lorne Halisky *DIVISION 4 COUNCILLOR* lhalisky@smokylakecounty.ab.ca

Jered Serben *DIVISION 5_Reeve* jserben@smokylakecounty.ab.ca

JANE DAUPHINEE RPP, MCIP, Municipal Planning Services (2009) Ltd

j.dauphinee@munplan.ab.ca



Request for Decision (RFD)

Jordan Ruegg

From: linda ferguson <melonjen@hotmail.com>
Sent: March 2, 2024 5:25 PM
To: Jordan Ruegg; icielin@smokylakecounty.ab.ca; Dan Gawalko; Linda Fenerty; Dominique Cere; lhalsky@smokylakecounty.ab.ca; Jered Serben; j.dauphinee@munplan.ab.ca
Subject: proposed access by boy scouts camp at Bonnie Lake Resort

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

As owners of 2 parcels of land at Bonnie Lake Resort, we wish to express our wholehearted opposition to the proposed re-zoning and subdivision of land located NE-34-59-13-W4th.

We have previously submitted our opposition to a project proposed previously by this land owner. It seems to us that the land owner is bringing the same proposal to council, hoping it will slip by this time. We as landowners would be greatly affected by this proposal. Our parcels are located one lot away from the proposed access into the new subdivision. This would mean the proposed newly subdivided lots would be directly behind ours.

The location of this access road would be at the end of a teardrop crescent which currently sees very little traffic. Children ride their bikes or trikes, play ball as well as other games in this area, which if considered a safe area away from traffic. If this road is opened up, this will no longer be the case. We have paid taxes for our parcels for decades and enjoyed the serenity of the location of our lands. Opening this access to others who have not paid for this pleasure is unfair to all the landowners in the area.

Unfortunately we were one of many residents who have had to deal with a break in and theft at our property. The RCMP came out the day after the break in, made a report and left. We spent late spring, the whole summer, and part of fall at our cabin and did not see another police patrol out there after our incident. Yet we did hear of many more incidences of theft in the resort.

Why would we want our properties opened up to more "possibilities", when they cannot be properly policed now. A number of new lots have been put into place at the south end of Bonnie Lake Resorts. I'm sure all government regulations would have had to be followed by this developer in order to get approval for these lots to be put into place.

Why is it that this person who wishes to develop this new subdivision is not being held to the same rules and regulations. If he wants access to his property for subdivision, he should be made to pay for this access, and not take advantage, of going through Bonne Lake Resort, or its landowners. He has no right to access them at all.

I find it ludicrous that this person is only looking to subdivide 2 lots.

The writing is on the wall. Once he gains the access through Bonnie Lake Resort, he will simply apply to develop all the lots on his land, as he will have an access he has no right to in the first place.

Do the math, the increase in traffic would be incredible.

I'm sure Bascor Developments was held to all rules and regulations as to his developments at bonne lake. The same standards should be applied to this new development.

Access through the resort should NOT be allowed at all. This developer should be made to "pay the piper" for his own development and not take advantage of others who will gain nothing by it, but only suffer the consequences.

Sincerely concerned
Bruce Ferguson



Request for Decision (RFD)

Jordan Ruegg

From: Pat And Dee Briault <doloresbriault@gmail.com>
Sent: March 16, 2024 4:27 PM
To: Jordan Ruegg; decer@smokylakecounty.ab.ca; Dan Gawalko; Jered Serben; Iceline@smokylakecounty.ab.ca; Linda Fenerty; Lorne Halisky
Subject: Re: Proposed Road Access Road by Bonnie Lake Girls And Boys Scout Camp

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

On Sat, Mar 16, 2024 at 3:55 PM Pat And Dee Briault <doloresbriault@gmail.com> wrote:

As a lot owner at Bonnie Lake since 2003, we Pat and Dolores Briault are totally apposed of an access road to be built for a subdivision to be located on NE 345913 W4. This quarter or subdivision has its own access road being RR 132 to hwy 28. We do not want our subdivision used as their way in and out Causing excess road traffic which would impact our community drastically. This is the second time we've all had to deal with this same matter of this developer wanting to take the easy way out to access our subdivision. Solution: have this developer build his two or four lots on his NE corner near RR 132 And that will be his access to hwy 28. We have a very peaceful and serene community and would like to keep it that way. Our children and grandchildren can play and have fun without excess traffic which would increase over time as 2 or 4 lots would soon turn into 50. Then what? Too late then !!!! Please think of it as rerouting Hwy 28 through your Main Street in Smokey Lake. We are sure you wouldn't want that. Another issue to be addressed is having another road into our subdivision which causes concern for all who live here is SAFTEY. There has been many break and enters, stolen property and damage. Having another access road would increase access-ability there fore causing more crime. Please consider turning down the proposed new access road as life in Bonnie Lake will not be the same if it is approved. Thank you for your service and time. Full time residents on lot # 335 Bonnie Lake Resort Pat and Dolores Briault Box 454 Vilna, ab



Request for Decision (RFD)

Jordan Ruegg

From: Jim and Marilyn McInnes <mcinnes163@gmail.com>
Sent: March 11, 2024 6:25 PM
To: Danny Gawalko
Cc: Jordan Ruegg
Subject: Fwd: Proposed New Road Access to B.L. Resorts
Attachments: 20240311_172059.jpg

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Sorry Danny, I should have c.c.d you on this

----- Forwarded message -----

From: Jim and Marilyn McInnes <mcinnes163@gmail.com>
Date: Mon, Mar 11, 2024, 6:20 PM
Subject: Proposed New Road Access to B.L. Resorts
To: jordan ruegg <jruegg@smokylakecounty.ab.ca>

Good Day! It's even a good SUNNY Day!

Hope you wintered well. We enjoyed the lack of snow but we also recognize that Bonnie Lake (probably all the lakes in the region) need the water.

We are writing to express our displeasure of the proposed new road into our subdivision from the adjacent property to the East, NE 34-59-13-W4th.

Blocks 1 - 5 in Bonnie Lake Resorts were presented for sale in such a fashion as to make us believe we were the only development. Having Bascor approved to open additional lots was disappointing and now to add the load from a conceivable 79 lot development passing through Bonnie Lake Resorts is not welcome...especially when this entire access subject was debated and decided on and only an emergency access is allowed.

We have scanned the latest Bonnie Lake Development Plan and would request that before ANY approval is given that you look again at the demographics and the definition of the lake as a landscape amenity vs a recreational lake. I see the methods of determining the population/use in the area structure plan have changed....however it might be prudent to re-evaluate. (See 1.2 Lake Capacity and 1.3 Bonnie Lake Today). Many of that aging population now have grandkids who visit regularly. Many young families have moved r.v.'s out here to the lake to be with their friends.....all the beaches are being utilized (not just the main beach) and the boating/waterskiing/sea-doo activity have all increased. The infrastructure (road system) is already heavily burdened as is parking at the Boat Launch. One of the objectives stated by the County for Bonnie Lake was to try and NOT add any more infrastructure that required maintenance (See 2.4.4. To reduce the amount of required infrastructure including paved surfaces and utilities)this proposal flies in the face of that.



Request for Decision (RFD)

I needn't point out the security or safety of the children concerns. That's already been done by others and is so very valid.

Please do what is right by the existing property owners of Bonnie Lake Resorts. Should the decision for access not fall in favor of the taxpayers we would appreciate knowing the reasoning.

The attachment is from Bonnie Lake Management Study 1987. The last sentence says alot.

Thanks for your patience in reading this 😊

Jim and Marilyn McInnes



Request for Decision (RFD)

Based on this albeit subjective perceptual information regarding the quality of recreation experience, it would appear that the socio-perceptual recreation carrying capacities of Bonnie Lake have been reached. Although there is a need for additional organized public camping at the lake, any major recreational developments would probably add to the already overcrowded situations during the peak use periods. The recreational development capacity of any recreational facility or lake environment must be reflective of the peak usage situations.



Request for Decision (RFD)

Jordan Ruegg

From: Colleen Hawryluk <c_hawryluk@hotmail.com>
Sent: March 11, 2024 11:12 AM
To: Jordan Ruegg; icielin@smokylakecounty.ab.ca; Dan Gawalko; Linda Fenerty; Dominique Cere; Lorne Halisky; Jered Serben; j.dauphinee@munplan.ab.ca
Subject: Bonnie Lake Road Access

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TO: Jordan Ruegg, Lydia Cielin, Dan Gawalko, Linda Fenerty, Dominique Cere, Lorne Halisky, Jered Serben, Jane Dauphinee

We are writing to you to register our rejection to the proposed Road Access by a developer at Bonnie Lake Resorts. It is our understanding that the developer wishes to gain access to his property through Bonnie Lake resorts so that he can subdivide his property.

As property owners at Bonnie Lake, we do not recall receiving any notification of this application from the county. As this application affects our property this should have been done. We have only heard of this via our community at Bonnie Lake.

We are wondering whether this developer has done their due diligence and obtained all the proper studies, reports and assessments. ie- Topographical survey, Biophysical Assessment, Wet land assessment, Water report, Geotechnical Report, Environmental site assessment, Storm water management report, Traffic impact assessment.

We would like to be notified of the outcome of this application.

Thank you

Colleen and Greg Hawryluk

Sent from [Mail](#) for Windows 10



Request for Decision (RFD)

Jordan Ruegg

From: mchudyk@telusplanet.net
Sent: March 6, 2024 11:28 PM
To: Jordan Ruegg
Cc: Lydia Cielin; Dan Gawalko; Linda Fenerty; Dominique Cere; Lorne Halisky; Jered Serben
Subject: Bonnie Lake Resort access road to the proposed development east of BLR

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Ruegg,

My family has been a part of the "Bonnie Lake Resort Family" and Smoky Lake County property tax for 46 years dating back to 1978.

We own two Bonnie Lake Resort lots, our original lot "267" and then lot "271" which we've owned since 2004 are an integral part of our family fabric. We're either at the lake or planning our next time at the lake. We grew up at the lake, our children have grown up at the lake and now our grandchildren enjoy their time at Bonnie Lake Resort (4th generation of Bonnie Lake Resort Enthusiasts).

Our Lot 271 borders the Resort road which leads directly to the cul-de-sac where the Scout Camp is located. This is a long stretch of road and current Resort traffic has 5 possible left or right turns to access Resort lots in addition to lots with direct access to this road. The vast majority of current traffic travels only a portion of the road and moves slowly as it prepares for one of turns or entrance to one of the many lots. If the road was extended beyond the cul-de-sac the significant increase in road traffic would swiftly moving to the end of the resort. This increased through traffic from an additional 75 lake lots would profoundly impact the tranquility of the Scout camp and ability for the current resort owners to use the roads as we currently do. Quiet and enjoyable morning walks, evening walks with the kids, grandkids, friends and family pets will be a thing of the past. Walking to the playground or tennis courts during the day will also be a dangerous experience for our grandkids.

I'm not opposed to the additional lots being developed provided the appropriate studies and assessments have been completed to ensure Bonnie Lake can support the increase in summer/full time residents, however, the current Rge Rd 132 should be utilized and upgraded as required by the developer. This will ensure the majority of potential increased traffic is avoided. The increase would be limited to the new lot owners accessing the boat launch and the beach.

I am truly concerned about the impact to safety with the rezoning and approval of an access road at the end of the cul-de-sac next to the Scout Camp. Please vote "NO" to the rezoning request that would allow for the construction of an access road.

Yours A Truly Concerned Smoky Lake County Property Tax Payer and Long Time Bonnie Lake Resort Lot Owner
Murray and Uanna Chudyk
(403) 542-2408
mchudyk@telusplanet.net



Request for Decision (RFD)

murraychudyk@gmail.com



Request for Decision (RFD)

March 4, 2024
Jordan Ruegg
Planning & Development Manager
Smoky Lake County
4612 McDougall Drive
Smoky Lake, AB
T0A 3C0

RE: NE-34-59-13-W4th

It has been brought to our attention of this proposal to the Smoky Lake County by a developer to rezone, subdivide and use access via Bonnie Lake Resorts to these parcels of 2-R2 parcels in NW corner and 2-R2 parcels in NE corner.

Our family has had property at this family based community at Bonne Lake Resorts for over 20 years and have truly enjoyed not only the surrounding but the fantastic people of this unique community. Each year there are many community based activities held at this resort -bringing community together, getting to know your neighbor and enjoying the event. Why do I share this with you? Many of us walk, bike, roller blade , do chalk art with our families on these quiet roads. (to the beach, to the playground, to the tennis courts). Presently, there is NO need to be worried about fast moving traffic or an increase of traffic volume - ALL Bonnie Lakers are respectful and watch out for each other as a community. This community is not encouraging this development nor should this be considered by this County.

It is great to see new growth in any community. But at what expense? The RCMP are already stretched thin with all the violence and numerous B&E in rural areas. This proposal will only add to this already strapped police force. Developing this NW parcel with access via our resort will OPEN a can of worms - leading to increase crime, creating an unsafe community. Will you as County members answer the call when there is a fatality to this community? WE do not want to take this risk. And neither should this County!

In this age of job losses, cost of living for families , etc - there is no need for the proposal to be entertained nor accepted (no demand for development at this small lake). As members of this County, perhaps you can promote the lots that were developed by Bascor Development (east of Vilna Golf Course) - Bascor Development must have followed all protocol necessary to have these lots developed.

The families of this community respect this environment, appreciate this natural lake and forests. As County members do you respect the essence of this community - ensuring safety to all property owners? This is your mandate, this is YOUR responsibility. Decisions are made for the betterment of any community. We feel if you consider this proposal -YOU will truly miss this mark of responsibility. Where does your treasure lay? Community or \$\$\$?

Concerned property owners,
Joyce Labelle and family



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024
Topic: County-Owned Land Sales Revenue
Presented By: Planning & Development Services

Agenda Item: # **7.10**

Recommendation(s):

That Smoky Lake County Council acknowledge the total funds disbursed in the amount of \$777,780.56 generated from the Public Land Sale Tender of County-Owned Lands, legally described as follows, which were advertised through CLHbid.com resulting in a total revenue to the County in the amount of \$702,994.30, for:

- **NE 23-60-13-W4M (136.30 ACRES)**
with \$210,655.30 to the County and \$22,338.75 to CLHbid.com,
- **SW 34-61-13-W4M (127.60 ACRES)**
with \$267,944.36 to the County and \$28651.88 to CLHbid.com, and
- **NE 32-59-14-W4M (160.0 ACRES)**
with \$224,394.64 to the County and \$23,795.63 to CLHbid.com.

Background:

Smoky Lake County Policy Statement No. 61-10: Disposition of County Owned Property requires that a list of County-owned lands be forwarded to Council annually by the Planning and Development Department. At the March 16, 2023 County Council Meeting, this list was forwarded to Council by the Planning and Development Department for discussion. Subsequently, a Committee of the Whole Meeting was held on April 6, 2023, where the list of County-owned lands was reviewed, and direction was given to prepare with proceeding to sell certain properties on the list. The attached Public Land Sale Tender reflects this discussion which removed some lands from the list. Administration received further direction from Council at the August 23, 2023 County Council Meeting to discuss the potential market value of said lands with the County’s assessors and to investigate the possibility of enlisting the services of CLHbid.com to assist with the sale of said lands. At the **September 28, 2023** County Council Meeting, the following Motion was carried:

#900-23: *That Smoky Lake County Council advertise through CLHbid.com, a Public Land Sale Tender, with a closing date and time of Friday, December 1, 2023, at 4:00:00 p.m. Mountain Time, to offer for sale the lands with reserve bids as follows:*

- NE 23-60-13-W4M (136.30 ACRES) - Reserve Bid = \$180,000.00*
- SW 34-61-13-W4M (127.60 ACRES) - Reserve Bid = \$130,000.00*
- NE 32-59-14-W4M (160.0 ACRES) - Reserve Bid = \$180,000.00*

Benefits: The County has disposed of some surplus lands, thereby generating revenue from the sale of lands and increasing opportunities for development of said lands.

Disadvantages: 8% of the total sale revenue was lost to CLHbid.com

Alternatives: N/A

Financial Implications: Revenue gained from the sale of the 3 parcels is \$702,994.30.

Legislation: Municipal Government Act.

Intergovernmental: N/A

Strategic Alignment: Proactivity in Development

Enclosure(s): **Statement of Adjustments**

Reviewed by the Interim CAO: _____



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.11**

Topic: Bylaw No. 1459-24: Next Generation 9-1-1 (NG9-1-1) Service

Presented By: Interim CAO

Recommendation:

That Smoky Lake County Council give Bylaw No. 1459-24: TELUS' Next Generation 9-1-1 Service first reading, 2nd Reading, Permission for 3rd, and 3rd and Final Reading.

Background:

- 9-1-1: A three-digit telephone number facilitates the reporting of an emergency requiring response by a public safety agency – the new emergency services as NG9-1-1 will be able to provide additional detail about emergency situations i.e. such as send a video of an accident, make medical information available to first responders and real-time ex messaging services for the general public.
- What is NG9-1-1-:  Next Generation 9-1-1 will upgrade the outdated 9-1-1 system and introduce modern capabilities to support accurate location detection and common modes of communication including text and multimedia. These changes will be enabled by GIS data and an IP-based infrastructure. The link from a caller to the 9-1-1 Emergency Communications Centre (ECC) or Public Safety Answering Point (PSAP), will be completely digital and capable of transmitting requests for help from existing mobile devices and futureproofed for new sources as they become available.
- TELUS is the sole provider for 9-1-1 is mandated by the federally Canadian Radion-television and Telecommunication Commissions' (CRTC) that regulates telecommunication providers next-generation 911 standards as of 2019.
- Smoky Lake County wants to ensure our residents have access to a secure, reliable and resilient network for emergency calls and are in alignment with TELUS by switching over to the new NG9-1-1- network.

Benefits:

This bylaw plays a crucial role in ensuring effective emergency response. This expanded service of the next-generation 9-1-1 (NG9-1-1) will give our residents access to improved emergency services using world-class telecommunications networks.

Disadvantages: N/A

Alternatives: N/A

Financial Implications: No financial implications

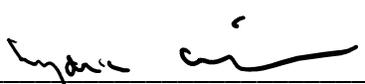
Legislation: N/A

Intergovernmental:

Together, with the Canadian Radio-television and Telecommunications Commission (CRTC) and TELUS will bring public safety to the forefront by developing and delivering a state of the art, IP-based NG9-1-1 network. NG9-1-1 continues to deliver essential voice services to callers seeking emergency support while also increasing capacity and safety for residents.

Alignment: N/A

Enclosure(s): Memorandum of Agreement

Signature of the Interim CAO: 

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1459-24**

A BYLAW OF THE MUNICIPALITY OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE TO AUTHORIZE THE PROVISION OF TELUS' NEXT GENERATION 9-1-1 SERVICE FOR THE RESIDENTS OF THE COUNTY.

WHEREAS, pursuant to the *Municipal Government Act*, R.S.A. 2000 c. M-26 and amendments thereto, Council is authorized to pass a Bylaw for municipal purposes respecting the safety, health and welfare of people and the protection of people and property.

AND WHEREAS, pursuant to the *Municipal Government Act*, R.S.A. 2000 c. M-26 and amendments thereto, Council may use bylaws to address matters related to emergency services, including 9-1-1.

AND WHEREAS, Council of Smoky Lake County wishes to provide its residents with access to Next Generation 9-11 (NG9-1-1) Emergency Services.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, and by virtue of all other powers enabling it, the Council of Smoky Lake County, hereby assembled, enacts as follows:

1. Smoky Lake County, as a local government authority, enter into an agreement with TELUS COMMUNICATION Inc. for the provision of Next Generation 9-1-1 network for Emergency Services.
 - 1.1 Next Generation 9-1-1 Local Government Service Agreement
 - 1.2 Schedule A: Definitions
 - 1.3 Schedule B: List of NG9-1-1 PSAPs, locations and targeted migration
 - 1.4 Schedule C: Technical requirements-ESInet Access Criteria
 - 1.5 Schedule D: Multiple Region SAPs
 - 1.6 Schedule E: NG9-1-1 GIS Requirements
 - 1.7 Schedule F: PSA Serving Information
 - 1.8 Schedule G: Local Registration AuthorityCopies of the above agreement and schedules attached and form part of this Bylaw.
2. Bonnyville Regional Fire Authority – Dispatch Agency for Smoky Lake County located at 4902 – 47 Avenue, Bonnyville, Alberta shall be the primary Public Safety Answering Point (PSAP) to which 9-1-1 calls, session and events are routed directly as the first point of contact.
3. This Bylaw comes into full force and effect on the date of final passing.

READ A **FIRST TIME** IN COUNCIL THIS 28th day of March, AD **2024**.

READ A **SECOND TIME** IN COUNCIL THIS 28th day of March, AD **2024**.

READ A **THIRD AND FINAL TIME** IN COUNCIL THIS 28th day of March, AD **2024**.

Jered Serben, Reeve

S E A L

Lydia Cielin, Interim Chief Administrative Officer

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

This Agreement for the provision TELUS' Next Generation 9-1-1 Service (the "Agreement") is effective the 28th day of March, 2024 (the "Effective Date")

BETWEEN:

SMOXY LAKE COUNTY
(the "Local Government Authority" or "LGA")

AND:

TELUS Communications Inc.
("TELUS")

WHEREAS the Local Government Authority wishes to provide its citizens with access to Next-generation 9-1-1 ("NG9-1-1") Emergency Services ("NG9-1-1 service") through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1;

WHEREAS, the legacy 9-1-1 service is, as per Telecom Regulatory Policy CRTC 2017-182 ("TRP 2017-182"), called "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians", is due to be decommissioned by order of the Canadian Radio-television Commission ("CRTC").

WHEREAS, the current legacy 9-1-1 LGA service agreement will remain in effect and supplement the NG9-1-1 until such time the legacy 9-1-1 network is decommissioned.

WHEREAS TELUS, as mandated by the CRTC, is the sole provider of NG9-1-1 services in the province in which the LGA is located and as such can route calls, sessions or events from the inhabitants of the LGA calling the 3-digit emergency telephone number 9-1-1 to the appropriate Public Safety Answering Point which provides the 9-1-1 caller with access to Emergency Services;

WHEREAS TELUS has developed an IP based next generation 9-1-1 service designed to replace the legacy provincial enhanced 9-1-1 service that will transit calls, sessions and events to the 3-digit emergency telephone number 9-1-1 in accordance with the terms and conditions laid out in TRP 2017182 and Telecom Decision CRTC 2021-199 ("Decision 2021-199"); and

WHEREAS TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service in the form of a fee levied against each End-User as prescribed in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) filed in accordance with the process laid out in TRP 2017-182 and any future modifications thereto.

NOW THEREFORE in consideration of the mutual agreements hereinafter contained and other good and valuable consideration, the parties hereto agree as follows:

1 DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2 SCOPE OF AGREEMENT

2.1 Agreement: The LGA and TELUS (collectively, the "Parties") hereby agree to fulfil their respective obligations as per the terms and conditions set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) and those contained in this Agreement, in order to provide NG91-

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

1 emergency calling services. The Parties agree that this Agreement is for their mutual advantage and is designed to provide continued access to Emergency Services to the served inhabitants within the Serving Area.

- 2.2 **Cost Recoveries:** The Parties agree that TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service via the TELUS NG9-1-1 Tariff filed by TELUS to be levied against entities that provide access to NG9-1-1 services in TELUS' ILEC operating territory.
- 2.3 **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("**ESInet**"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calling over IP-based networks and devices. For i3-PSAPs, the ESInet is delivered to the PSAP operations premise using TELUS's IP VPN service to the PSAPs. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("**NGCS**") and may include other third-party applications from trusted entities as may be requested by the LGA and agreed to by TELUS. TELUS provided NG9-1-1 Service features are described in the User-to-Network Interface ("**UNI**") document. The LGA agrees that TELUS is not responsible nor liable for damages arising from LGA's use of third-party applications in conjunction with the NG9-1-1 Service.

3 TELUS' OBLIGATIONS

In accordance with TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), TELUS agrees to:

- 3.1 Provide TELUS Next Generation 9-1-1 Service to the LGA in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1, as further described herein.
- 3.2 Provide TELUS' Next Generation 9-1-1 Network access, network termination/demarcation, and services to the PSAP, as agreed to by TELUS and the LGA, to be used to answer and transfer calls, sessions and events to the 3-digit emergency telephone number 9-1-1.
- 3.3 Provide Selective Routing and Transfer of emergency calls, sessions and events to the Primary PSAP and Secondary PSAPs according to instructions provided by the LGA, including those described in PSAP Contingency Plans.
- 3.4 Provide 9-1-1 caller information, as ordered by the CRTC, to the PSAP(s).
- 3.5 Maintain and update the 9-1-1 mapping and addressing database subject to receipt of the information required to be provided by the LGA pursuant to paragraphs 4.4.2 and 4.4.3.
- 3.6 Be responsible for any other requirements not specifically identified in this Agreement related to matters of the kind as imposed by the CRTC.
- 3.7 Where an Originating Network Provider has entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, TELUS shall remain responsible for all aspects of the operation of the TELUS Next Generation 9-1-1 Service and shall not be relieved of any of its obligations under this Agreement.

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- 3.8 Maintain a 24x7 9-1-1 Support Team to monitor the network and coordinate activities with stakeholders.
- 3.9 Maintain a fallback Third Party Operator Service that will accept NG9-1-1 calls, sessions and events and route them to the appropriate Primary PSAP in the event of network, routing, or location issues.
- 3.10 Selectively route and enable the selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to Policy Routing Rules crafted to the needs of the LGA, including those described in PSAP Contingency Plans.
- 3.11 Maintain a PSAP Contingency Plan as prepared by each PSAP in the event of network or customer equipment outage or evacuation.
- 3.12 Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy/errors reporting back to the Local Government Authorities or their designees.
- 3.13 Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the LGA and as listed in Schedule "D" (PSAP Designations & Locations).
- 3.14 TELUS is responsible for delivering NG9-1-1 traffic to the TELUS NG9-1-1 demarcation point. TELUS will not be responsible for any issues, nor will it troubleshoot outages or failures proved to be occurring with the LGA network, which begin on the LGA side of the TELUS NG9-1-1 demarcation point.

4 OBLIGATIONS OF THE LGA

- 4.1 As it applies to PSAPS, the LGA agrees to:
 - 4.1.1 Designate Primary PSAPs, Secondary PSAPs, and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area. In the event that the LGA contracts with a third party for the management and operation of the PSAP, the LGA will remain responsible for all aspects of the operation of the PSAP and will not be relieved of any of its obligations under this Agreement.
 - 4.1.2 Ensure that all PSAPs are i3-compliant as per the conditions listed in section 6, requirements listed in Schedule C, and documents referenced in Schedule E of this document are connected to the NG9-1-1 network
 - 4.1.3 Ensure that all PSAPs provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements further detailed under Schedule C. LGA shall put in place a Business Continuity Plan applicable to the PSAPs and test it annually.
 - 4.1.4 Provide TELUS with a minimum of ninety (90) days' written notice of an intended change of a PSAP in their serving area.¹

¹ See Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

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- 4.2 The LGA acknowledges and understands that in cases where Next Generation 9-1-1 calls, sessions and events are delivered to TELUS without complete location information, these calls, sessions and events may be routed to a default PSAP which may be a Provincial Default i3 PSAP, designated by the provincial government or an alternate default PSAP selected and managed by TELUS.
- 4.3 As it applies to mapping addressing data (GIS or MSAG), where not otherwise defined by applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, the LGA shall create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the LGA, such party shall be identified in Schedule "E", and that 9-1-1 specific GIS data layers must be provided directly to TELUS in a secure manner without transiting through any shared open platform upon implementation of GIS functionality within the NG9-1-1 network. The LGA agrees to provide TELUS with a minimum of ninety (90) days' written notice of a change in GIS data providers. The LGA shall take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.
- 4.4 As it applies to Serving Area, the LGA shall coordinate the participation of all PSAPs in the Serving Area with respect to TELUS Next Generation 9-1-1 Service. This will include:
- 4.4.1. Determining, in conjunction with TELUS, the Serving Area and Emergency Service Zones served by the PSAPs;
 - 4.4.2. Providing and validating, as required by TELUS, all geographical data, including street names, addresses, or other data provided by the geographic information system (GIS) and associating those with Emergency Service Zones;
 - 4.4.3. Informing TELUS of all changes in the geographical data that may occur during the term of this Agreement and changes in that geographical data must be reported to TELUS as soon as possible after that data changes;
 - 4.4.4. Ensuring all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity, and all other considerations within the PSAPs domains;
 - 4.4.5. Ensuring all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
 - 4.4.6. Ensuring the Primary PSAP accepts specific planned test calls from the public;
 - 4.4.7. Ensuring the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
 - 4.4.8. Correcting all errors with submitted geographic data as reported by TELUS as soon as possible after the notification is sent to the LGA. LGA shall aim to do it in 72 hours to ensure that all carriers operating within the LGA territory have access to accurate validation information;

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- 4.4.9. Providing TELUS with 85 days written notice of an intended change in borders of the Serving Area.²
- 4.5 As the requirements related to the TELUS Next Generation 9-1-1 Service may evolve in time or need to be detailed, the LGA shall be responsible for any other requirements that are not specifically identified in the Agreement but added in documents referred under the Agreement (such as UNI) or otherwise communicated by TELUS to all LGAs and PSAPs.
- 4.6 The LGA shall not, nor shall it authorize, assist or permit any person other than TELUS to change, repair, reinstall or tamper with the TELUS' Next Generation 9-1-1 Network and equipment up to the demarcation point.
- 4.7 The LGA recognizes that TELUS Next Generation 9-1-1 Service allows for many new functionalities regarding types of data that can be transmitted over the Next Generation 9-1-1 network. It is expected that the Commission will mandate the implementation of such new functionalities. The availability of these functionalities may require the LGA to upgrade software and/ or hardware at the PSAP. To ensure NG9-1-1 services' upgrades and new features are available uniformly across TELUS' ILEC operating territory, the LGA will have to ensure the PSAPs selected to serve its inhabitants implement such upgrades on the implementation schedule set out by the CRTC.
- 4.8 The LGA shall support embargoes implemented to suspend changes to the database during major outages or planned upgrades.
- 4.9 The LGA shall implement guidelines and procedures with respect to the retention and destruction of personal information related to NG9-1-1 services prior to the provision of those services.³
- 4.10 The LGA shall ensure that all communications destined for carriage over the NG9-1-1 network will be secure, and it will take all steps necessary to protect the confidentiality of the information carried over these networks to the maximum extent feasible.
- 4.11 Upon implementation of GIS functionality within the NG9-1-1 network, the LGA must provide sensitive NG9-1-1-related GIS and addressing data directly to TELUS in a secure and encrypted manner without transiting through any shared open platform.⁴
- 4.12 The LGA shall continue to provide TELUS access to the Master Service Addressing Guide until such time as the legacy 9-1-1 network is decommissioned or is advised by TELUS that the Master Service Addressing Guide is no longer required.
- 4.13 Warrant and represent that it has the authority to:
- 4.13.1. Enter into this Agreement;
 - 4.13.2. Determine that the LGA will utilize TELUS Next Generation 9-1-1 Service to provide End-Users within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to

² Please see Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

³Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 233.

⁴Pursuant to Telecom Regulatory Policy CRTC 2020-150, paragraph 22.

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Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1; and

- 4.13.3. Determine that all End-Users, within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to 9-1-1 Service, shall receive access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 through use by the LGA of 9-1-1 Service.

5 PROPERTY RIGHTS

- 5.1 Title to, ownership of, and all intellectual property rights in any facilities, equipment, software, systems, processes, and documentation used by TELUS to provide the TELUS Next Generation 9-1-1 Service and all enhancements on them shall be and remain with TELUS or its suppliers. Except as expressly set forth elsewhere in this Agreement, this Agreement does not grant the LGA any intellectual property or other rights or licenses in or to any service components listed above.

6 TRUSTED ENTITIES

- 6.1 Trusted entities are entities that have been qualified, certified and authorized by either TELUS and/or CRTC to connect to the TELUS Next Generation 9-1-1 Network.

7 CONFIDENTIAL INFORMATION

- 7.1 Unless the LGA provides express consent or disclosure is pursuant to a legal power, all information kept by TELUS regarding the LGA, other than the LGA's name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than: i) the LGA; ii) a person who, in the reasonable judgment of TELUS, is seeking the information as an agent of the LGA; iii) another telephone company, provided the information is required for the efficient and cost-effective provision of telephone service and disclosure is made on a confidential basis with the information to be used only for that purpose; iv) an agent retained by TELUS in the collection of the LGA's account, provided the information is required for and is to be used only for that purpose; v) public authority or agent of a public authority, for emergency public alerting purposes, if a public authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; vi) an Affiliate involved in supplying the LGA with the Services, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.
- 7.2 TELUS is responsible for complying with Canadian privacy legislation (including the Personal Information Protection and Electronic Documents Act (PIPEDA) and substantially similar Canadian provincial privacy legislation) as such is applicable to TELUS in the provision of the Services under this Agreement. TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at www.telus.com/businessprivacy. TELUS' provision of the Services is subject to this policy. This policy may be updated by TELUS from time to time. The amended policy will be posted at the location above, and notice of the change will be provided by invoice notification, email, or otherwise. Unless otherwise indicated, the effective date of the amended policy will be the date of posting. The continued use of the Services by the Customer after such date will be deemed to constitute the acceptance of the amended policy. As TELUS does not have a direct contractual relationship with the PSAPs and the End-Users, TELUS relies on and the LGA shall ensure that the LGA (directly or through the

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PSAPs) has obtained all necessary consents from such End-Users, provided all necessary notices to End-Users, and otherwise have all necessary authority to permit the collection, use or disclosure of personal information by and between LGA and TELUS (if any).

- 7.3 Any information including any and all written documentation provided by TELUS to the LGA, its employees, servants, agents, assigns and/or contractors pertaining to the design, development, implementation, the operation and the maintenance of TELUS the Next Generation 9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of this Agreement. The LGA will not permit any of its employees, servants, agents, assignees and/or contractors to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of this Agreement.
- 7.4 Use all information or data that is provided by an End-User for the sole purpose of responding to 9-1-1 related communications, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power. For greater clarity, information or data related to a specific emergency occurrence shall be used only for the purpose of responding to that emergency, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power.⁵ For greater clarity, such obligation also applies to the information or data that are provided on behalf of the End-User, for purposes associated with emergency services accessed through TELUS' NG9-1-1 network. For greater clarity, such obligation also applies when the information or data is stored or otherwise under the custody or control of the PSAP.
- 7.5 The LGA will retain the confidential End-User data, including any audio or video or text files provided and associated information in confidence and will treat the confidential information with the same degree of care that it employs for the protection of its own confidential information and, at a minimum, a reasonable degree of care, and will not use or copy such confidential information except as necessary to perform its obligations under this Agreement, and will not permit disclosure of such confidential information except to employees, servants, agents, assigns and/or contractors, including the PSAP (provided such employees, servants, agents, assigns and/or contractors are bound by similar confidentiality obligations as the one contained in this Agreement and provided such can be evidenced) where there is a need to know for purposes of this Agreement.
- 7.6 The LGA agrees that it will indemnify TELUS against any and all liabilities, losses, damages, costs, and expenses (including legal fees and disbursements on a solicitor and own client basis) resulting from the unauthorized disclosure or use of information identified in paragraphs 7.1 to 7.3 on the part of the LGA, its employees, servants, agents, assigns and/or contractors.
- 7.7 Furthermore, the LGA agrees to abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time.

8 QUALITY OF THE LGA'S SERVICE

- 8.1 The LGA agrees to implement and ensure the operation of its PSAP(s) in a manner that meets the quality standards generally accepted in Canada for such services.

⁵Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 232.

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- 8.2 The LGA acknowledges the importance under this Agreement that all PSAPs connected to the TELUS' Next Generation 9-1-1 Network meet at all times the requirements set out under this Agreement and promptly whenever those are changed by TELUS from time to time to assure the operation of TELUS' Next Generation 9-1-1 Network, in accordance with quality standards generally accepted in Canada and that the default of a PSAP to comply with such requirement can compromise the TELUS' Next Generation 9-1-1 Network and affect all EndUsers.

9 FORCE MAJEURE

- 9.1 Neither TELUS nor the LGA will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions of regulatory authorities, and, generally, as a result of any event that is beyond the LGA's or TELUS' reasonable control ("Force Majeure").
- 9.2 TELUS and the LGA agree that in the event of a Force Majeure, the Parties will cooperate and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.
- 9.3 The costs required to provide temporary replacement service will be borne according to the sharing of obligations between TELUS and the LGA, as indicated in Articles 3 and 4 of this Agreement.

10 IMPLEMENTATION SCHEDULE

- 10.1 TELUS and the LGA agree that the implementation of TELUS Next Generation 9-1-1 Service within the Serving Area, and based on the requirements set out in Schedule B, will be carried out pursuant to an implementation schedule to be mutually agreed to by the Parties in writing and which may be changed from time to time by agreement of the Parties.

11 LIMITATION OF LIABILITY

- 11.1 TELUS' liability for the performance of its obligations pursuant to this Agreement shall be the one set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001). It is understood that TELUS' limited liability under this Agreement is a condition without which TELUS would not have entered into this Agreement, and therefore, TELUS' liability for the performance of its obligations pursuant to this Agreement shall not exceed any limitation of liability set out under TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) even if such limitation of liability does not specifically apply or refer to the LGA.
- 11.2 The LGA and TELUS shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the LGA or TELUS is self-insured, provide to the other party evidence that is satisfactory to that party that the LGA and/or TELUS, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.
- 11.3 This Article 11 will survive the present Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.

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12 TERM

- 12.1 **Term:** This Agreement will be effective as of the Effective Date, and will be valid for a period of five (5) years, with an automatic renewal for a successive period of five (5) years, unless one party gives to the other at least six (6) months' written notice of termination before the end of the then current five (5) years term.
- 12.2 **Termination or Suspension of a Service:** Notwithstanding Article 13.1, TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service where TELUS has reasonable cause to believe that the LGA's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the LGA may terminate the NG9-1-1 Service, or TELUS may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

13 REGULATORY APPROVAL

- 13.1 It is expressly understood that TELUS Next Generation 9-1-1 Service is provided pursuant to the terms and conditions of the TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) as amended from time to time and as approved by the Commission, and this Agreement as amended from time to time and as approved by the Commission.
- 13.2 This Agreement (excluding the Schedules) will be subject to approval by the Commission, and is subject to changes imposed by directions or orders of the Commission. Any future amendments to this Agreement (excluding the Schedules) will also be subject to approval by the Commission.

14 WAIVER

- 14.1 The failure of either party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will continue to remain in full force and effect.

15 RELATIONSHIP OF THE PARTIES

- 15.1 This Agreement will not create nor will it be interpreted as creating any association, partnership, any employment relationship, or any agency relationship between the Parties.

16 ENTIRE AGREEMENT

- 16.1 Except as otherwise stated herein, this Agreement, together with the terms of TELUS NG91-1 Tariff (CRTC 21461 Item 1001) constitutes the entire agreement of the Parties and supersedes any previous agreement, whether written or verbal. Should any provision of this Agreement be declared null, void, or inoperative, the remainder of the Agreement will remain in full force and effect. In the event of a conflict between this Agreement and TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) will prevail.

17 NOTICES

- 17.1 Except if expressly specified otherwise elsewhere in the Agreement, all notices necessary under this Agreement shall be given in writing. In the case of TELUS, the notice shall be sent by e-mail and in the case of the LGA, the notice can be either personally delivered, or

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sent by registered mail or facsimile, or by e-mail at the addresses indicated below, Notices, if personally delivered or sent by facsimile, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received four days (excluding Saturdays, Sundays and statutory holidays) after the date of mailing. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, and e-mail address; and (ii) date and time of the transmission.

17.2 TELUS can change the telecommunication services provided to a PSAP by providing the LGA at least thirty (30) days prior written notice, without the necessity of the Parties signing a formal amendment to this Agreement. By continuing to use the TELUS' Next Generation 9-1-1 Network after TELUS has changed the telecommunication services provided to a PSAP, the change is deemed to have been accepted by the Parties.

Local Government Authority

Smoky Lake County
P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
county@smokylakecounty.ab.ca

TELUS Communications Inc.

TELUS
Regulatory Affairs
Attn: TELUS NG9-1-1 Leadership Team
Regulatory.affairs@telus.com

Or to such other address as either party may indicate in writing to the other.

IN WITNESS WHEREOF the Parties have caused this Agreement to be executed by their duly authorized representatives, such execution effective on the Effective Date.

Local Government Authority

Per: _____

Printed: Jered Serben

Title: Reeve

Per: Lydia Cielin

Printed: Lydia Cielin

Title: Interim Chief Administrative Officer

TELUS Communications Inc.

Per: _____

Printed: Jeff Smith

Title: **Director – Infrastructure Policy
Regulatory Affairs**

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Schedule A

1 DEFINITIONS

For the purposes of this Agreement, in addition to other terms defined elsewhere in the Agreement, the following terms have the meanings ascribed below:

- 1.1 "Automatic Number Identification" or "ANI":
TELUS' NG9-1-1 Network's capability to automatically identify the calling telephone number and to provide a display of the number at the PSAP.
- 1.2 "Border Control Function" or "BCF":
Provides a secure entry into the ESInet for emergency calls presented to the network. The BCF incorporates firewall, admission control, and may include anchoring of session and media as well as other security mechanisms to prevent deliberate or malicious attacks on PSAPs or other entities connected to the ESInet.
- 1.3 "Business Continuity Plan":
A plan outlining how to continue operating during an unplanned service disruption; i.e.: technology or relocation.
- 1.4 "Commission":
The Canadian Radio-television and Telecommunications Commission ("CRTC") and its successors.
- 1.5 "Default Routing":
Default Routing is a contingency routing scheme whereby 9-1-1 calls, sessions and events are directed to an alternative PSAP or PSAPs due to network issues or missing/invalid location information.
- 1.6 "Demarcation Point":
The boundary that delineates the network responsibilities between the NG9-1-1 Network Providers and the LGAs. It can be designated by the latter subject to the demarcation point being (i) located within the combined operating territories of the small ILECs and the adjacent large ILEC, and (ii) captured in the NG9-1-1 service agreement between the LGA and its NG9-1-1 Network Providers(s).
- 1.7 "Emergency Services":
The first responders to situations that require immediate assistance, such as law enforcement, fire department, ambulance service, or other emergency medical assistance service.
- 1.8 "Emergency Services IP Network" or "ESInet":
An ESInet is a managed, private, dedicated IP network used for Emergency Services communications. The ESInet provides the transport and interconnectivity for trusted entities designated by the CRTC such as NENA i3-compliant PSAPs within the Serving Area, as well as CRTC-registered ONPs supporting 9-1-1 calling over IP-capable networks. For PSAPs, the ESInet is delivered using the Company's IP VPN service to the PSAPs' operations premises authorized by the LGA. ONPs interconnect to the ESInet through designated physical Points of Interconnection (POIs).

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1.9 "End-User":

An end-user with NG9-1-1 Network Access within the boundaries of the LGA, as determined by the Company and the LGA.

1.10 "Emergency Service Zone" or "ESZ":

A defined area within a Serving Area consisting of a specific combination of LGA, law enforcement, fire, emergency medical, and PSAP coverage areas.

1.11 "i3 PSAP":

A PSAP that is capable of receiving IP-based signaling and media for delivery of emergency calls conformant to the i3 standard.

1.12 "Local Government Authority" or "LGA":

An LGA is the relevant government authority, at the provincial, indigenous, territorial, regional and/or municipal level, that governs the PSAPs. For greater clarity, the PSAP is selected or designed by the LGA and is under the responsibility of the LGA.

1.13 "Master Service Addressing Guide" or "MSAG":

The MSAG/SAG is a database of street names and house number ranges; it defines emergency service zones within a community and the emergency service numbers associated to them in order to enable proper routing of basic 9-1-1 and enhanced 9-1-1 calls.

1.14 "Network Access":

A connection that allows calls, sessions, or other types of events intended to be delivered to the Company's NG9-1-1 Network.

1.15 "Next Generation Core Services" or "NGCS":

The base set of services needed to process an NG9-1-1 call, session or event on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services but not the network on which they operate.

1.16 "NG9-1-1 Network Provider":

The carrier that provides connectivity, services, and management for Next Generation 9-1-1 service to LGAs and their PSAPs.

1.17 "Offnet Agency":

An agency outside of the NG9-1-1 network, such as a poison control centre or a hospital, which the LGA may designate to be able to receive PSTN calls transferred by a PSAP through the ESInet.

1.18 "Originating Network Provider":

A CRTC-approved authorized telecommunications service provider, wireless service provider, or other service provider which delivers traffic to the Company's NG9-1-1 Network for routing to a PSAP.

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1.19 "Policy Routing Rules" or "PRRs":

Policy Routing Rules (PRRs) allow PSAP to enable multi-layered treatment policies for diversion within the NG9-1-1 Network, providing more options to a PSAP to divert 9-1-1 calls, sessions and events to another destination based upon multiple conditions defined in the PRRs.

1.20 "Public Safety Answering Point" or "PSAP":

A primary PSAP is a PSAP to which 9-1-1 calls, sessions and events are routed as the first point of contact with a 9-1-1 telecommunicator. In most cases, the primary PSAP then contacts the appropriate agency to dispatch emergency responders. However, in cases where local authorities determine that specialized expertise is required to handle the 9-1-1 call, sessions and events are then transferred to a secondary PSAP.

A secondary PSAP is a PSAP to which 9-1-1 calls, sessions and events are transferred from a primary PSAP.

1.21 "PSAP Contingency Plan":

It is a plan prepared by the PSAP, in collaboration with TELUS, to provide Default Routing to ensure 9-1-1 calls are answered. PSAP Contingency Plan is about alternative routing and configuration options related to the NG9-1-1 Network and is more specific than the overall PSAP Business Continuity Plan.

1.22 "Selective Routing and Transfer":

A feature that automatically routes traffic destined for emergency services to the appropriate PSAP based on the location data provided during the setup of the 9-1-1 call, session or event (Automatic Identification information or Geodetic) and facilitates inter-agency transfer.

1.23 "Serving Area":

The area within the LGA's boundaries, as determined by TELUS and the LGA, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to a particular primary PSAP which has a contract with the LGA .

1.24 "TELUS' Next Generation 9-1-1 Network":

A standards-based, all IP emergency communications infrastructure enabling highly reliable and secure voice and multimedia communications.

1.25 "Operator Service":

Operator Service for NG9-1-1 is a last resort routing scheme whereby calls, sessions and events that cannot be routed by the NG9-1-1 network on the ESInet to the PSAP will be routed to an operator service contracted by the NG9-1-1 Service Provider as mandated in Telecom Decision 2019-66.

1.26 "User-to-Network Interface (UNI) Interconnection Design Specifications":

User-to-Network Interface (UNI) Interconnection Design Specifications means the authoritative document which sets the technical specifications an i3-PSAP must comply with.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule C

Technical requirements\ESInet Access Criteria

Next Generation 9-1-1 is comprised of complex and interactive systems. In order to ensure proper network security, resiliency, diversity, and reliability, the LGA must ensure that all of their PSAPs meet the following technical criteria. A PSAP cannot interconnect to the NG9-1-1 network without meeting these requirements.

PSAPs utilizing networks to process and deliver NG9-1-1 calls outside of the ESInet do so at their own risk and assume all liabilities, including prolonged restoration times in the event of an outage.

LGA must ensure that the PSAP(s):

- 1 Deploy Dual Stack as the preferred method for simultaneous use of IPV4 & IPV6 address space OR to individually perform NAT-PT (Network Address Translation - Protocol Translation) for their Network Domain as defined in the NG9-1-1 network provider's UNI Interconnection Design Specifications, as a mandatory condition to interconnect to the NG9-1-1 network.
- 2 Support a set MTU (Maximum Transmission Unit) value of 1500 bytes for their network domain.
- 3 Utilize the Border Gateway Protocol (BGP) for dynamic routing between peering networks, using registered Autonomous System (AS) numbers, when available.
- 4 Assign a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the ESInet. An LRA can be assigned for a specific PSAPs or may be assigned for all PSAPs in an entire serving territory. The PSAP must notify TELUS at least 30 days prior to onboarding to the NG9-1-1 network of its selection and provide TELUS with 60 days' notice prior to any changes to its LRA structure. The LRA will have to enter into a distinct agreement with TELUS regarding the rights and obligations specific to the LRA and agree to TELUS Certificate Policy. For greater clarity, if access to the ESInet is needed for devices, the PSAP must assign an Authorized Organization Representative ("AOR"), which shall also enter into a distinct agreement with TELUS. For greater clarity, LRA and AOR doesn't need to be the PSAP itself.
- 5 Utilize the PCA service provided by the NG9-1-1 network provider, as defined in the UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network until a nation-wide PSAP Credentialing Agency is established.
- 6 Comply with the UNI and any other bulletins or technical documents communicated by TELUS to all LGAs and PSAPs from time to time. Employ a NENA i3 compliant BCF (Border Control Function), as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network. In addition, the BCF must be deployed in a manner that prevents single points of failure.
- 7 Employ the QoS requirements as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications as a mandatory condition of interconnection with the NG9-1-1 network.
- 8 Implement the mandatory list of audio CODECs as provided by the NG9-1-1 network providers as part of the Onboarding Process, and as updated through the proposed change management process managed by CISC.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 9 Use the two (2) redundant 9-1-1 IP-VPN circuits and routers provided by TELUS to deliver 9-1-1 calls, sessions and events, and associated data as per TELUS acceptable use policy available at www.telus.com/aup. The PSAPs shall not modify, repair, reinstall, or tamper with the 9-1-1 IP-VPN circuits and routers, or use them in a manner that interferes with any service components used to provide them, TELUS' networks, or with the use of TELUS services by other persons, or in a manner that avoids the payment of any charges, or use the 9-1-1 IP-VPN circuits in violation of any law or regulation. TELUS recommends that the PSAP use both 9-1-1 IP-VPN circuits to avoid service impacts in the event of an 9-1-1 IP-VPN circuit or terminating router failure.
- 10 Design and operation the PSAPs WAN/LAN, including resiliency, capacity, management, quality of service and security.
- 11 Support end-to-end encryption of traffic from and towards the ESInet as defined in the TELUS NG9-1-1 UNI Interconnection Design Specifications. PSAPs are strongly encouraged to utilize the TELUS NGCS-based DNS service to ensure the resiliency of DNS functions and seamless PCA functionality. If a PSAP opts to use its own DNS service, it will be the sole responsibility of that agency to design, maintain and administer this element.
- 12 Use the provided ESInet connections strictly for the delivery of NG9-1-1 calling and associated data and not to use any private VPN tunnels across the ESInet.
- 13 Create Policy Routing Rules for NG9-1-1 and communicate their Default Routing, if any, as part of their PSAP Contingency Plans to ensure that 9-1-1 calls are answered in the event of a PSAP outage.
- 14 Synchronize their network elements with those of the NGCS based on the Network Time Protocol resource provided by TELUS.
- 15 Apply on an ongoing basis, the required security updates (including any security patches) promptly, on the schedule communicated by TELUS.

The failure of a PSAP to comply with the technical requirement and access criteria may result in having such PSAP removed from the TELUS Next Generation 9-1-1 network. In the event where a PSAP does not meet the above technical requirements and access criteria to the ESInet, TELUS will inform the LGA before removing the PSAP from the TELUS Next Generation 9-1-1 network.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule D

MULTIPLE REGION PSAPs

This Schedule, or an alternative format agreed to by both the LGA and the Company, must be filled out by the LGAs with their respective PSAPs covering multiple regions and managed by a provincial or federal authority (e.g. Alberta Health Services, British Columbia Health Care Services, Royal Canadian Mounted Police.)

Operating as a provincial or federal secondary PSAP, the following provisions within this agreement does not apply: 4.1.1; 4.3; 4.4.1; 4.4.2; 4.4.3; 4.4.8; 4.8.9; 4.12;

The following provisions of this agreement (4.3.2; 4.3.3; 4.6; 4.8.4; 4.8.5; 4.9) that relate to "all PSAPs" for the purposes of this LGA, shall apply only to the single Multiple Regions PSAP.

Communication Centre Sites	Official Name	LGA (municipalities, counties, etc.)

Reserved for Provincial & Federal.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule E

NG9-1-1 GIS REQUIREMENTS * **Provided to TELUS upon GIS introduction**

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial /Territorial Legislation (Y/N)
Smoky Lake County	AMDSP Alberta Municipal Data Sharing Partnership	Yes

In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default, the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150](#) | [CRTC](#))

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE F - v.1

LGA must verify with each PSAP and PSAP location listed in Schedule B has a 9-1-1 Contingency Plan and Policy Routing Rules documented and identified to TELUS. TELUS' requirement is to obtain documented contingencies and does not imply imposing mutual aid, backup sites, or any actual contingency options.

PSAP Serving Information			
PSAP Name (*1 &*2)	PSAP Addresses	PSAP Address-Backup Site	Contingency Plan & Policy Routing Rules LGA verified (initial)
Bonnyville Regional Fire Authority	4902 47 avenue Bonnyville, AB	46213 Twp. Rd 612 Bonnyville, AB	

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE G - v.1

LGA must designate a Local Registration Authority ("LRA") *
reference Schedule C, #4.

Digital Subscriber Certificate Agreement and Application Form - submitted by LGA's Local Registration Authority designate upon TELUS onboarding			
PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Addresses	PSAP Address-Backup Site	LGA designated Local Registration Authority ("LRA")
Bonnyville Regional Fire Authority	4902 47 avenue Bonnyville, AB	46213 Twp. Rd 612 Bonnyville, AB	✓



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: **7.12**

Topic: Northeast Alberta Alliance for Growth and Opportunities (NAAGO) Membership

Presented By: Interim CAO

Recommendation:

That Smoky Lake County renew the Northeast Alberta Alliance for Growth and Opportunities (NAAGO) membership for Year-2024, payable to the Town of Vegreville, in the amount of \$2,200.00 as per the NAAGO's Terms of Reference, Schedule A, and incorporate the NAAGO Terms of Reference into a County policy to establish the NAAGO as Municipal Committee for the Reeve to participate in.

Background:

The Northeast Alberta Alliance for Growth and Opportunities (NAAGO) is a collection of 40 municipalities and Indigenous communities that advocate for investment into one of Alberta's most critical economic corridors, Highway 28. This alliance group was spawned out of, and formerly called the NE Mayors/Reeves/Indigenous Leaders. The priorities identified at their October 2023 meeting in Lac La Biche were as follows:

- Unite as a group to work together on issues
- Highway 28
- Highway Maintenance and Capital throughout the region specifically the conditions of Hwy 16, 881, 36 highlighting the economic benefit to the province coming out of the NE region.
- Health: Ambulance service, Shortage of doctors and ER closures, LNPs

Each municipality was requested to contribute funding to the lobby efforts and the amount of funding was later established in schedule A of their Terms of Reference.

Benefits:

- Unified advocacy for local governments
- Networking opportunities: Connect with local leaders through meetings and connecting.

Disadvantages:

Unknown.

Alternatives:

Not purchase a membership and not participate.

Financial Implications:

\$2,200.00 allocated from within the Membership & Conference Fees Budget

Legislation:

N/A

Intergovernmental:

Northeast Municipalities from Alberta.

Strategic Alignment:

N/A

Enclosure(s):

NAAGO Terms of Reference

Signature of the CAO:  _____

NORTHEAST ALBERTA ALLIANCE for GROWTH & OPPORTUNITY

Terms of Reference

1) Purpose Statement

The municipalities, Metis Settlements, Metis Nation of Alberta (MNA) and Indigenous communities that form ***Northeast Alberta Alliance for Growth and Opportunities (NAAGO)*** contribute up to a third of Alberta's GDP through significant energy, forestry, and agricultural industries. ***NAAGO*** aims to work together to advance initiatives that generate growth, improve social outcomes, and secure a stronger, more prosperous future for Northeast Alberta.

2) Objectives

- a) Demonstrate Northeast Alberta's importance to the provincial economy;
- b) Provide a forum for sharing information and discussing issues of mutual interest;
- c) Support the enhancement of members through networking and information sharing;
- d) Address regional initiatives and avoid initiatives that impact single municipalities;
- e) Identify and advance economic and social initiatives to strengthen the region through ongoing communication with:
 - i) the Provincial Government
 - ii) Rural Municipalities of Alberta
 - iii) Alberta Municipalities and
 - iv) other groups/organizations and municipalities as determined by a majority of the membership.

3) Membership Requirements

- a) Members of the ***NAAGO*** must be:
 - i) a municipality located in Northeast Alberta;
 - ii) a Métis Settlement located in Northeast Alberta;
 - iii) a MNA region located in Northeast Alberta;
 - iv) an Indigenous Community located in Northeast Alberta; or
 - v) a non-Northeast Alberta Municipality, Métis Settlement, MNA region, or Indigenous Community supported by a majority vote of ***NAAGO*** members.
 - vi) Membership Fees in "Schedule A" are to be established annually, supported by a majority vote of ***NAAGO*** members.

NORTHEAST ALBERTA ALLIANCE for GROWTH & OPPORTUNITY

4) Membership Representation & Voting

Each member shall have one vote and be represented by their respective Chief Elected Official (Mayor, Reeve, Chairman, or Chief). Should the CEO be unable to attend a meeting, an alternate member from their Council may attend on their behalf and have voting privileges.

Meetings may take place without a majority of the **NAAGO** membership; however, matters requiring a vote shall require a quorum of half (or greater than half) of the voting members. Voting members can vote in person or electronically. Votes shall be by a simple majority of the members present when a quorum is established.

5) Appointment of Executive Committee

a) Every two years in **NAAGO**, **NAAGO**, members will elect an executive committee comprising a Chair, Vice Chair, two sub committee Chairs, two Vice-Chairs, a Secretary, and a Treasurer. To be eligible to serve on the executive committee, one must be a Mayor, Reeve, Chairman, or Chief from a member municipality, Métis Settlement, MNA, or Indigenous Community. At least one executive member should be from a Métis Settlement, MNA, or Indigenous Community if willing to serve when nominated. Responsibilities will be as follows:

i) Chair: The Chair shall chair the meetings and prepare meeting agendas.

ii) Vice Chair: The Vice Chair shall perform the duties of the Chair in the Chair's absence.

iii) Sub committee Chair: Shall perform the duties of the Chairing advocacy sub committees.

iv) Secretary: The Secretary shall be responsible for administrative and communication-related tasks, including recording meeting minutes.

v) Treasurer: The Treasurer shall be responsible for overseeing the financial matters of **NAAGO** and, including the preparation of annual financial reports.

6) Advocacy

a) Recognizing that **NAAGO** can only effectively advocate for a limited number of initiatives, the membership shall vote for a maximum of up to three primary matters that will be the focus of advocacy efforts. To become a primary matter, an initiative must have the support of at least three quarters of the membership.

b) Each advocacy initiative shall have a committee appointed, made up of a minimum of three member municipalities, Métis Settlements, MNA, and/or Indigenous community. At least one member must be from a Métis Settlement, MNA or Indigenous Community. They shall work together to develop an advocacy framework/plan for the initiative, which will then need to be presented and approved by at least three quarters of the membership.

c) **NAAGO** may take on other small advocacy initiatives where time and resources permit and where the membership feels such initiatives are necessary and important to the group.

NORTHEAST ALBERTA ALLIANCE for GROWTH & OPPORTUNITY

7) Meeting Schedule

- a) **NAAGO** members shall meet quarterly in person and virtually as required. The meeting will be at the call of the Chair.
- b) When **NAAGO** members meet in person invitations will be sent to all MLA's in the NAAGO membership region. Municipality/Métis Settlement/MNA/Indigenous Community Host Committees shall be appointed by the membership after each meeting and shall be distributed as evenly as possible throughout the region in order to create equitable travel for the membership in general. Hosts shall:
 - i) Plan and organize the agenda and activities;
 - ii) Identify and invite government representatives and other guest speakers;
 - iii) Review and approve any related communications products prepared by the Secretary, and;
 - iv) Be provided \$500 from the **NAAGO** operational funds to host the event.
- c) This schedule may be changed through a majority vote of the **NAAGO** membership. Slight adjustments to the general meeting schedule may also be made at the discretion of the Chair where it is determined reasonably necessary.

8) Dissolution

- a) Should **NAAGO** dissolve, any funds remaining in the **NAAGO** account at the moment of dissolution, should be distributed on a pro-rata basis among the full membership at that time.

Addendum

- 9) Subject to support from at least three quarters of the membership, **NAAGO's** advocacy efforts with the Government of Alberta will focus on the issues as identified by the group.

NORTHEAST ALBERTA ALLIANCE for GROWTH & OPPORTUNITY

Schedule A

Metis Settlements / MNA/ Indigenous Community	\$300.00
Villages	\$300.00
Towns Under 2k	\$1,000.00
Towns over 2k	\$1,400.00
City's	\$2,200.00
County's / M.D.	\$2,200.00



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: # **7.13**

Topic: TRAVIS-MJ

Presented By: Interim CAO

Recommendation:

That Smoky Lake County execute the Memorandum of Agreement with the Province of Alberta to renew or the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) for a three (3) year term dated from April 1 2024 to March 31, 2027, to address industry's needs for a simplified, electronic oversize commercial vehicle permitting system.

Background:

- In 2011, Smoky Lake County entered into an agreement with RoaData Service Ltd. to contract all data management and permit (for single trip of overweight loads and over dimension size loads to travel on Provincial highways and Municipal roadways in Alberta) approval management function for services of Transportation Routing and Vehicle Information System – Multi-Jurisdiction (TRAVIS-MJ).
- TRAVIS-MJ has the ability to charge permit applicants a fee set by the Municipality for services provided by the municipality and distributed to the municipality to ensure that the municipality do not incur any costs in participating in the TRAVIS-MJ program, per agreement.
- TRAVIS contains bridge capacities, dimensional, road ban and construction restriction data, and applies the restrictions as required.
- Currently, Smoky Lake County charges \$25.00 per permit application as the “Fixed Municipal Fee” \$14.50 of which is paid to RoaData for a permit service fee.
- There are 273 municipalities as participants.

Benefits:

Ensures that participation in the TRAVIS-MJ program as an electronic database tool to easily approve / deny permits issued by the Province for travel on roads under their authority and facilitate the sharing of permit revenue. (Single permit to move through multiple jurisdictions). TRAVIS-MJ resolves the inconsistencies and inefficiencies in the rules governing the movement of oversize transportation across Municipality boundaries for safe movement of the load, minimizing damage to the roadway infrastructure and the inconvenience to the travelling public.

Disadvantages:

N/A: Previously carriers had to obtain provincial permits as well as permits from each local road authority.

Alternatives:

N/A



Request for Decision (RFD)

Financial Implications:

No financial implications

Legislation:

N/A

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

Memorandum of Agreement

Signature of the Interim CAO:  _____



Request for Decision (RFD)

Meeting Date: Thursday, March 28, 2024

Agenda Item: **7.14**

Topic: Gravel Crushing Tender Award

Presented By: Interim CAO

Recommendation:

That Smoky Lake County award the Year-2024 to Year-2026 Gravel Crushing Tender to the lowest bidder: _____ of _____, to crush and stockpile the following gravel products within the White Earth Creek Gravel Pit located on the lands legally described as NW ¼ of Section 2-61-18-W4, with Year-2024 being described as follows:

- Designation 4, Class 20 (3/4") material in the amount of 42,000 Tonne at a Unit Price of \$ _____
- Designation 4, Class 25 (1") material in the amount of 45,000 Tonne at a Unit Price of \$ _____
- Designation 4, Class 40 (1 ½") material in the amount of 13,000 Tonne at a Unit Price of \$ _____
- With sand elimination based on 10,000 to 20,000 Tonnes, at a Unit Price of \$ _____

and with an option to renew for Year-2025 at the sole discretion of the County, with estimated gravel volumes for Year-2025 being not be less than 85,000 Tonnes at the following rates:

- Designation 4, Class 20 (3/4") material at a Unit Price of \$ _____
- Designation 4, Class 25 (1") material at a Unit Price of \$ _____
- Designation 4, Class 40 (1 ½") material at a Unit Price of \$ _____
- Designation 3, Class 12.5C (½") material at a Unit Price of \$ _____
- With sand elimination at a Unit Price of \$ _____

with an option to renew for Year-2026 at the sole discretion of the County, with estimated gravel volumes for Year-2026 being not be less than 85,000 Tonnes at the following rates:

- Designation 4, Class 20 (3/4") material at a Unit Price of \$ _____
- Designation 4, Class 25 (1") material at a Unit Price of \$ _____
- Designation 4, Class 40 (1 ½") material at a Unit Price of \$ _____
- Designation 3, Class 12.5C (½") material at a Unit Price of \$ _____
- With sand elimination at a Unit Price of \$ _____

Background:

Smoky Lake County requires aggregate material of different size rock for various projects and for the maintenance of its roads within the County. The tender was advertised in accordance with Policy and posted on Alberta Purchasing Connection on March 7, 2024. Bids were opened on Tuesday, March 26, 2024. The Bid Summary will be handed a hand-out at today's Council meeting.

Benefits: Provides for product availability for on-going road maintenance

Disadvantages: Unknown.

Alternatives: Council's discretion.

Financial Implications: Year-2024 Gravel Crushing Budget is \$450,000

Legislation: Policy 01-19-02: Tender Process

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s): Handout – Bid Summary

Signature of the CAO: _____ 

Policy M-01-30-01: Monthly Departmental Reporting

Chief Administrative Officer - Report Period: February 16, 2024 – March 22, 2024

LEGISLATIVE / GOVERNANCE

Projects	In Progress	Completed
<p>Intermunicipal Collaboration Frameworks: Engagement Guide for RMA Members-March 2024.</p> <ul style="list-style-type: none"> ■ ICF's are intended to facilitate shared service delivery between neighbouring municipalities in cases where collaboration make sense for all parties. Municipal Affairs is considering changes to several aspects of the process and is gathering municipal input through the survey. ■ RMA developed an ICF Member engagement guide and encourage members to consult the guide and complete the survey based you your own ICF negotiation experiences. Attachment: 8.1a ■ At the RMA Conventions resolutions passed advocating the government to: (1) that third-party services should not be included in intermunicipal collaboration frameworks and limit the funding demands by urban municipalities. (2) define "core municipal services" for the purpose of ICF. More information within the guide. ■ Survey will include sections on: Intermunicipal Services to be included in an ICF: ICF Agreement duration, Cost calculations, mediation and arbitration and enforcement. ■ Survey closes on: April 19, 2024. <p>RECOMMENDATION: That Smoky Lake County acknowledge receipt of the Intermunicipal Collaboration Frameworks: Engagement Guide for RMA Members released by Rural Municipalities of Alberta (RMA) dated March 2024, and Council members who wish to participate - participate in the engagement survey prior to the deadline of April 19, 2024.</p>	<p>March 14/24</p>	
<p>Aspen View Public Schools</p> <ul style="list-style-type: none"> ■ Letter received from Amber Oko, Secretary-Treasurer, Aspen View Public Schools, dated March 20, 2024: Re: Emergency Preparedness. Attachment: 8.1b ■ Aspen View Public Schools wishes to engage with our Municipal Partners in respect to the preparedness of Emergency Management. <p>RECOMMENDATION: That Smoky Lake County Director of Disaster Services Coordinator communicate with Aspen View Public Schools and provide information and engage in activities relating to the regional emergency plan.</p>	<p>March 20/24</p>	
<p>Regional Community Development Committee (RCDC):</p> <ul style="list-style-type: none"> ■ I appreciate the motion made by Council on March 7, 2024: "That Smoky Lake County Council defer scheduling the next Regional Community Development Committee (RCDC) Meeting, until after a Chief Administrative Officer has been hired for the County." ▶ However, last week, received information that requires committee's attention and approval. <p>RECOMMENDATION: That Smoky Lake County schedule a Regional Community Development Committee (RCDC) Meeting.</p>	<p>March 2024</p>	

ADMINISTRATIVE		
Projects	In Progress	Completed
<p>Wayfinding Signage at Lake Subdivisions: Garner Lake - Vandalism</p> <ul style="list-style-type: none"> ■ Weekend of February 24, 2024: Birchland Resort a Garner Lake sign was cut down and taken. ■ February 29, 2024: Parkview Sign was hit and laying on the ground. Public Works Department picked up The Sign and is stored at Shop – minor repair required. ■ Wayfinding Signage was a County Project in Year 2011: Budget for 10 signs: \$4,725.00. They were installed during the summer and fall of Year 2023 for the purpose of emergency service and promoting public awareness of the subdivision’s layout and municipal reserve locations. ■ Our Communication Department: Releases - Social Media Post: <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><i>Smoky Lake County would like to remind the public that tampering with or removing municipal road signs is illegal, and more importantly, can have deadly consequences to those travelling the roads.</i></p> <p><i>Theft of road signs is an offence under section 334 of the Criminal Code and may result in fines or prison time.</i></p> </div> <ul style="list-style-type: none"> ■ Further discussion by Planning and Development in the future at a Community of the Whole Planning Meeting in respect to replacement. 	<p>Feb. 24/24</p>	
FINANCIAL		
Projects	In Progress	Completed
<p>Wildfire Community Preparedness Day Grant</p> <ul style="list-style-type: none"> ■ Smoky Lake County submit an application for a “Wildfire Community Preparedness Day” Grant for the amount of \$500.00 on January 9, 2024. ■ Attachment 8.1c: FireSmart Canada Wildfire Community Preparedness Day Promotion” Award Acceptance, Consent and Release Form. <p>RECOMMENDATION: That Smoky Lake County approve action taken by Interim Chief Administrative Officer in executing the “FireSmart Canada Wildfire Community Preparedness Day Promotion” Award Acceptance, Consent and Release Form with the Canadian Interagency Forest Fire Centre Inc, (CIFFC), the Administrator and with the National Fire Protection Association, the Co-operators Group Ltd., and the Institute for Catastrophic Loss Reduction, as sponsors to receive the Grant in the amount of \$500.00 for the project to be completed by October 31, 2024.</p>	<p>Jan. 17/24</p>	<p>March 10/24</p>

HUMAN RESOURCES		
Projects	In Progress	Completed
<ul style="list-style-type: none"> ▪ Staff Debrief: next meeting is scheduled for April 2, 2024 at 10:00 a.m.. Invite sent to staff on February 27, 2024 	Feb. 27/24	
Staff: Update <ul style="list-style-type: none"> ■ Public Works Department: Hired Al Huber – full-time Operator III. ■ Loss Prevention Coordinator/Disaster Services Coordinator: Received Retirement Letter – July 26, 2024. ■ Agricultural Department – Assistant Ag Fieldman: Received Resignation Letter – March 29, 2024. 		
Manager's Reports were submitted to the Interim Chief Administrative Officer for the Month of March . <ul style="list-style-type: none"> ■ The Release of Information: March 22, 2024 	March 22/24	
Chief Administrative Officer (CAO) Recruitment: Position <ul style="list-style-type: none"> ▶ Interview scheduled on March 25, 2024 and March 26, 2024. 	March 2024	
COMMUNITY		
Projects	In Progress	Completed
TRAINING / MEETINGS		
ACTION LIST		
Signature: <i>Interim Chief Administrative Officer</i>	County Council Meeting: March 22, 2024	



Councillor's Report

**For February 16 to March 22, 2024
From Councillor Lorne Halisky, Division 4.**

February 16, 2024 – Health Engagement Session - Westlock (in-person)

- Discussion was on the Future of Health Care is in Albertan's Hands.
- Topics discussed were identifying barriers/challenges related to accessing health care, understanding how to successfully implement the new AHS direction (four specialized areas focused on Primary Care, Continuing Care, Acute Care and Mental Health & Addiction) and how to improve local decision-making, find ways to enhance ongoing regional engagement, and demonstrate transparency/two-way dialogue.

February 26, 2024 – Smoky Lake Region Fire and Rescue Committee Meeting (in-person)

- Discussion was held on Firefighter Incentive Program to which a Resolution was developed to be presented at the Spring RMA Convention and with other potential organizations; Firefighter On-Call Program was discussed with changes being made to the program to be presented at the next meeting; Firefighter Retirement was added to the meeting agenda and reviewed, finding it to be sufficient.
- Next Meeting date is April 15, 2024.

February 29, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Lorne and Dan in-person)

- Discussed and addressed Village of Waskatenau request for water capacity info; Letter from Minister of Environment and Protected areas on Prepare for Drought and Alberta Drought Information/Water Licence Holder Responsibilities During Drought with suggesting that a Water Plan be built for the Commission and each respective member build their own plans/by-laws.
- Financial report was given with all in good standing and on budget.
- North East Muni-Corr Ltd Agreement Renewal with funding request was discussed with the Board taking no action as the Agreement was already renewed in 2023.
- Next Meeting date is April 3, 2024.

March 4, 2024 – Bellis Board of Trade Meeting in Bellis (in-person)

- Discussion was held on fund raising such as a Hamlet Garage Sale and 50/50 Raffle; donated \$250 and other support such as manual labor etc. for the August 2024 Randy Russ Barrell Race, and Water and Wastewater possible grant funding.
- Financial report was giving with all in good standing.
- Presented some County things on the go such as Health Care, EMS, Policing, LUB, Housing, Fire Services, Drought/water use etc.
- Financial report was given with all in good standing.
- Next Meeting date is May 6, 2024.

March 13, 2024 – LARA Securing Success Session in Smoky Lake (in-person)

- Discussion was held Programs, Services and Funding Opportunities for Ag Producers such as feed testing, soil testing, riparian health assessments, environmental farm plans, and RALP Funding and LARAWRRP Funding opportunities.

March 18, 2024 – RMA Conference Edmonton Confronting Net Zero Session (in-person)

- Discussion was held on social media and misleading information on carbon/methane emissions and how it impacts Canada.



Councillor's Report

**For February 16 to March 22, 2024
From Councillor Lorne Halisky, Division 4.**

March 18, 2024 – RMA Conference Edmonton Building Your Municipality – One Consulting Engineer at a Time - Breakout Session (in-person)

- Discussion was held on procuring, selecting, monitoring etc. engineering consultants finding that the best process is QBS Qualification Based Selection.

March 19, 2024 – RMA Conference Edmonton Vibrant Landscapes Helping Farmers Sow Resiliency One Acre at a Time (in-person)

- Discussion was held on utilizing the ALUS Alternative Land Use Services Program which consists of Community developed, Farmer delivered, Science based, Market driven, Integrated, Targeted, Accountable and Voluntary.

March 21, 2024 – LICA Lakeland Industry and Community Association Meeting (virtually)

- Discussion was held on refurbishing outdoor Monitoring Stations and recently installing an indoor Monitoring Station in the Smoky Lake County Office and Vermillion River County Office.
- Education and Outreach Coordinator discussed 2024 Calendar Contest for K-12 and will be reaching out to the members schools, Family Fun Day, and Soil Painting etc. programs.
- Environmental Coordinator discussed Buffalo Lake and Kikino Metis Settlements CreekWatch Program and Species at Risk Flipbook.
- Financial report was given with all in good standing, below and on budget.
- The new Outreach Coordinator Position was discussed including job description, job advertisement and hiring committee appointment, target Q2/24 placement.
- Next Meeting date is April 25, 2024.

March 21, 2024 – Alberta's Lakeland DMO Meeting (virtually)

- Discussion was held on social media and misleading information on carbon/methane emissions and how it impacts Canada.
- Financial report was given with all in good standing, below and on budget.
- Social media continues to be at normal or above views with optimizing the marketing component of the website etc.
- The Travel Lakeland Region Booth showed that it is a good approach when attending promotional shows such as the Edmonton Boat & Sportsman Show. The Lisa Roper Fishing Event Draw increased the traffic at the booth and the above head Tarvel Lakeland Banner made it easier to find the booth which also created more traffic. Booth visitors were looking for real estate, camping, recreation, culture/heritage etc.
- The summer/year is going to be busy, so all are encouraged to view the Alberta Lakeland DMO Event Calendar for events etc.
- Next Meeting date is April 18, 2024.

*Please contact myself if you would like to discuss any of these items in further detail.

Thank you, Lorne

From: Alberta News <alberta.news@gov.ab.ca>
Sent: March 15, 2024 9:02 AM
To: Patti Priest <patti.priest@smokylakecounty.ab.ca>
Subject: News Release: Keeping critical water infrastructure afloat

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Keeping critical water infrastructure afloat

March 15, 2024 [Media inquiries](#)

Budget 2024's targeted investments in municipal infrastructure will improve water treatment and support Alberta's growing communities.

As Alberta's population continues to grow, so does the need for improved water and wastewater infrastructure. That is why Alberta's government is once again increasing funding for grant programs to better manage water resources and support the growing water infrastructure needs of municipalities. If passed, Budget 2024 would provide \$481.9 million in grants for municipal water programs over three years, an increase of \$73.9 million from 2023.

"Alberta's government recognizes the huge demand for water that comes with a growing population. Through Budget 2024, we are helping municipalities by funding new and repairing old water systems. I'm proud that through water, road, transit and bridge grants, my department funds nearly \$1 billion per year to municipalities."

Devin Dreeshen, Minister, Transportation and Economic Corridors

Alberta's government recognizes that water is a vital resource. To continue attracting investment and development, municipalities need modern and efficient water treatment facilities, including high-priority water supply projects, water and wastewater treatment plants, and disposal facilities in small communities.

"Municipalities need to expand their water facilities so they can continue to provide clean water to their growing communities. But these projects also support the entrepreneurs, businesses and industries that are keeping our economy humming – and will help municipalities attract even more investors. Our government is proud to provide the resources they need to expand, succeed and share in our economic prosperity."

Nate Horner, Minister of Treasury Board and Finance

"These investments will ensure reliable access to clean drinking water and effective wastewater services to support Albertans in communities across the province. They will promote sustainable growth, protect the environment, and ensure uninterrupted access to water for Albertans and Alberta businesses."

Brandon Lundy, MLA for Leduc-Beaumont

This funding in Budget 2024 supports the Alberta Municipal Water/Wastewater Partnership, Water for Life, and First Nations Water Tie-In programs. For smaller Alberta communities (population under 45,000), the Alberta Municipal Water/Wastewater Partnership helps upgrade water supply and treatment and wastewater treatment systems. The Water for Life program helps municipalities cover up to 90 or 100 per cent of the costs for specified projects. Alberta's First Nations Water Tie-In funds up to 100 per cent of costs to connect a First Nation to an existing regional water system.

These investments in water and wastewater infrastructure programs provide critical financial support to smaller municipalities to ensure Albertans in every community have the water resources needed to accelerate economic development and attract more industry investment.

“Investment from the province in the Nisku Booster Station supports our ability to maintain adequate water pressure throughout the Commission’s distribution network, which is important to our residents and helps provide a high quality of life. This critical infrastructure supports sustainable growth in our communities by ensuring access to water for new homes and businesses.”

Lars Hansen, City of Leduc councillor and chair of the Capital Region Southwest Water Services Commission

Budget 2024 is a responsible plan to strengthen health care and education, build safe and supportive communities, manage the province’s resources wisely and promote job creation to continue to build Alberta’s competitive advantage.

Quick facts

- Total funding for each program under Budget 2024 is:
 - \$206.5 million for Alberta Municipal Water/Wastewater Partnership.
 - \$237.7 million for Water for Life
 - \$37.7 million for First Nations Water Tie-In Program
- Water for Life allocates:
 - 90 per cent funding for new systems
 - 100 per cent funding for feasibility studies
 - up to 100 per cent funding for upgrades to existing treatment plants
- Projects funded by the First Nations Water Tie-In Program are identified through consultation with Indigenous communities and Indigenous Services Canada
- In 2023, six projects received a combined total of \$27.6 million in Water for Life grants
- A total of 47 projects received a combined total of \$114.5 million in Alberta Municipal Water Wastewater Program grants.
- As of April 1, 2022, a total of 22 First Nations projects have been approved and fully committed for funding through the First Nations Water Tie-In Program.

- Applications for funding in 2024 closed on November 30, 2023 and the successful projects will be announced later this spring.
- Applications for funding in 2025 are currently open and will close on November 30, 2024.

More Information

- [Water for Life Program](#)
- [Alberta Municipal Water/Wastewater Partnership](#)

Media inquiries

Jesse Furber

587-986-3244

Press Secretary, Transportation and Economic Corridors

[View this announcement online](#)
[Government of Alberta newsroom](#)
[Contact government](#)
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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113651

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services, and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – An award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – An award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – An award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to Library Boards serving a population over 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community needs and provide direct benefit to the public.

...2

- **Public Library Services (open to Library Boards serving a population under 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – An award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – An award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – An award will be given for a municipal initiative that demonstrates leadership, resourcefulness or innovation, or both, to better the community.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is **April 15, 2024**.

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113898

To All Chief Elected Officials:

I am inviting your municipality to participate in the review of the *Municipal Government Act* requirements related to Intermunicipal Collaboration Frameworks (ICFs). ICFs encourage integrated and strategic planning, delivery, and funding of inter-municipal services.

Municipal Affairs welcomes your insight and feedback to ensure any future legislative changes consider the needs of municipalities. The scope of this engagement covers the following topics:

- required content of ICFs;
- ICF agreement duration;
- cost calculations;
- mediation and arbitration; and
- enforcement.

I encourage you to complete the survey and share your perspectives on these important matters. The survey is available at extranet.gov.ab.ca/opinio6//s?s=ICFReview and should take 15 to 20 minutes to complete. The survey is available until **April 12, 2024**.

Ministry staff will also be seeking input from chief administrative officers through discussion sessions to supplement the survey and focus on practical implementation considerations. The collective outcomes of the engagement will inform future legislative changes targeted for 2025.

If you have any questions about this review or the collection and use of this information, please email ma.engagement@gov.ab.ca.

Thank you for your participation.

Sincerely,

Ric McIver
Minister

cc: All Chief Administrative Officers

High-speed connections for tens of thousands more homes

March 05, 2024 [Media inquiries](#)

The governments of Alberta and Canada are investing more than \$112 million to connect more than 22,500 homes across the province to broadband internet.

High-speed internet has become a basic, essential service. Yet, many people residing in rural, remote and Indigenous communities lack access to fast, reliable and affordable internet.

Alberta's government is committed to full connectivity by 2027 so that everyone can access and connect to opportunities around the world.

“Improving access to high-speed internet will level the playing field. I'm confident that we are on track to achieving our goal of connecting every single Alberta household to high-speed internet by 2027.”

Nate Glubish, Minister of Technology and Innovation

Through Alberta's Broadband Strategy, the government is investing \$390 million over five years in rural broadband service so Albertans can stay connected, improve digital literacy, support their livelihoods and improve access to education, health care and the global marketplace. The Government of Canada has committed to matching that investment dollar-for-dollar for a total of \$780 million to improve access to high-speed internet in rural, remote and Indigenous communities.

“Internet is no longer a luxury – it's a necessity. That is why your government made a historic commitment to connect 98 per cent of Canadians to high-speed internet by 2026. This announcement in Siksika Nation marks a significant milestone for internet connectivity in rural Alberta. This investment will provide reliable high-speed internet access to more than 22,500 underserved homes in 166 rural and remote communities in Alberta.”

Gudie Hutchings, federal Minister of Rural Economic Development

“Access to reliable internet is not just a convenience; it’s a modern-day necessity that connects us all to essential services, education and each other. On Siksika Nation, together with our government partners, we are not just bridging the digital divide; we are building pathways to a healthier, more connected future for all.”

Chief Ouray Crowfoot, Siksika Nation

“Alberta Municipalities is pleased to see the provincial and federal governments work together to improve high-speed internet connectivity across Alberta. It is exciting to see something for which we have long advocated is becoming a reality.”

Tyler Gandam, president, Alberta Municipalities

“RMA is pleased that the projects announced today will result in improved connectivity for many rural Albertans. This funding is an excellent example of collaboration between federal and provincial levels of government, allowing for investments into broadband projects. The support allocated to Yellowhead County and Red Deer County demonstrates the importance that municipalities place in broadband projects and the potential for rural municipalities to take on a larger role in delivering broadband services in the future. We look forward to the continued partnerships between all levels of government to secure broadband funding for those who are underserved.”

Paul McLauchlin, president, Rural Municipalities of Alberta

"Access to high-speed internet is essential to build an inclusive economy for Alberta business. Connectivity in rural and remote areas is imperative to enhancing competitiveness and attracting opportunities. This investment will have a positive impact on businesses across our province."

Shauna Feth, president and chief executive officer, Alberta Chambers of Commerce

Since the Canada-Alberta Broadband Partnership Agreement was signed, Alberta and the federal government have so far awarded an estimated \$211 million to 26 projects covering more than 33,000 households in 223 communities. The projects

and funding have been awarded under the Universal Broadband Fund. Construction is underway on 17 of these projects across the province.

Quick facts

1. Communities from the 14 projects announced March 5 that will benefit from improved internet speeds include:

Funding recipient	Communities
Advanced Interactive inc. (Advintive)	Elizabeth Metis Settlement
Advanced Interactive inc. (Advintive)	Buffalo Lake Metis Settlement
ATG Arrow Technology Group Limited Partnership	Wabasca No. 166D (Bigstone Cree First Nation), Wabasca No. 166A (Bigstone Cree Nation) (50458), Wabasca No. 166C (Bigstone First Cree Nation), Wabasca No. 166 (Bigstone Cree Nation), Wabasca No. 166B (Bigstone Cree Nation)
ATG Arrow Technology Group Limited Partnership	Paddle Prairie, Keg River, Carcajou
Bragg Communications Inc	Irricana
Canadian Fiber Optics Corp.	Arcadia (Sucker Creek), Bay Tree, Blueberry Mountain, Bonanza, Enilda, Faust, Gordondale, Guy, High Prairie, Jean Côté, Jousard, Watino, Wanham, Whitburn, Woking, Falher, McLennan, Donnelly, Spirit River, Paddle Prairie, Girouxville
Eastern Irrigation District	Cassils, Rainier, Patricia, Millicent, Scandia, Gem, Rolling Hills, Tilley
G.P.N. Wireless Networks Solutions	Horse Lake First Nation
Iwantwireless.ca Ltd	St. Isidore, Falher, McLennan, Donnelly, Girouxville, Guy, Berwyn, Valleyview, Crooked Creek, Sturgeon Lake Cree Nation, Sturgeon Lake No.154A (Sturgeon Lake Cree Nation), Sturgeon Lake No.154 (Sturgeon Lake Cree Nation), Calais, Nampa, Peace River, Watino, Eaglesham, Wanham, Rycroft, Spirit River, Sunset House, Bezanson, DeBolt, Grimshaw, Jean Côté, Reno, Hilliard's Bay Estates, Tangent, Marie-Reine, Sturgeon Heights, Peoria, Little Smokey, Manning
Lemalu Holdings Ltd. (MCSnet)	Amesbury, Andrew, Ardrossan, Athabasca, Barrhead, Beauvallon, Bondiss, Breynat, Duvernay, Bruce, Buffalo Lake Metis Settlement, Cadogan, Caslan, Chauvin, Chipman, Clandonald, Derwent,

Dewberry, Edgerton, Elk Point, Fabyan, Fawcett, Flatbush, Fort Assiniboine, Frog Lake, Furness, Glendon, Grassland, Hairy Hill, Hayter, Heinsburg, Hilliard, Hughenden, Hylo, Innisfree, Island Lake, Islay, Jarrow, Jarvie, Kehewin Cree Nation, Kikino, Kinsella, Lavoy, Lindbergh, Mannville, Marwayne, McLaughlin, Meanook, Mundare, Myrnam, Nakamun Park, Neerlandia, Onion Lake Cree Nation, Paradise Valley, Perryvale, Ranfurly, Rich Lake, Rochester, Spedden, St. Michael, St. Paul, Tofield, Tulliby Lake, Two Hills, Vegreville, Venice, Wandering River, Warwick, Whispering Hills, Willingdon, Evesham, Greenstreet, Hillmond, Lone Rock, Macklin, Northminster, Tangleflags

Red Deer County	Benalto, Blackfalds, Bowden, Central Park, Condor, Innisfail, Olds, Red Deer, Spruce Lane Acres, Sylvan Lake
Siksika Nation	Cluny, Gleichen, Namaka, Shouldice, Siksika, Siksika No. 146 (Siksika Nation)
Slave Lake Communications	Slave Lake
Yellowhead County	Brûlé Mines, Entrance, Evansburg, Marlboro, McLeod Valley, Niton Junction, Obed, Pine Shadows, Wildwood

1. The Universal Broadband Fund is a \$3.225-billion federal government program that supports high-speed internet projects across the country and is key to implementing the Alberta Broadband Strategy.
2. Within three years of achieving universal coverage and adoption of services, the following economic outcomes are expected:
 1. Up to \$1.7 billion in annual GDP growth.
 2. Up to five per cent GDP growth in the agricultural sector resulting from adoption of agricultural technologies.
 3. Up to 2,000 long-term service-industry jobs may be created in rural communities.
 4. Up to 40,000 Albertans without access to a primary health care provider may have improved access to telehealth, and the cost to deliver those services will be reduced.
 5. More than 120,000 students will have improved access to remote education.
3. Data analyzed during development of the Alberta Broadband Strategy estimated that approximately 489,000 Albertans living in 201,000 households lack access to federal target speeds.

Related information

1. [The Alberta Broadband Strategy](#)

Multimedia

1. [Watch the news conference](#)

Media inquiries

Justin Brattinga

587-357-2956

Senior Press Secretary, Office of the Minister of Technology and Innovation



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

.../2

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

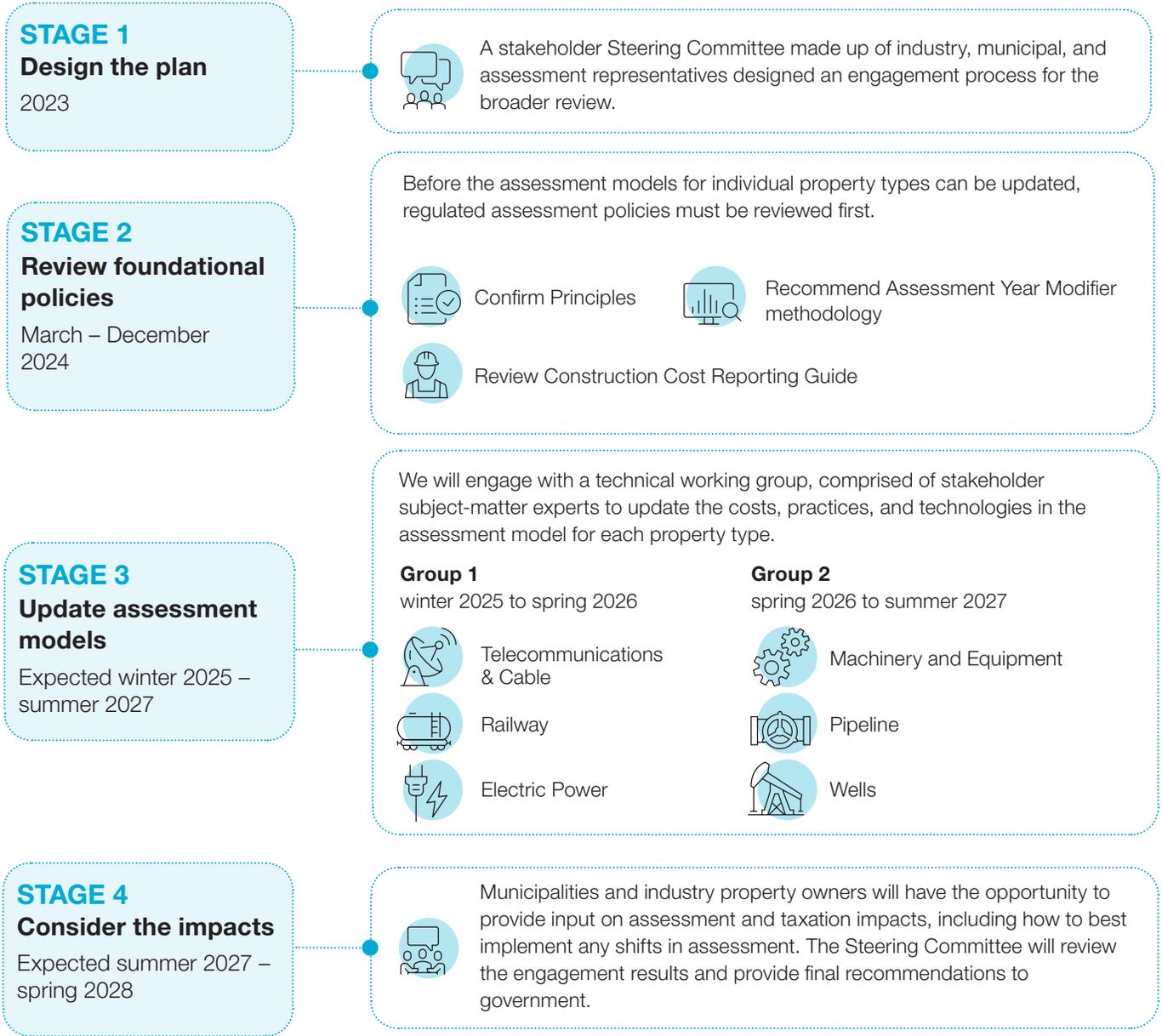
Attachments

- Infographic
- Assessment Model Review: Frequently Asked Questions

Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta's regulated property assessment system resulting in fairer valuation of regulated property.

Stakeholder Engagement



Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at ma.amr@gov.ab.ca.



Frequently Asked Questions

Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at ma.amr@gov.ab.ca.

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

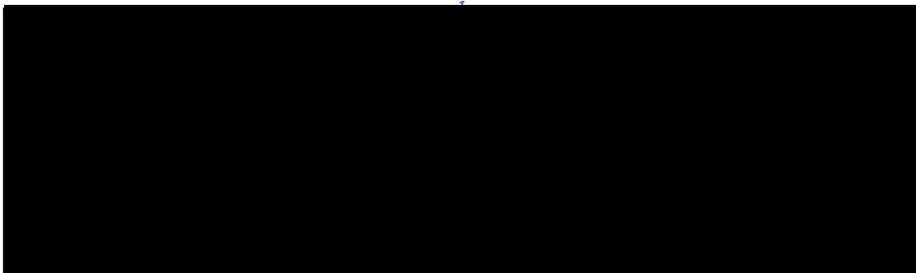
- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS

March 9, 2024

County of Smoky Lake
Box 310
Smoky Lake, AB.
T0A 3C0

There have been at least 13 break and enters and thefts at Paradise Cove Resort at Whitefish Lake in just the last 6 months. There has been thousands of dollars in damage and loss of property. It seems as if the people involved have been coming off the Goodfish Reserve. The local RCMP have records of all this, yet nothing seems to be getting done to catch these criminals. People are scared to renew their leases. Our government needs to get involved to stop this from happening.

Concerned Citizens



Information Released to Council

Tracking Number & Description of Information Released:	Date Released:	Released by:	Municipal File #:
R021.24 - GAI Interim Report Dec 31-2023	Feb. 15'24	Legislative	61-39
R022.24 – Fed Gas 2024 Spring Zone Meeting Package	Feb. 15'24	Legislative	9-22
R023.24 - RMA Contact Newsletter Feb. 16 2024	Feb. 20'24	Legislative	1-10
R024.24 – County Manager's Reports for February 2024	Feb. 21'24	Legislative	N/A
R025.24 - Brownlee LLP's Teamwork-How-Governance-CAN-Work	Feb. 23'24	Legislative	11-25
R025.24 - UCC E-Bulletin February 23, 2024	Feb. 23'24	Legislative	1-209
R026.24 - ERWMS Draft Minutes Jan 18'24 & Financial Report	Feb. 26'24	Legislative	4-29
R027.24 - Doctor Recruitment and Retention - Budget History	Feb. 26'24	Legislative	5-20
R028.24 - RMA Contact Newsletter Feb. 23 2024	Feb. 26'24	Legislative	1-10
R029.24 - Aspen View Schools 20240222 Board Highlights	Feb. 26'24	Legislative	17-4
R030.24 - Citizens on Patrol Minutes Jan. 26'23 & Nov. 16'23	Feb. 29'24	Legislative	2-91
R031.24 - Town Council Committee List Revised Feb 26, 2024	Feb. 29'24	Legislative	1-113
R032.24 - Minister of MA - Provincial Budget 2024 Letter	Feb. 29'24	Legislative	1-203
R033.24 - RMA Contact Newsletter Mar. 1, 2024	Mar. 04'24	Legislative	1-10
R034.24 - UCC E-Bulletin March 8, 2024	Mar. 19'24	Legislative	1-209
R035.24 - RMA Contact Newsletter_Mar.8, 2024	Mar. 19'24	Legislative	1-10
R036.24 - RMA Contact Newsletter_Mar.15, 2024	Mar. 19'24	Legislative	1-10
R037.24 - ANI Pryveet Dance Club Feb 28 2024 Minutes	Mar. 19'24	Legislative	ANI Binder
R038.24 - Bellis Ukrainian Rec. & Cultural Centre thank you	Mar. 19'24	Legislative	7-11
R039.24 - Ukrainian Twinning thanks to Community Futures	Mar. 19'24	Legislative	1-209
R040.24 - Aspen View Board Highlights March 14, 2023	Mar. 20'24	Legislative	17-4
R041.24 – ARMA ABCare Presentation Final	Mar. 21'24	Legislative	4-29
R042.24 – ERWMS - Circular Materials EPR - Feb 28, 2024	Mar. 21'24	Legislative	4-29
R043.24 - UCC E-Bulletin March	Mar. 22'24	Legislative	1-209
R044.24 - ERWMS Draft Minutes Feb.15'24 & Financial Report	Mar. 22'24	Legislative	4-29

Municipality of SMOKY LAKE COUNTY

	CIBC GENERAL ACCOUNT	GENERAL ACCOUNT	ATB PAYROLL ACCOUNT	NOTICE ACCOUNT
Net Balance December 31, 2023	324,270.71	261,230.20	260,622.52	16,193,357.06
Receipts for the month of January				
Interest	1,152.58	4,149.05	1,773.79	79,263.15
Taxes & Penalties		63,293.38		
Utility	594.32	341,596.91		
Miscellaneous Services & Sales		113,864.20		
Town Gas and other charges		0.00		
GST refund		25,626.55		
Aggregate License		155,118.02		
FCSS		24,376.73		
Transfer from savings		2,350,000.00		
Total Receipts	1,746.90	3,078,024.84	1,773.79	79,263.15
SUB-TOTAL	326,017.61	3,339,255.04	262,396.31	16,272,620.21
LESS				
Disbursements for the month of January				
Transfer funds to ATB Payroll		-339,681.29	339,681.29	
Bills and Accounts		-2,081,906.79	-343,692.37	
Bank charges	-11.50	-172.84		
Transfer From Savings				
Total Disbursements	-11.50	-2,421,760.92	-4,011.08	0.00
NET BALANCE AT January 31, 2024	326,006.11	917,494.12	258,385.23	16,272,620.21
Bank Balance at January 31, 2024	326,006.11	945,767.20	258,385.23	16,272,620.21
Outstanding Deposits		5,642.68		
Less Outstanding Cheques		-33,915.76		
NET BALANCE AT January 31, 2024	326,006.11	917,494.12	258,385.23	16,272,620.21
REVOLVING LINE OF CREDIT				
Net Balance December 31, 2023			<u>0.00</u>	
Disbursements			0.00	
Payments			0.00	
NET BALANCE AT January 31, 2024			<u>0.00</u>	

THIS STATEMENT SUBMITTED TO COUNCIL, THIS

Reeve

Chief Administrative Officer

**Budget to Actual 2024
Notes As At March 20, 2024**

Taxes (net) Taxes will be levied in May. March penalties were \$211,001 (most are uncollectable)

Legislative We have completed 21% of the year. Council has spent 16% of the budget

Administration Administration has spent 15% of the operating budget.

Communications Communications has spent 15% of the budget.

GIS GIS has spent 12% of the budget

Other Government Service: The budget for grants is \$31,000 plus \$360,000 for HAK

250.00 STARS hockey tour	1,500.00 Ann Chorney Library annual donation
360,000.00 Aspen View	1,500.00 SL Public Library annual donation
200.00 Mighty Moose Endurance	500.00 SL Riding Club annual donation
500.00 Randy Russ Barrel Race	1,500.00 Vilna Library annual donation
500.00 Archery Tournament	6,000.00 Stars Annual Donation
1,000.00 Kalyna annual donation	
1,500.00 Threshing bee annual donation	

374,950.00
balance remaining 16,050.00

Fire Services Fire has spent 15% of the budget.

Bylaw Bylaw has spent 15% of the budget

Transportation Public works has spent 9% of the budget

Environmental Services Water has spent 15% of the budget. Sewer 18%. Landfill 20%

FCSS 2024 FCSS funds granted out are:

1706 Wask Library	6500 SL Library
2986 Vilna Ag Society	2000 Warspite Community Hall
	Green Thumb/Golden Needles
	Respect in
Fire Camp	Sports
	Victoria Trail Ag
	Soc
Aspenview FSLW	Public Skating
<u>\$ 13,192.00</u>	<u>\$ 11,185.00</u>
grant remaining	

Planning & Communicator Planning has spent 8%

Agriculture Service Board ASB has spent 9%

Economic Development RDCD did not provide a budget for approval. Smoky Lake County has allocated \$38,750 for RCDC

Recreation & Cultural Servi Parks and Rec has spent 8% of the budget

Gas Natural Gas Administration has spent 12% of the budget
The odorant has a profit is \$30543
The CNG program has been cancelled therefore there is no revenue (\$17,000 revenue was budgeted)
Natural Gas Distribution expenses are at 19%
Gross Margin is \$187,257 (29% of the total budgeted margin)

	Total Gas Rev	Purchase	Capital	Gross Marg	Profit Marg
2024	\$ 577,859.41	-\$ 349,941.22	-\$ 42,684.72	\$ 187,257.47	54%
2023	\$ 1,863,967.45	-\$ 1,275,933.53	-\$ 118,689.19	\$ 469,344.73	37%
2022	\$ 3,224,440.00	-\$ 2,692,763.00	-\$ 144,974.00	\$ 386,703.00	14%
2021	\$ 2,703,448.00	-\$ 1,942,250.00	-\$ 147,212.00	\$ 613,986.00	32%
2020	\$ 1,975,881.00	-\$ 1,261,073.00	-\$ 149,802.00	\$ 565,006.00	45%
2019	\$ 1,938,495.00	-\$ 1,202,745.00	-\$ 148,785.00	\$ 586,965.00	49%

Accounts Receivable	Total	Current	Over 30 days	Old Receivables under review
	\$ 132,704.58	\$ 19,084.40	\$ 67,775.52	\$ 45,844.66
Taxes Receivable	Total	2023 o/s	Arrears prior to 2023	Allowance for write off
Percentage of 2023 taxes collect	97% \$ 2,678,633.58	\$ 358,428.18	\$ 2,448,376.05	\$ 2,202,904.40
Natural Gas Receivable	Total	Current	Over 90 days	
current accounts are overpaid due to budget plz	\$237,729.84	\$206,112.25	\$ 52,781.49	large credit due to budget payments
Warspite Water Receivable	Total	Current	Over 90 days	
	\$ 4,016.95	\$ 1,499.68	\$ 1,925.06	

SMOKY LAKE COUNTY
For the Twelve Months Ending December

Municipal
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	Notes
OPERATING REVENUE					
Taxes					
Farmland & Residential		\$4,307,447	\$4,307,447	100.00%	
Machinery & Equipment		1,324,157	1,324,157	100.00%	
Non - Residential		1,432,764	1,432,764	100.00%	
Linear		6,429,717	6,429,717	100.00%	
Provincial Government		12,978	12,978	100.00%	
Sewer Levy		9,040	9,040	100.00%	
Other Income					
Well Drilling/Drill Rigs	109	5,500	5,391	98.02%	
Penalties	209,034	85,200	-123,834	(145.34%)	
User Fees and Sales of Goods	43,732	761,950	718,218	94.26%	
Investment Income	96,769	693,498	596,729	86.05%	
Development Levies	6,144	69,000	62,856	91.10%	
Licenses and Permits	108,052	224,500	116,448	51.87%	
Sales to Other Governments	-12,919	336,135	349,054	103.84%	
Grants					
Provincial Conditional - Operating CLC	44,377	489,753	445,376	90.94%	
	-132	113,230	113,362	100.12%	
Transfer from Operating Reserve		500,000	500,000	100.00%	
TOTAL OPERATING REVENUE	495,166	16,794,869	16,299,704	97.05%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	869,036	5,822,998	4,953,962	85.08%	
Benefits	102,010	1,243,983	1,141,973	91.80%	
WCB		85,000	85,000	100.00%	
Other Wages	1,250	10,000	8,750	87.50%	
Contracted and General Services					
Mileage	2,624	45,700	43,076	94.26%	
Meals and Lodgings	3,540	95,360	91,820	96.29%	
Membership & Conference Fees	14,723	60,435	45,712	75.64%	
Freight, Express, Postage	15,380	42,250	26,870	63.60%	
Telephone & Communication	15,488	99,650	84,162	84.46%	
Training	2,961	112,700	109,739	97.37%	
Advertising, Printing, Subscriptions	6,294	60,550	54,256	89.61%	
Accounting & Auditing		34,000	34,000	100.00%	
Legal Fees		40,000	40,000	100.00%	
Assessor Fees	36,024	146,000	109,977	75.33%	
Engineering Fees	13,052	128,670	115,618	89.86%	
Other Consulting	1,135	62,700	61,565	98.19%	
Computer Programing	1,486	167,417	165,931	99.11%	
Insurance	10,198	269,361	259,163	96.21%	
Other Services	197,790	2,104,118	1,906,328	90.60%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	11,082	90,830	79,748	87.80%	
Fuel/Parts/ Etc	120,903	-70,846	-191,749	270.66%	
Gravel		5,000	5,000	100.00%	
Chemicals		40,000	40,000	100.00%	
Computer Supplies	7,558	69,149	61,591	89.07%	
Utilities	47,045	220,999	173,954	78.71%	
Employee Recognition	1,897	30,000	28,103	93.68%	
Other General Supplies	34,268	818,800	784,532	95.81%	
Transfers to Local Boards & Agencies	400,436	318,794	-81,642	(25.61%)	<i>includes transfer to Aspen View</i>
Write Offs		3,000	3,000	100.00%	

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %
Bank Charges & Interest	623	6,100	5,477	89.79%
Requisitions		2,574,024	2,574,024	100.00%
Contingency		70,000	70,000	100.00%
Amortization		2,044,300	2,044,300	100.00%
	<u>1,916,803</u>	<u>16,851,042</u>	<u>14,934,240</u>	<u>88.63%</u>
Total Operations	-1,421,637	-56,173	1,365,464	(2430.82%)
Capital Funding				
Sale of Capital Assets	52,500	605,700	553,200	91.33%
Provincial Capital Grants	200	3,674,178	3,673,978	99.99%
Transfer from Reserve		1,419,717	1,419,717	100.00%
Capital Funding	52,700	5,699,595	5,646,895	99.08%
Capital Expenses				
Buildings & Land		14,000	14,000	100.00%
Transfer to Reserve		227,000	227,000	100.00%
Land Improvements		18,000	18,000	100.00%
Engineering Structures		6,011,475	6,011,475	100.00%
Equipment	659,000	823,827	164,827	20.01%
Vehicles	186,541	593,419	406,878	68.57%
	<u>845,541</u>	<u>7,687,721</u>	<u>6,842,180</u>	<u>89.00%</u>
Total Capital	-792,841	-1,988,126	-1,195,285	60.12%
Net Profit/Loss	-2,214,478	-2,044,299	170,179	(8.32%)
Remove Amortization		2,044,300	2,044,300	100.00%
Adjusted Surplus (Deficit)	-2,214,478	1	2,214,479	

Notes

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SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2024

Council
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	<i>Notes</i>
OPERATING REVENUE					
Taxes					
Other Income					
Grants					
<hr/>					
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	\$60,486	\$362,792	\$302,306	83.33%	
Benefits	14,265	77,105	62,840	81.50%	
Contracted and General Services					
Mileage	1,838	28,200	26,362	93.48%	
Meals and Lodgings	1,281	23,770	22,489	94.61%	
Membership & Conference Fees	2,815	15,185	12,370	81.46%	
Telephone & Communication	725	6,100	5,375	88.11%	
Other Services		1,500	1,500	100.00%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	46	3,000	2,954	98.47%	
Computer Supplies		3,000	3,000	100.00%	
	<u>81,456</u>	<u>520,652</u>	<u>439,196</u>	<u>84.36%</u>	
Total Operations	-81,456	-520,652	-439,196	84.36%	
Capital Funding					
<hr/>					
Capital Expenses					
<hr/>					
Net Profit/Loss	-81,456	-520,652	-439,196	84.36%	
Adjusted Surplus (Deficit)	-81,456	-520,652	-439,196	84.36%	

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SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2024

Natural Gas
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	<i>Notes</i>
OPERATING REVENUE					
Taxes					
Other Income					
Penalties	\$4,672	\$10,000	\$5,328	53.28%	
User Fees and Sales of Goods	425,398	2,970,620	2,545,222	85.68%	
Investment Income		35,000	35,000	100.00%	
Licenses and Permits		9,600	9,600	100.00%	
Grants					
TOTAL OPERATING REVENUE	430,070	3,025,220	2,595,150	85.78%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	138,155	835,550	697,395	83.47%	
Benefits	33,186	198,359	165,173	83.27%	
Contracted and General Services					
Mileage		3,000	3,000	100.00%	
Meals and Lodgings	3,073	18,500	15,427	83.39%	
Membership & Conference Fees	500	38,000	37,500	98.68%	
Freight, Express, Postage	6,412	12,600	6,188	49.11%	
Telephone & Communication	4,445	20,400	15,955	78.21%	
Training		7,000	7,000	100.00%	
Advertising, Printing, Subscriptions		2,500	2,500	100.00%	
Accounting & Auditing		16,000	16,000	100.00%	
Legal Fees		1,000	1,000	100.00%	
Engineering Fees	1,843	7,500	5,658	75.43%	
Other Consulting	10	1,200	1,190	99.17%	
Computer Programing		30,000	30,000	100.00%	
Insurance	288	35,000	34,712	99.18%	
Other Services	34,356	51,750	17,394	33.61%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	1,310	18,200	16,890	92.80%	
Fuel/Parts/ Etc	11,523	95,500	83,977	87.93%	
Computer Supplies	226	19,000	18,774	98.81%	
Utilities	2,721	12,120	9,399	77.55%	
Employee Recognition		2,000	2,000	100.00%	
Other General Supplies	351,249	1,550,042	1,198,793	77.34%	
Amortization		245,000	245,000	100.00%	
	589,297	3,220,221	2,630,924	81.70%	
Total Operations	-159,227	-195,001	-35,774	18.35%	
Capital Funding					
Transfer from Reserve		267,000	267,000	100.00%	
Capital Funding		267,000	267,000	100.00%	
Capital Expenses					
Buildings & Land		140,000	140,000	100.00%	
Transfer to Reserve		50,000	50,000	100.00%	
Equipment		60,000	60,000	100.00%	
Vehicles		67,000	67,000	100.00%	
		317,000	317,000	100.00%	
Total Capital		-50,000	-50,000	100.00%	
Net Profit/Loss	-159,227	-245,001	-85,774	35.01%	
Remove Amortization		245,000	245,000	100.00%	
Adjusted Surplus (Deficit)	-159,227	-1	159,226		

YTD ACTUAL Period 12	YTD BUDGET 2024 BUDGET	VARIANCE	VAR %	Notes
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